

MUNICIPAL MAINTENANCE YARD INSPECTION CHECKLIST

Date: 9/25/19 Time: _____
 Site Name and Location: South Indian River Water Control District
 Owner Name and Address: 15600 Jupiter Farms Rd
 Description of Activities: _____
 Receiving Water Body: _____

Comments:

Fueling Areas

- Proper use of spill overflow protection
- Roof on fueling area
- Dry cleanup methods implemented for fuels spills
- Tank certified by PBCDERM
- Leak detection system for fuel tanks
- Fueling pad graded for minimum runoff of storm water
- Fueling pad discharges into a storage sump, not into a storm system

No roof on fueling
Island

Vehicle and Equipment Maintenance

- Proper storage & disposal of greasy rags, oil filters, air filters, batteries, spent coolant, etc.
- Labeling and tracking the recycling of hazardous waste materials
- Hazardous materials stored properly w/o evidence of spills
- Inventory of materials maintained onsite with labels and Material Safety Data Sheets
- Wrecked vehicles and "part vehicles" drained of all fluids
- Stored liquids and batteries have secondary containment
- Liquid waste disposed of properly and not being poured into storm system or sinks
- Empty dip pans are cleaned and stored properly
- Floor drains discharge into a storage sump with oil/water separator

Outdoor vehicle and equipment storage

- Ground free of visual stains from oil or other vehicle fluids
- Dip pans used during maintenance of vehicles
- Dip pans cleaned and stored properly
- Storage area covered and maintained properly

Painting Areas

- Paint and paint thinner stored and labeled properly
- Spray paint booths operating properly with a OSHA approved hood
- Personal protection cleaned and stored properly
- Proper painting equipment used and are cleaned and stored properly
- Recycling of used paints, paint thinner and solvents
- Employees trained on proper painting and cleaning procedures

Vehicle and equipment washing areas

- Area designated for cleaning activities
- Wash waters are contained and recycled, sumps clean and used properly
- Proper grading for wash water pad
- Parts and equipment washed within proper cleaning area
- Employees trained on proper washing procedures

Liquid Storage in above ground storage

- Installed per design with no leaks (pipes, pumps, valves, hoses, flanges, etc.)
- Storage containers maintained in good condition
- Safeguards installed, such as secondary containment
- System inspected regularly
- Employees trained on proper filling and transfer procedures

Improper connections to storm sewer

- Floor drains connected to collection system, not to storm sewer
- Runoff from wash, maintenance, storage and fueling areas not directed to storm drains
- Facility has updated plumbing schematics to reflect accurate discharges
- All underground storage tanks are maintained with proper safeguards
- Employees are trained on proper disposal of all materials used on site

General Site

- Emergency Response Plan on site
- Employees trained for emergency procedures
- Material Safety Data Sheets maintained in a location for emergency response
- Stock piles maintained properly to prevent runoff
- Litter control