



Annual Report Form For Individual NPDES Permits For Municipal Separate Storm Sewer Systems (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator (<http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>). Files larger than 10MB may be placed on the FTP site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading files, email the MS4 coordinator or NPDES Program Administrator to notify them the report is ready for downloading; or by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below.**

Submit the form and attachments to:
 Florida Department of Environmental Protection
 Mail Station 3585
 2600 Blair Stone Road
 Tallahassee, Florida 32399-2400

SECTION I. BACKGROUND INFORMATION

A.	Permittee Name: Town of Glen Ridge		
B.	Permit Name: Palm Beach County MS4		
C.	Permit Number: FLS000018-004		
D.	Annual Report Year: <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input checked="" type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:		
E.	Reporting Time Period (month/year): 10/1/19 through 9/30/20		
F.	Name of the Responsible Authority: John J. Deal		
	Title: Manager		
	Mailing Address: 1501 Glen Road		
	City: Glen Ridge	Zip Code: 33406	County: Palm Beach
	Telephone Number: (561) 697- 8868		Fax Number: (561) 697-1755
G.	E-mail Address: glenridgetownof@bellsouth.net		
	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): John J. Deal		
	Title: Manager		
	Department: Administration		
	Mailing Address: 1501 Glen Road		
	City: Glen Ridge	Zip Code: 33406	County: Palm Beach
Telephone Number: (561) 697-8868		Fax Number: (561) 697-1755	
E-mail Address: glenridgetownof@bellsouth.net			

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable in Year 1)

A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable (N/A)

SECTION III. PART V.B. ASSESSMENT PROGRAM

A.	<p>Provide a brief statement as to the status of water quality monitoring plan implementation. Status may include sampling frequency changes, monitoring location changes, or sampling waiver conditions. <i>DEP Note: If permittee participates in a collaborative monitoring plan, permittee may refer to a joint response as defined by the interlocal agreement.</i></p> <p>Name and date of the approved plan: 5/15/2018 (via e-mail) Status: The monitoring program is carried out by the Palm Beach County (PBC) Co-permittees. See the Joint Annual Report. The information relevant to the Town's MS4 is addressed in the 'Town of Glen Ridge Water Quality Monitoring Assessment Report' (See Attachment 1).</p>
B.	<p>Provide a brief discussion of the monitoring and loading results to date which includes a summary of the water quality monitoring data and / or stormwater pollutant loading changes from the reporting year. <i>DEP Note: Results must be specific to the permittee's SWMP.</i></p> <p>The information relevant to the Town's MS4 is addressed in the 'Town of Glen Ridge Water Quality Monitoring Assessment Report' (See Attachment 1).</p>
C.	<p>Attach a monitoring data summary as required by the permit. An analysis of the data discussing changes in water quality and/or stormwater pollutant loading from previous reporting years. <i>DEP Note: Analysis must be specific to the permittee's SWMP.</i></p> <p>See Attachment 1, the 'Town of Glen Ridge Water Quality Monitoring Assessment Report' and the Town's C4Y3 Report.</p>

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: \$ 30,157
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$ 23,453
C.	<p>Did the current reporting year resources decrease from the previous year? Y / N X</p> <p>If program resources decreased, provide a discussion of the impacts on the implementation of the SWMP: N/A</p>

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	Required Attachments	Permit Citation	Attachment Number/Title
	X	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.	Part III.A	
	X	An explanation of why the minimum inspection frequency in Table II.A.1.a. was not met, if applicable.	Part II.A.1	
	X	A list of the flood control projects that did not include stormwater treatment and an explanation for each of why it did not (if applicable).	Part III.A.4	
X		A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.	Part V.B.3	Refer to the Cycle 4, Year 4 Joint Annual Report and Attachment 1 - 'Town of Glen Ridge Water Quality Monitoring Assessment Report'
	X	YEAR 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.	Part III.A.1	
	X	YEAR 2: A summary review of codes and regulations to reduce the stormwater impact from development.	Part III.A.2	
	X	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.	Part V.A	
	X	YEAR 3: Summary of TMDL Monitoring Results (if applicable).	Part VIII.B.2	
	X	YEAR 3: Bacteria Pollution Control Plan (if applicable).	Part VIII.B.3	
X		YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from development.	Part III.A.2	See Attachment 2 – Ordinance 2019-1
	X	YEAR 4: A report on any amendments to the applicable legal authority (if applicable).	Part III.A.7.a	No amendments
	X	YEAR 4: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C. <ul style="list-style-type: none"> The monitoring plan (with revisions, if applicable). If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate. 	Part V.B.3 Part V.A.3	Refer to the Cycle 4, Year 4 Joint Annual Report.
	X	Year4: TMDL Supplemental SWMP (if applicable)	Part VIII.B.3	No TMDLs to address.

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): John J. Deal

Title: Manager

Signature: *John J. Paul*

Date: 1/4/21

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.					C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity					Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation								
	<p>Report the current known inventory.</p> <p>Report the number of inspection and maintenance activities conducted for each applicable type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained.</p> <p><i>Note: Delete structures that are not in your MS4's inventory. The permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i></p>								
	Type of Structure	Number of Structures	Number of Inspections	Percent Inspected	Number of Maintenance Activities	Percent Maintained			
	Wet detention systems	1	2	100	0	0	Wet Detention System-Structural Control Inspection Form	Jack Horniman, Town Planning Consultant	FY 19/20 Log
	Conveyance swales (miles)	8	16	100	0	0	Conveyance (Ditch and Canal) System-Structural Control Inspection Form	Town Planning Consultant	FY 19/20 Log
	Major outfalls	1	2	100	0	0	Major Stormwater Outfall #1-Structural Control Inspection Form	Town Planning Consultant	FY 19/20 Log
	Weirs or other control structures	1	2	100	0	0	Control Structure #1 Inspection Form	Town Planning Consultant	FY 19/20 Log
	Pipes / culverts	2	4	100	0	0	Pipes/Culverts-Structural Control Inspection Form	Town Planning Consultant	FY 19/20 Log
	Inlets / catch basins / grates	4	8	100	0	0	Inlet/Catch Basin/Grates-	Town Planning Consultant	FY 19/20 Log

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity				Number of Activities Performed		Documentation / Record	Entity Performing the Activity	Comments
							Structural Control Inspection Form		
	<p>If the minimum inspection frequencies set forth in Table II.A.1.a. were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.</p>	See above				All documentation listed above	Town Planning Consultant	All minimum inspections met or exceeded	

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.1 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: Structural controls in good operating condition				
	Limitations: None				
	SWMP revisions implemented to address limitations: None needed				
Part III.A.2	Areas of New Development and Significant Redevelopment				
	Report the number of significant development projects, including new and redevelopment, reviewed and approved by the permittee for post-development stormwater considerations.				
	Number of significant development projects reviewed	0	Site Plan Review Procedures Standard Operating Procedures (SOP)	Planning Consultant; Building Official	No new significant development during permit year
	Number of significant development projects approved	0	Site Plan Review Procedures SOP	Planning Consultant; Building Official	Not Applicable (N/A)
	Provide in the Year 2 Annual Report the summary report of the review activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation.				
	Year 2 ONLY: Attach the summary report of the review activity	0	0	0	
	Year 4 ONLY: Attach the follow-up report on plan implementation	0	Ordinance 2019-1	Town Council; Town Manager; Planning Consultant	
Part III.A.2 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: Glen Ridge is primarily a low density residential community that is nearly built-out; only two (2) non-residential developed sites in Town (1 commercial property and 1 charter school) which are both on private systems and not part of the MS4				
	Limitations: None identified				
	SWMP revisions implemented to address limitations: None				
Part III.A.3	Roadways				
	Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected.				

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
<i>Note: If the permittee does not contract activities, delete CONTRACTOR activities.</i>					
	PERMITTEE Litter Control: Frequency of litter collection	Monthly/12	Safety Inspection Log	Individual Property Owners/ Residents	Property owners/ residents responsible for litter and trash removal in swale; FY 19/20 Log
	PERMITTEE Litter Control: Estimated amount of area maintained (miles)	5	Town Map	John Deal, Town Manager	
	PERMITTEE Litter Control: Estimated amount of litter collected (bags)	2	Safety Inspection Log	Town Manager	
	OPTIONAL: If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected. If you do not participate in an Adopt-A-Road program, report "0".				
	Trash Pick-up Events: Total miles cleaned	0	0	0	No program needed; all local streets
	Trash Pick-up Events: Estimated amount of litter collected (cy)	0	Town Log	Town Manager	
	Adopt-A-Road: Total miles cleaned	0	0	0	No adopt a road program
	Adopt-A-Road: Estimated amount of litter collected (cy)	0	0	0	
	Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen and total phosphorus loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in column F.				
	Frequency of street sweeping	0	Street Sweeping Standard Operating Procedure (SOP)	No entity performing this activity	No street sweeping; there are no curb and gutters in Town; roadway system is entirely served by roadway conveyance swales

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
	Total miles swept	0	Street Sweeping SOP	Town Manager		
	Estimated quantity of sweeping material collected (cy / tons)	0	Street Sweeping SOP	Town Manager		
	Total phosphorous loadings removed (pounds)	0	FSA Spreadsheet	Planning Consultant		
	Total nitrogen loadings removed (pounds)	0	FSA Spreadsheet	Planning Consultant		
	Report the equipment yards and maintenances shops that support road maintenance activities, and the number of inspections conducted for each facility.					
	Name of Facility	Number of Inspections				
	0	0	Palm Beach County Property Appraiser	Town Manager	No municipal facilities; the Town street system is entirely served by grass swales; there are no curb and gutters.	

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.3 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: Roadways consist of local streets; litter control performed by individual property owners/residents requiring no contracted services; Town size (100 acres) and small population create minimal issues.				
	Limitations: None				
	SWMP revisions implemented to address limitations: None				
Part III.A.4	Flood Control Projects				
	Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not.				
	Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.				
	Flood control projects completed during the reporting period	0	5 Year Capital Improvements Program/Comprehensive Plan	Planning Consultant	No flood control projects during permit year.
	Flood control projects completed that did <u>not</u> include stormwater treatment	0	0	0	
	Stormwater retrofit projects planned/under construction	0	5 Year Capital Improvements Program/Comprehensive Plan	Planning Consultant	None planned
	Stormwater retrofit projects completed	0	0	0	
	If there were projects that did not include stormwater treatment, provide as an attachment a list of the projects and an explanation for each of why it did not.	0	0	0	
Part III.A.4 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: Flood control projects are addressed when identified; no flood projects during the permit year				
	Limitations: N/A				
	SWMP revisions implemented to address limitations: None identified				

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit				
	Report the applicable facilities and the number of the inspections conducted for each facility.				
	Name of Facility	Number of Inspections			
	0	0	Municipal Waste Treatment, Storage and Disposal Facilities SOP	Town Manager	No municipal TSD facilities
Part III.A.5 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: There are no Waste TSD facilities in Town				
	Limitations: N/A				
	SWMP revisions implemented to address limitations: N/A				
Part III.A.6	Pesticides, Herbicides, and Fertilizer Application				
	Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed.				
	Report the number of permittee personnel who have been trained through the Green Industry BMP Program and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.				
	PERSONNEL: FDACS public applicators of pesticides/herbicides	0	PHF SOP	No pesticides or herbicides applied by Town personnel	Services contracted out.
	CONTRACTORS: FDACS commercial applicators of pesticides/ herbicides	2	State Licenses	Greenworks ; Larry Ertel	FY 19/20 Log
	PERSONNEL: Green Industry BMP Program training completed	0	PHF SOP	No fertilizers applied by Town personnel	Services contracted out
	CONTRACTORS: FDACS certified / licensed applicators of fertilizer	2	State Licenses	Greenworks; Larry Ertel	FY 19/20 Log
	Provide a copy of the adopted ordinance with the Year 2 Annual Report. If this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, indicate that in Column F.				
	Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance	N/A			
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides and fertilizers including the type and number of activities conducted, the type and number of materials distributed, and the number of Web site visits (if applicable).				
	Public Education and Outreach Program	The public outreach and education plan is carried out as a joint effort by			

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
		the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Flyers/Fact sheets distributed	25	Brochures/ Flyers	Palm Beach County (PBC) Stormwater Systems Group; PBC Solid Waste Authority (PBCSWA); Florida Department of Environmental Protection (FDEP); Town Manager	FY 19/20 Log
	Public displays (e.g. kiosks, storyboards, posters, ets.)	1	Display Table in Town Hall	Town Manager	
Part III.A.6 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: Good public information system is being implemented				
	Limitations: None identified				
	SWMP revisions implemented to address limitations: None				
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures				
	Report amendments in Year 4.				
	Year 4 ONLY: Attach a report on amendments to applicable legal authority	0			No amendments

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal				
	Report on the proactive inspection program, including the number of inspections conducted by the permittee, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Proactive inspections for suspected illicit discharges	52	Structural Controls Inspection Forms	Building Official	Weekly inspections performed by Town; FY 19/20 Log
	Illicit discharges found during a proactive inspection	0	Proactive Illicit Discharge/ Illegal Connection Inspection Form	Building Official	None found
	NOV/WL/citation/fines issued for illicit discharges found during proactive inspection	0	Proactive Illicit Discharge/ Illegal Connection Inspections Form	Code Enforcement Officer	None issued
	Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Reports of suspected illicit discharges received	0	Phone Log	Town Manager	No reports received
	Reactive investigations of reports of suspected illicit discharges etc.	0	Phone Log	Town Manager	No investigations
	Illicit discharges etc. found during reactive investigation	0	Reactive Illicit Discharge/ Illegal Connection/ Illegal Dumping Inspection Form	Building Officer	None found
	NOV/WL/citation/fines issued for illicit discharges etc. found during reactive investigation	0	Reactive Illicit Discharge/ Illegal Connection/ Illegal Dumping Inspection Form	Code Enforcement Officer	None issued
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training) within the reporting year.				
	Personnel trained	1	Illicit Discharge	Town Planning	

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			Detention Elimination (IDDE) video; Spills and Skills video; and, Ground Control video	Consultant	
	Contractors trained	0	IDDE video; Ground Control video	Planning Consultant	No contractors used for these purposes
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response				
	Report on the spill prevention and response activities, including the number of spills addressed.				
	Hazardous and non-hazardous material spills responded to				
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training) within the reporting year.				
	Personnel trained	0	Training video	Palm Beach County (PBC) Steering Committee	No hazardous during the permit year
	Contractors trained	0	Training video	PBC Steering Committee	No contractors used for these purposes
Part III.A.7.e	Illicit Discharges and Improper Disposal — Public Reporting				
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, and the number of Web site visits (if applicable).				
	Public Education and Outreach Program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Flyers/Fact sheets distributed	25	Brochures/ Flyers	PBC Stormwater Systems Group; PBCSWA; FDEP; Town Manager	FY 19/20 Log
	Public displays (e.g. kiosks, storyboards, posters, etc.)	1	Display Table in Town Hall	Town Manager	

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control				
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, and the number of Web site visits (if applicable).				
	Public Education and Outreach Program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Flyers/Fact sheets distributed	25	Brochures/ Flyers	PBC Stormwater Systems Group; PBCSWA; FDEP: Town Manager	FY 19/20 Log
	Public displays (e.g. kiosks, storyboards, posters, etc.)	1	Display Table in Town Hall	Town Manager	

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity			Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage						
	Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction. Report only the SSOs and inflow / infiltration incidents into the MS4.						
	Owner of the sanitary sewer system			No central sanitary sewer system in MS4			
	Activity to reduce/eliminate SSOs and I&I: (description)			0	Florida Department of Health data base (OSTDS)	Palm Beach County (PBC) Health Department	
	Activity to reduce/eliminate SSOs and I&I: (description)			0	OSTDS	PBC Health Department	
	SSO incidents discovered			0	OSTDS	PBC Health Department	
	SSO incidents resolved			0	OSTDS	PBC Health Department	
	Inflow / infiltration incidents discovered			0	OSTDS	PBC Health Department	
	Inflow / infiltration incidents resolved			0	OSTDS	PBC Health Department	
Part III.A.7 Summary	For activities required by Part III.A.7: Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.						
	Strengths: No illicit discharges or improper disposal reported during the permit year; Town Planning Consultant has been trained; good public information being implemented						
	Limitations: None identified						
	SWMP Revisions implemented to address limitations: None						
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections						
	Report on the high-risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.						
	Report on the high-risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.						
	Type of Facility	Number of Facilities	Number of Inspections	Enforcement Actions			
	Operating municipal landfills	0	0	0	floridadep.gov/ waste/permitting	Florida Department of Environmental Protection (FDEP)	No municipal Landfills in Town

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	Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities			0	0	0	enviro.epa.gov	Environmental Protection Agency (EPA)	No HWTSDR facilities
	EPCRA Title III, Section 313 facilities (TRI)			0	0	0	Enviro.epa.gov	EPA	No EPCRA facilities
	Facilities determined as high risk by the permittee			0	0	0	Proactive/Reactive Inspection Programs	Planning Consultant	No high risk facilities
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries								
	Report the number of high risk facilities sampled.								
	High risk facilities sampled			0			enviro.epa.gov	EPA	No high-risk facilities
Part III.A.8 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.								
	Strengths: No municipal landfills, HWTSDR EPCRA or high risk facilities in Town facilities;								
	Limitations: None								
	SWMP revisions implemented to address limitations: None								
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices								
	Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.								
	PERMITTEE SITES: Construction site plans reviewed			0			Construction Site Plan Review Procedures (SOP)	Town Manager; Planning Consultant; Building Official	No new permittee construction site plans reviewed during permit year
	PERMITTEE SITES: Construction site plans approved			0			Construction Site Plan Review Procedures (SOP)	Town Manager; Planning Consultant; Building Official	No new permittee construction site plans approved during permit year
	PRIVATE SITES: Construction site plans reviewed			0			Construction Site Plan Review Procedures (SOP)	Town Manager; Planning Consultant; Building Official	No private site construction site plans reviewed during permit year
	PRIVATE SITES: Construction site plans approved			0			Construction	Town Manager;	No new private

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
			Site Plan Review Procedures (SOP)	Planning Consultant; Building Official	site constructions plans approved during permit year
	Report the number of development permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.				
	Notified of ERP stormwater permit requirements	0	Pre-Application meeting	Building Official	No new permittee development or redevelopment during permit year; therefore, no ERP permits required
	Confirmed ERP coverage	0	Construction Site Plan Review log/data base	Building Official	
	Notified of CGP stormwater permit requirements	0	Pre-Application meeting	Building Official	
	Confirmed CGP coverage	0	Construction Site Plan Review log/data base	Building Official	
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				
	Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.				
	PERMITTEE SITES: Active construction sites	0	0	0	No new permittee site construction during the permit year
	PERMITTEE SITES: Pre-, During, and Post inspections of active construction sites for E&S and waste control BMPs	0	0	0	
	PERMITTEE SITES: Percentage of active construction sites inspected	0	Inspection Log	Building Official	
	PRIVATE SITES: Active construction sites	0	0	0	No new private site

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE						
A.	B.		C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	PRIVATE SITES: Pre-, During, and Post inspections of active construction sites for E&S and waste control BMPs PRIVATE SITES: Percentage of active construction sites inspected Enforcement Action					development during permit year
			0	0	0	
			0	0	0	None required
Part III.A.9.c	Construction Site Runoff — Site Operator Training					
	Report the type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training).					
		DEP Certification	Annual Training			
	Permittee construction site inspectors	1	1	Ground Control video	PBC Steering Committee	
	Permittee construction site plan reviewers		1	Ground Control video	PBC Steering Committee	No new site plan reviewer's training during permit year
	Permittee construction site operators		0	Ground Control video	PBC Steering Committee	Contracted out
Part III.A.9 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.					
	Strengths: No new construction during permit year					
	Limitations: N/A					
	SWMP revisions implemented to address limitations: N/A					

SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable in Year 4)

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.
	N/A	N/A
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)
	N/A	N/A

SECTION IX. TMDL Status Report

A.	YEAR 1 Provide a table summarizing the status of the TMDL process. Include a list of prioritized TMDLs and their monitoring and implementation schedule; and include the Identification number of the outfall prioritized for TMDL monitoring.								
	WBID Number	Segment/ Waterbody/ Basin	Pollutant of Concern	TMDL DEP / EPA	Percent Reduction (WLA)	Priority Rank	Priority Outfall	Monitoring Summary / BPCP Due Date	Supplemental SWMP Due Date
	N/A			<input type="checkbox"/> / <input type="checkbox"/>					
				<input type="checkbox"/> / <input type="checkbox"/>					
B.	YEAR 3 and annually thereafter, provide a summary of the estimated load reductions that have occurred for the pollutant(s) of concern being discharged from the MS4 to the TMDL water body during the reporting period and cumulatively since the date the Supplemental SWMP was implemented. Year 3: Submit a Monitoring data summary or BPCP (if applicable). Year 4: Submit a Supplemental SWMP (if applicable).								
	WBID Number	Pollutant of Concern	Monitoring Summary / BPCP Submitted	Supplemental SWMP Submitted	Projected load reductions OR Actual load reductions to date				
	N/A								
C.	Provide a brief statement as to the status of TMDL implementation according to Part VIII.B of the permit (e.g. status of monitoring to validate WLA): N/A								

Attachment 1

**Town of Glen Ridge
(NPDES Stormwater Permitting Program)**

'Water Quality Monitoring Assessment Report'
(submitted as **Attachment 1** to the Town of Glen Ridge, Florida
Cycle 4, Year 4, Annual NPDES Report)

**Prepared by JLH Associates
December, 2020**

'Water Quality Monitoring Report'

Purpose

The purpose of the 'Water Quality Monitoring Assessment Report' is to provide information for the Town of Glen Ridge to determine the overall effectiveness of its stormwater management program in reducing stormwater pollutant loadings from its Municipal Separate Sewer System (MS4) to receiving bodies.

The following items and concerns are examined as part of this water quality monitoring report:

- A. **Impaired Water Bodies** - The Florida Department of Environmental Protection (FDEP) assessment program for water body impairments will be analyzed and Glen Ridge's Lake's contribution, if any, to those impairments will be assessed.
- B. **Water Quality Monitoring Program** - The water quality monitoring program is intended to identify local sources where urban stormwater is affecting surface water resources.
- C. **Water Quality Trend Analysis** – Using the water quality monitoring results trends can be identified and evaluated.
- D. **Pollutant Loading Estimates/Results** - Pollutant loadings and results are reported.
- E. **Conclusions** - Final conclusions are made regarding water quality and nutrient loading impacts.

Impaired Water Bodies

The Florida Department of Environmental Protection (FDEP) has an ambient water quality and assessment program for water body impairments. The State is divided into five (5) working groups, with each group cycling through a 5-year assessment cycle. The 5-year cycle includes planning, water quality, monitoring, preliminary evaluation, public meetings, final evaluation, and Secretarial (State) adoption of the verified lists. The Town of Glen Ridge is in Group 3. The latest (Cycle 3) assessment occurred in 2017. Based on the FDEP verified assessment listing, Cloud Lake is in Water Body Identification (WBID 3245F) of the Lake Worth Lagoon. Based on this assessment, there is no identified impairments for this WBID. As such, there are no projected TMDLs for this WBID.

Water Quality Monitoring Program

As a co-permittee, the Town of Glen Ridge uses the ambient water quality data provided by Palm Beach County MS4 Group.

Based on the location of outfall of the Glen Ridge MS4, two (2) monitoring stations have been established. Station 37B is a Palm Beach County Environmental Resource Monitoring Site and Station C51S155 is a South Florida Water Management Monitoring Site. The following Table identifies these monitoring stations along with relevant information about the locations. More specifically, Station 37B is located upstream approximately eight (8) miles west of Glen Ridge at the intersection of SR7 and Southern Boulevard (SR80). Station C51S155 is located east of Dixie Highway at the discharge point into Lake Worth (Intracoastal Waterway) approximately two (2) miles south and east of the Town of Glen Ridge. See Figure 1 location Map

Table 1			
MS4 Monitoring Stations			
Monitoring Station Number	Location Description	Northing/ Easting	Receiving Water Body
37B	C-51 Basin	853637.29/ 916592.84	Lake Worth Lagoon
C51S155	C-51 Basin	841132.85/ 964349.43	Lake Worth Lagoon

The primary concern that FDEP has regarding the stormwater permitting program is related to nutrients and what impacts are created by nutrients into the stormwater system. The Town of Glen Ridge has evaluated nutrient monitoring results at the above two locations; the same locations used by the Town of Cloud Lake. The Town of Glen Ridge and Town of Cloud Lake systems are interconnected by Gem Lake which lies partly in Glen Ridge and partly in Cloud Lake which feeds into Cloud Lake's detention lake for eventual discharge. The 10-year trend referenced in the Palm Beach County MS4 Cycle 4, Year 3 Joint Report is used for evaluating the nutrient levels. Specifically, Total Nitrogen (TN), Total Phosphorus (TP) and Chlorophyll-A (a surrogate for nutrient enrichment) are analyzed and evaluated below. Data for monitoring stations in the C-51 watershed were examined.

At this time the State does not have any numeric nutrient criteria established for the C51 Canal (South Florida Region) for TN or TP. Chlorophyll-A has criteria of less than or equal to 20 ug/l.

Based on information provided in the PBC Cycle 4 Year 3 Joint Annual Report, water quality monitoring results for the last 10 years (2010-2019) is provided in Tables 5-8, 5-9 and 5-10, respectively for TN, TP and Chlorophyll-A. Review of the results indicate a general reduction in values from west (Station 37B) to east (Station C51S155). Reported Chlorophyll-A values are well below the standard of 20 ug/l, indicating that the C-51 Canal is not nutrient impaired and Glen Ridge, an eastern contributor, is not adversely affecting nutrient levels.

Water Quality Trends

To evaluate nutrient trends, the water quality data for the period of record are extracted from the PBC Cycle 4, Year 4 Joint Annual Report, specifically for Total Nitrogen (TN), Total Phosphorus (TP) and Chlorophyll-a. These nutrients are analyzed for Stations C51S155 east of Town) and 37B (west of Town) to indicate trends from west to east as the eventual discharge point is approached.

Review of the annual geometric mean trends in Table 5-11 (p. 5 of 14) Water Quality Trends in the PBC Cycle 4, Year 4 Joint Annual Report indicates a 'significant decreasing' trend for TN at both monitoring station sites. Review of trends in Table 5-11 indicate a 'decreasing' trend for both TP and Chlorophyll-a at monitoring sites C51S155 and 37B. Typically, the nutrient concentrations are lower from west to east. Any numeric nutrient impairment is based on Chlorophyll-a values exceeding 20 ug/l. The data indicates that the Chlorophyll-a values are well below the State criteria.

Pollutant Loading Estimates/Results

The municipal separate storm sewer system (MS4) National Pollutant Discharge Elimination System (NPDES) Cycle 4 permit, issued September 8, 2016, requires in PART V. - Monitoring Requirements that average annual pollutant loading, and event mean concentration (EMC) estimates be provided for six (6) parameters. The six (6) parameters identified are: 1) five-day biochemical oxygen demand (BODs); 2) total copper (Cu); 3) Total nitrogen (TN); 4) total phosphorus (TP); 5) total suspended solids (TSS); and, 6) total zinc (Zn), all in the unit of mg/l . It is assumed by the FDEP that pollutant loading generated within a watershed flows through MS4 outfalls and directly affects the receiving bodies. An option is provided in the permit to provide the average annual pollutant loading estimates based on major outfalls watersheds Since the pollutant loading estimates for permit Cycles 1 through 3 were provided on a watershed basis, it was agreed with the FDEP that the Cycle 4 loading estimates would also be provided on a watershed basis. In addition to meeting the requirements of the permit, modeling the average annual pollutant loading generated by a watershed or a MS4's watershed can assist in planning for future improvements in stormwater quality treatment, regulations or stormwater management.

The Town of Glen Ridge lies in the C-51 watershed/WIBD 3245F. All stormwater runoff from the Glen Ridge MS4 system discharges into the combined Town of Glen Ridge and Town of Cloud Lake on-site lake detention system prior to discharging into the West Palm Beach Stub Canal. All six (6) parameters are analyzed and graphed in the Cycle 4, Year 3 'Summary of Average Annual Pollutant Loading Model Activities' report (2019) for all of the watersheds including the C-51 Watershed (See Figures 3-8, pgs. 20-23) prepared by Mock-Roos for the co-permittees reference. All parameters indicate decreases between the Cycle 3, Year 3 and Cycle 4, Year 3 reporting period within the C-51 watershed..

Pollutant loadings for the Glen Ridge MS4 are also reported in the 'Summary of Average Annual Pollutant Loading Model Activities' report cited above. Pollutant loadings for all six (6) parameters are reported for year 2013 (Table 18, p. 31 of the report) and 2018 (Table 19, p. 32 of the report) and, specifically, for the Glen Ridge MS4 below in Table 5.

Glen Ridge has in place stormwater management programs that reduces the nutrient loading into the C-51 watershed/WBID 3245F. These programs include maintenance of conveyance swales,

detention lake, public education (brochures and flyers for public distribution, MS4 group activities and an adopted Fertilizer Ordinance). The public education component alone allows a further 6% reduction in pollutant loadings reported in Table 5 below:

Table 5
Pollutant Loadings (lbs./year)
-Town of Glen Ridge -
C-51 Watershed

<u>Parameter</u>	<u>BODs</u>	<u>TSS</u>	<u>TP</u>	<u>CU</u>	<u>ZN</u>	<u>TN</u>
2013 Loads	2654	9497	156	6	25	2836
2018 Loads	2051	2817	107	4	18	2642
Other Reduction - Public Education (6% - rounded)	123	169	6	0	1	159
Total Amount	1928	2648	99	4	17	2483
<u>Percent (%) Reduction</u>	<u>27.4%</u>	<u>72.1%</u>	<u>36.5%</u>	<u>33.3%</u>	<u>32%</u>	<u>12.4%</u>

Sources: Tables 18 (p. 31) and 19 (p. 32) of the 'Summary of Average Annual Pollutant Loading Model Activities' report (2019) prepared by Mock-Roos.

Reductions in pollutant loadings in the Glen Ridge MS4 between 2013 and 2018 are extremely significant for all six) parameters.

Conclusions

The Town of Glen Ridge stormwater management programs are extremely effective in reducing nutrient loadings. This is supported by the water quality monitoring program (both FDEP and the MS4 group information) and pollutant loading information. At this time there is no need to develop further stormwater management programs.

Attachment 2

**Town of Glen Ridge FY 19/20 NPDES Program
'Update to Land Development Regulations'**

Introduction/Comment

Ordinance 2019-1 provided herein adopted the proposed revisions to the Town's Land Development Regulations (LDRs) prepared as part of the C4Y2, FY 17/18 Town of Glen Ridge Annual NPDES Report. All Sections and Sub-sections identified in the Recommendations cited in the C4Y2 LDR Report are specifically 'tracked' in Ordinance 2019-1. There are no other LDR updates required as this time.

ORDINANCE NO. 2019-1

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF GLEN RIDGE, FLORIDA, CHANGING THE ZONING CODE IN THE FOLLOWING SECTIONS: ARTICLE XL SECTION 11-2. DEFINITIONS, SECTION 5.4.4 AREA AND BULK REQUIREMENTS (8) MAXIMUM IMPERVIOUS LOT COVERAGE, AND SECTION 6.5.3 CONVEYANCE SWALES (1)-(4); PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, PROVIDING A SEVERABILITY DATE; PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

WHEREAS, the entire Town of Glen Ridge is served by 2-lane local residential streets with conveyance swales;

WHEREAS, there are no curb and gutters within the Town;

WHEREAS, it has been a policy of the Town to require that individual property owners shall be responsible for maintaining their lots up to the paved area of the streets they front upon.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF GLEN RIDGE, FLORIDA, AS FOLLOWS:

SECTION 1. The TOWN OF GLEN RIDGE *hereby* changes zoning code and adds the following:

AMENDMENTS TO TOWN OF GLEN RIDGE CODE OF ORDINANCES, APPENDIX A - ZONING
Article V. - Zoning Districts, Map and Schedule of Regulations; Section 5-2 - R-1A District: single family - low density, 5.2.4 Area and bulk requirements, (8) Maximum impervious lot coverage; Section 5.3 - R-1 districts: single family, Section 5.3.3, Area and bulk requirements (8) Maximum impervious lot coverage; Section 5.4 - R-2 districts: two family - transitional, Section 5.4.4 Area and bulk requirements (8) Maximum impervious lot coverage; Article VI. - Supplementary Regulations, Section 6.5 - Miscellaneous regulations, 6.5.3 Conveyance swales (1) - (4) Article XI., and, Section 11.2. Definitions of the Town of Glen Ridge Code of Ordinances, APPENDIX A. - Zoning are hereby amended as follows:

Article XI., Section 11-2. Definitions

Impervious surfaces means land surfaces which do not allow the penetration, normal absorption or percolation of surface waters including, but not necessarily limited to, paved roads, sidewalks, driveways, and parking lots.

Pervious surfaces means areas of land or a lot which allow for the normal absorption and percolation of surface waters.

Section 5.2.4 Area and bulk requirements, (8) Maximum impervious lot coverage

(8) *Maximum impervious lot coverage.* No greater than 50% of a lot shall contain impervious areas.

Section 5.3.3 Area and bulk requirements, (8) Maximum impervious lot coverage

(8) *Maximum impervious lot coverage.* No greater than 50% of a lot shall contain impervious areas.

Section 5.4.4 Area and bulk requirements, (8) Maximum impervious lot coverage

(8) *Maximum impervious lot coverage.* No greater than 50% of a lot shall contain impervious areas.

Section 6.5.3 Conveyance swales (1) - (4)

Conveyance swales

(1) the Town encourages the installation of sod within the swale areas of Town right-of-way and accordingly no permit shall be required for the installation of sod within such areas;

(2) No person shall place or plant any vegetative landscape material within the Town right-of-way (swale areas abutting public streets) without first obtaining a permit from the Town. In determining whether a permit for vegetative landscape material should be issued, the Town Manager, or other qualified designee, shall consider whether the proposed installation:

- a. Interferes with or impairs the Town stormwater drainage system;
- b. Creates a safety hazard to vehicular or pedestrian traffic;
- c. Otherwise impairs the health, safety or welfare of the citizens and visitors to Town.

(3) No person shall grade or re-grade any lands within the Town right-of-way without first obtaining a permit from the Town Manager, or appropriate designee of the Town.

(4) It shall be unlawful for any individual to place or have placed any impervious material including, but not limited to, asphalt, concrete crushed rock, landscape stone, brick pavers or other similar materials within the Town right-of-way. This subsection shall not preclude the installation of paved driveways extending from a public roadway to the privately-owned property; provided, the width of any such entry driveway(s) shall not exceed the allowable width for any lot or combination of lots improved with a residential structure.

Section 2: The Town of Glen Ridge finds that proper notice was given; that all parties had the opportunity to present their positions and that the proposed changes are consistent with the Zoning Code, its goals and objectives.

Section 3: Each and every other provision of the TOWN OF GLEN RIDGE Zoning Code shall remain in full force and effect as previously enacted.

Section 4: Specific authority is hereby given to codify this Ordinance.

Section 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 6: Should any section or provision of this Ordinance or any portion thereof be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the remainder of this Ordinance.

Section 7: This Ordinance shall become effective immediately upon passage.

Section 8. That this ordinance shall become effective immediately upon passage.

FIRST READING this 7 day of August 2019.

SECOND READING and FINAL PASSAGE this 4th day of September 2019.

TOWN OF GLEN RIDGE, FLORIDA

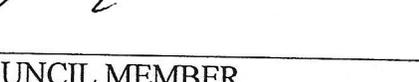

MAYOR


COUNCIL MEMBER

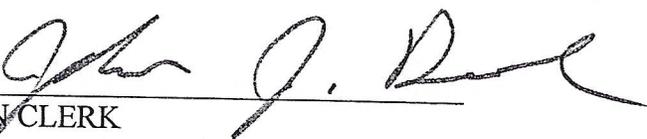

COUNCIL MEMBER


COUNCIL MEMBER


COUNCIL MEMBER


COUNCIL MEMBER

ATTEST:


TOWN CLERK