

Town of LakePark
MUNICIPAL MAINTENANCE YARD INSPECTION CHECKLIST

Date: 10-3-2018 Time: 8am

Site Name and Location: DPW Sanitation and Facilities Maintenance Yard, 650 Old Dixie Hwy

Description of Activities: Sanitation Fleet storage & maint; fleet fueling and washing

Receiving Water Body: FDOT & City of Riviera Beach's MS4; exfiltration

Comments:

Fueling Areas

<input checked="" type="checkbox"/>	Check operation of Emergency Fuel Shut Off Switch	
<input checked="" type="checkbox"/>	Check Dispenser Nozzles and Hoses for leaks	
<input checked="" type="checkbox"/>	Inspect Fuel Tanks for conditions as per PBCDERM	
<input checked="" type="checkbox"/>	Check tanks for proper decals and placards	
<input checked="" type="checkbox"/>	Check Exterior of tanks for rust or corrosion	
<input checked="" type="checkbox"/>	Test electronic Leak detection system for fuel tanks	
<input checked="" type="checkbox"/>	Dry clean up supplies available for fuel spills	

Vehicle and Equipment Maintenance

<input checked="" type="checkbox"/>	Proper storage & disposal of greasy rags	
<input checked="" type="checkbox"/>	Proper storage & disposal of oil filters	
<input checked="" type="checkbox"/>	Proper storage & disposal of spent coolant	
<input checked="" type="checkbox"/>	Proper storage & disposal of batteries	
<input checked="" type="checkbox"/>	Hazardous materials stored properly w/o evidence of spills	
<input checked="" type="checkbox"/>	Inventory of materials maintained onsite with labels and Material Safety Data Sheets	
<input checked="" type="checkbox"/>	Liquid waste disposed of properly and not being poured into storm system or sinks	
<input checked="" type="checkbox"/>	Empty dip pans are cleaned and stored properly	

Outdoor vehicle and equipment storage

<input checked="" type="checkbox"/>	Dip pans used during maintenance of vehicles	
<input checked="" type="checkbox"/>	Dip pans cleaned and stored properly	
<input checked="" type="checkbox"/>	Storage area covered and maintained properly	
<input checked="" type="checkbox"/>	Ground free of visual stains from oil or other vehicle fluids	
<input checked="" type="checkbox"/>	Hazardous materials stored properly w/o evidence of spills	

Vehicle and equipment washing areas

<input checked="" type="checkbox"/>	Area designated for cleaning activities	
<input checked="" type="checkbox"/>	Parts and equipment washed within proper cleaning area	
<input checked="" type="checkbox"/>	Employees trained on proper washing procedures	
<input checked="" type="checkbox"/>	Hazardous materials stored properly w/o evidence of spills	

Liquid Storage in above ground storage

<input checked="" type="checkbox"/>	Safeguards installed, such as secondary containment	
<input checked="" type="checkbox"/>	System inspected weekly	
<input checked="" type="checkbox"/>	Employees trained on proper filling and transfer procedures	
<input checked="" type="checkbox"/>	Storage containers maintained in good condition	
<input checked="" type="checkbox"/>	Inspected for indication of illicit discharges	