ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator. Their names and email addresses are available at: http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm. If files are larger than 10mb, materials may be placed on the NPDES Stormwater ftp site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading the ANNUAL REPORT files, an email must be sent to the MS4 coordinator or the NPDES program administrator notifying them the report is ready for downloading
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below**

SECTION I. BACKGROUND INFORMATION			
A.	Permittee Name: TOWN OF MANGONIA PARK		
B.	Permit Name: Palm Beach County Municipal Separate Storm Sewer System		
C.	Permit Number: FLS000018-003 (Cycle 3)		
D.	Annual Report Year: ☐ Year 1 ☐ Year 2 ☐ Year 3 ☐ **Year 4** ☐ Year 5 ☒ Other, specify Year: 6		
E.	Reporting Time Period (month/year): **October / 2015 through September / 2016**		
F.	Name of the Responsible Authority: Kenneth Metcalf		
	Title: Town Manager		
	Mailing Address: **1755 East Tiffany Drive**		
	City: Mangonia Park	Zip Code: 33407	County: Palm Beach
	Telephone Number: 561-848-1235	Fax Number: 561-848-6940	
	E-mail Address: **kmetcalf@townofmangoniapark.com**		
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): SAME AS ABOVE		
	Title:		
	Department:		
	Mailing Address:		
	City:	Zip Code:	County:
	Telephone Number:	Fax Number:	
	E-mail Address:		

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)	
A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? ☐ Yes ☒ No ☐ Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none):0 (Does this number include non-major outfalls? ☐ Yes ☐ No ☒ Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? ☐ Yes ☒ No ☐ Not Applicable

SECTION III. MONITORING PROGRAM

A.	Provide a brief statement as to the status of monitoring plan implementation: *The monitoring plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the monitoring information.* t
B.	Provide a brief discussion of the monitoring results to date: • *DEP Note: See Part V of the permit for the monitoring requirements. Each permittee must discuss the monitoring results as it relates to the implementation and effectiveness of their SWMP.* **Refer to Joint Report**
C.	Attach a monitoring data summary, as required by the permit. **Refer to Joint Report**

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: *DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit.* $31,921
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: $36,457

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	
☒	☐	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
☒	☐	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C. **(Refer to Joint Report)**
☐	☒	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
☐	☒	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
☐	☒	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C. **(Refer to Joint Report)**

DO NOT SUBMIT ANY OTHER MATERIALS

(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

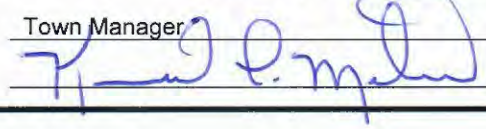
SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Kenneth Metcalf

Title: Town Manager

Signature:  Date: 03 / 14 / 2017

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	**Permit Requirement/Quantifiable SWMP Activity**	**Number of Activities Performed**	**Documentation / Record**	**Entity Performing the Activity**	**Comments**
Part III.A.1	**Structural Controls and Stormwater Collection Systems Operation**				

Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory.

DEP Note: The permittee needs to "customize" this section by adding any structural controls to the list below that are part of the permittee's MS4 currently or are planned for the future. The permittee may remove any structural controls listed that it does not have currently or will likely not have during this permit cycle. Please see the attached description of each type of structure. In addition, the permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.

Provide an inventory of all known major outfalls covered by the permit and a map depicting the location of the major outfalls (hard copy or CD-ROM). Provide the outfall inventory and map with the Year 1 Annual Report.

Report the number of inspection and maintenance activities conducted for each type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained. If the minimum inspection frequencies set forth in Table II.A.1.a were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.

DEP Note: If the minimum inspection frequencies set forth in Table II.A.1.a of the permit were not met for one or more type of structure, the permittee must provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.

Type of Structure	Number of Activities Performed					Documentation / Record	Entity Performing the Activity	Comments
	Total Number of Structures	Number of Inspections	Percentage Inspected	Number of Maintenance Activities	Percentage Maintained			
Exfiltration trench / French drains (linear feet)	3103	0	0	0	0	NONE	CONTRACTOR	SCHED. FOR 2016-2017
Grass treatment swales (LF)	4870	1	100		100	SW-TA	ADMIN	
Major stormwater outfalls	2	0	0	0	0	CS-TA	ADMIN	SCHED FOR 2016-2017
Weirs or other control structures	2	0	0	0	0	CS-TA	ADMIN	" " "

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	MS4 pipes / culverts (LF)	2125	0	0	0	0	EXF-TA	ADMIN	HARD PIPE INSP. WITH EXFIL TRENCHES 2016-2017
	Inlets / catch basins / grates	57	12	20	0	0	DSIR-TA	ADMIN	NEW MS4 AREA SCHED 2016-2017-OLD AREA DONE 2 TIMES
	ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were not met								ALL DONE 100% 2 YRS AGO
	Year 1 ONLY: Attach a map of all known major outfalls								
Part III.A.2	**Areas of New Development and Significant Redevelopment**								
	Report the number of significant redevelopment projects reviewed by the permittee for post-development stormwater considerations. Report the number of new development projects reviewed under Part III.A.9.a.								
	Number of significant redevelopment projects reviewed				0		SITE PLAN RECORDS	ADMIN	HAD NONE
	Provide in the Year 2 Annual Report the summary report of the review of local codes activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation of modifying codes to allow low impact design BMPs.								
	Year 2 ONLY: Attach the summary report of the review activity								
	Year 4 ONLY: Attach the follow-up report on plan implementation						N/A	ADMIN	No modifications recommended in Year 2-FOLLOW UP N/A
Part III.A.3	**Roadways**								
	Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected.								

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

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	PERMITTEE Litter Control Program: Frequency of litter collection	AS NEEDED	LCL-TA	ADMIN	
	PERMITTEE Litter Control Program: Estimated amount of area maintained (linear feet)	10,476	LCL-TA	ADMIN	ADDED HILL AVE MS 4 BOTH SIDES OF CURBED ROADWAY
	PERMITTEE Litter Control Program: Estimated amount of litter collected (13 GAL BAGS)	62.5	LCL-TA	ADMIN	
	If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.				
	Keep PBC Beautiful Trash Pick-up Events: Total miles cleaned	0			DO NOT
	Keep PBC Beautiful Trash Pick-up Events: Estimated amount of litter collected (cubic yards)	0			HAVE ANY OF
	Adopt-A-Road Program: Total miles cleaned	0			THESE
	Adopt-A-Road Program: Estimated amount of litter collected (cubic yards)	0			PROGRAMS
	Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report.				
	Frequency of street sweeping	0			DO NOT
	Total miles swept (per year)	0			HAVE
	Estimated quantity of sweeping material collected (cubic yards)	0			ROADS W/
	Total nitrogen loadings removed (pounds)	0			CURB AND
	Total phosphorus loadings removed (pounds)	0			GUTTER
	Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned				
	Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility. *DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.*				
		Number of			

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Permit Citation/ SWMP Element	**Permit Requirement/Quantifiable SWMP Activity**	**Number of Activities Performed**	**Documentation / Record**	**Entity Performing the Activity**	**Comments**
		Inspections			
	Name of facility #1: DO NOT HAVE ANY OF THESE FACILITIES				
Part III.A.4	**Flood Control Projects**				
	Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.				
	Flood control projects completed during the reporting period	1	HILL AVE. PLANS	ADMIN & ENG.	HILL AVE
	Flood control projects completed during the reporting period that did not include stormwater treatment	0			COMPLETED
	ATTACH a list of the flood control projects that did not include stormwater treatment and an explanation for each of why it was not				TOWN TOOK OVER
	Stormwater retrofit projects planned	0			IN
	Stormwater retrofit projects under construction during the reporting period	0			THIS AR
	Stormwater retrofit projects completed during the reporting period	1	HILL AVE. PLANS	ADMIN & ENG	PERIOD
Part III.A.5	**Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit**				
	Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit: • Operating municipal landfills; • Municipal waste transfer stations; • Municipal waste fleet maintenance facilities; and • Any other municipal waste treatment, waste storage, and waste disposal facilities. Report the number of applicable facilities and the number of the inspections conducted for each facility.				
		Number of Inspections			
	Name of facility #1: DO NOT HAVE ANY OF THESE FACILITIES				

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Part III.A.6	**Pesticides, Herbicides, and Fertilizer Application**				
	Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.				
	CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides	1	RECEIPTS.	TOMASELLO	USE CONTRACTOR ONLY
	CONTRACTORS: FDACS certified / licensed applicators of fertilizer	0	RECEIPTS	NOT ASSIGNED	NONE THIS PERIOD
	Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then all local governments within the watershed of a nutrient-impaired water body shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. The ordinance shall be adopted within 24 months of the date of permit issuance. Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report.				
	Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance				
	During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction. **FYN PROGRAM FUNDING: Permittee Provides Funding? ☒ Yes ☐ No Amount of Funding = See Joint Report**				
	Public education and outreach program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Fact sheets distributed FROM COUNTER AT TOWN HALL	46	TOWN HALL	ADMIN	
	WATER UTILITY BILL BLURB	3	UTILITY RECORDS	ADMIN	
	WATER UTILITY BILLS ISSUED	367	UTILITY RECORDS	ADMIN	
	Newspapers & newsletters: Number of articles/notices published	1	NEWSLETTER	ADMIN	INCL. BROCHURE
	Newsletters: Number of newsletters distributed	250	NEWSLETTER	ADMIN	

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	Public displays (e.g., kiosks, storyboards, posters, etc.)	1	TOWN HALL	ADMIN	
Part III.A.7.a	**Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures**				
	Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed.				
	ATTACH a report on any amendments to the applicable legal authority	0	N/A	TOWN COUNCIL	NONE NEEDED
Part III.A.7.c	**Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal**				
	During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Proactive inspections for suspected illicit discharges / connections / dumping	24	DSIR-TA	ADMIN	NONE OBSERVED
	Illicit discharges / connections / dumping found during a proactive inspection	0	PID-TA	ADMIN	NONE OBSERVED
	Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a proactive inspection	0	PID-TA	ADMIN	NONE OBSERVED
	Fines issued for illicit discharges / connections / dumping found during a proactive inspection	0	PID-TA	ADMIN	NONE OBSERVED
	Year 1 ONLY: Attach the written proactive inspection program plan				
	Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.				

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	Reports of suspected illicit connections / discharges / dumping received	0	PID-TA	ADMIN	NO REPORTS
	Reactive investigations of reports of suspected illicit discharges/ connections / dumping	0	PID-TA	ADMIN	NO REPORTS
	Illicit discharges / connections / dumping found during a reactive investigation	0	PID-TA	ADMIN	NO REPORTS
	Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a reactive investigation	0	PID-TA	ADMIN	NO REPORTS
	Fines issued for illicit discharges / connections / dumping found during a reactive investigation	0	PID-TA	ADMIN	NO REPORTS
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) and contractors to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Refresher training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training). *DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.*				
	Personnel trained — Initial Training: **0**; Refresher Training: **0**				SCHED. FOR THIS AR
	Contractors trained — Initial Training: **0**; Refresher Training: **0**				DO NOT USE
Part III.A.7.d	**Illicit Discharges and Improper Disposal — Spill Prevention and Response**				
	Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed. *DEP Note: The permittee may report the number of hazardous material spills separately from the number of non-hazardous material spills, or report one combined number, to more accurately reflect its tracking of these spills.*				
	Hazardous and non-hazardous material spills responded to	0	WPBFD	WPBFD	NONE REPORTED
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) and contractors on proper spill prevention, containment, and response techniques and procedures. Refresher training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).				
	Personnel trained — Initial Training: **0**; Refresher Training: **0**				SCHED FOR THIS AR
	Contractors trained — Initial Training: **0**; Refresher Training: **0**				DO NOT USE

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Part III.A.7.e	**Illicit Discharges and Improper Disposal — Public Reporting**				
	During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).				
	Public education and outreach program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Flyers/Fact sheets distributed	46	TOWN HALL	ADMIN	
	WATER BILLS-NO. OF BLURB	3	UTIL. RECORDS	ADMIN	
	WATER BILLS ISSUED	367	UTIL. RECORDS	ADMIN	
	Newspapers & newsletters: Number of articles/notices published	0	NEWSLETTER	ADMIN	NONE THIS AR
	Newsletters: Number of newsletters distributed	250	NEWSLETTER	ADMIN	
	Public displays (e.g., kiosks, storyboards, posters, etc.)	1	TOWN HALL	ADMIN	POSTER
Part III.A.7.f	**Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control**				
	During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).				

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Permit Citation/ SWMP Element	**Permit Requirement/Quantifiable SWMP Activity**	**Number of Activities Performed**	**Documentation / Record**	**Entity Performing the Activity**	**Comments**
	Public education and outreach program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Flyers/Fact sheets distributed	0	TOWN HALL	ADMIN	NONE ON THIS SUBJECT THIS AR
	WATER BILLS-NO. OF BLURB	1	UTIL RECORDS	ADMIN	
	WATER BILLS ISSUED	367	UTIL RECORDS	ADMIN	
	Newspapers & newsletters: Number of articles/notices published	0	NEWSLETTER	ADMIN	NONE ON
	Newsletters: Number of newsletters distributed	250	NEWSLETTER	ADMIN	THIS SUBJECT
	Public displays (e.g., kiosks, storyboards, posters, etc.)	0	TOWN HALL	ADMIN	THIS ARE
Part III.A.7.g	**Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage**				
	Annually review (and revise, as needed) and implement the permittee's written procedures to reduce or eliminate sanitary wastewater contamination into the MS4, including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4. Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction.				
	Activity to reduce/eliminate SSOs and inflow / infiltration: Repair / lining of sanitary sewer system	1	UTILITY RECORDS	ADMIN	LINE MAINS IN HILL AVE. AREA
	Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems removed	0	UTILITY RECORDS	ADMIN	
	Activity to reduce/eliminate SSOs and inflow / infiltration: Emergency generator added	0	UTILITY RECORDS	ADMIN	
	SSO incidents discovered	0	UTILITY RECORDS	ADMIN	
	SSO incidents resolved	0	UTILITY RECORDS	ADMIN	
	Inflow / infiltration incidents discovered	1	UTILITY RECORDS	ADMIN	INFIL/EXFIL

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	Inflow / infiltration incidents resolved	1	UTILITY RECORDS	ADMIN	STUDY PRIOR TO LINING
	Name of owner of the sanitary sewer system	TOWN OF MANGONIA PARK-COLLECTION SYSTEM ONLY-NO PLANT			
Part III.A.8.a	**Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections**				

Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include:

- Operating municipal landfills;
- Hazardous waste treatment, storage, disposal and recovery facilities;
- Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and
- Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit.

Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.

During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facilities to determine compliance with all appropriate aspects of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.

	Number of Facilities	Number of Inspections	For violations discovered during a high risk inspection				
			Fines issued	Notices of Violation (NOVs) / warning letters / citations issued			
Total high risk facilities	0						NONE IN MS 4
New high risk facilities added to the inventory during the current reporting period	0						NONE IN MS4
Other facilities determined as high risk by the permittee (that are <u>not</u> facilities identified through the proactive inspections)	0						NONE FOUND IN DATA BASES

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments
Part III.A.8.b	**Industrial and High-Risk Runoff — Monitoring for High Risk Industries**				
	Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. Report the number of high risk facilities sampled.				
	High risk facilities sampled	0			SEE ABOVE
Part III.A.9.a	**Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices**				
	Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.				
	PERMITTEE SITES: Construction site plans reviewed	0			NO PRIVATE
	PERMITTEE SITES: Construction site plans approved	0			OR PUBLIC
	PRIVATE SITES: Construction site plans reviewed	0			PROJECTS
	PRIVATE SITES: Construction site plans approved	0			IN MS4 THIS AR
	Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage. *DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. If the number of applicants notified of ERP or CGP coverage is less than the number of construction site plans reviewed, please provide an explanation for the discrepancy in Column F.*				
	Notified of ERP stormwater permit requirements	0			NONE
	Confirmed ERP coverage	0			IN
	Notified of CGP stormwater permit requirements	0			MS4
	Confirmed CGP coverage	0			THIS AR
Part III.A.9.b	**Construction Site Runoff — Inspection and Enforcement**				
	As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites immediately upon written approval by the Department. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments
	PERMITTEE SITES: Active construction sites	0			
	PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs	0			FOR ALL
	PERMITTEE SITES: Percentage of active construction sites inspected	0			ITEMS
	PRIVATE SITES: Active construction sites	0			NONE IN MS4
	PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs	0			THIS AR
	PRIVATE SITES: Percentage of active construction sites inspected	0			
	Notices of Violation (NOVs) / warning letters / citations issued	0			
	Stop Work Orders issued	0			
	Fines issued	0			
	Year 1 ONLY: Attach the written construction site inspection program plan				
Part III.A.9.c	Construction Site Runoff — Site Operator Training				
	During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by or under contract with the permittee) and private persons involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. All inspectors of construction sites shall be certified through the Florida Stormwater, Erosion, and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Refresher training shall be provided annually. Report the number and type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private persons trained by the permittee. *DEP Note: If "0" is reported for any of these reporting items, please include in Column F an explanation of why training was not provided to / obtained by the permittee's staff and private persons during the applicable reporting year.* *DEP Note: The permittee should report only the number of staff and private construction site operators trained / certified during the applicable reporting year, and then note in Column F the number of staff who were previously trained / certified. Private site operator training can include pre-construction meetings.*						

	Certification Training	Initial Training (non-certification)	Refresher Training				
Permittee construction site inspectors	1		1		FDEP INSP 28935	FDEP	TOWN ENG.
Permittee construction site plan reviewers		0				ADMIN	NONE TRAINED THIS AR
Permittee construction site operators		0					HAVE NONE

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

	Permit Citation/ SWMP Element	SWMP EVALUATION
A.	**Part II.A.1 Structural control inspection and maintenance**	Strengths: EVEN WITH ADDITION OF NEW MS4 AREA MS4 IS VERY SMALL AND CAN BE OBSERVED AND DOCUMENTED ON A GREATER FREQUENCY THAN REQUIRED
		Weaknesses: NONE AT THIS TIME
		SWMP Revisions to address deficiencies: N/A
	Part II.A.2 Significant redevelopment	Strengths: AREA FULLY DEVELOPED AND NO RE-DEVELOPMENT HAS TAKEN PLACE
		Weaknesses: NONE
		SWMP Revisions to address deficiencies: N/A
	Part II.A.3 Roadways	Strengths: SMALL MS 4-ALL SWALED (EVEN BEHIND VALLEY GUTTER IN NEW MS4 AREA) AND LITTER CONTROL IS MANAGEABLE DUE TO SMALL SIZE OF MS4
		Weaknesses: NONE
		SWMP Revisions to address deficiencies: N/A
	Part II.A.4 Flood control	Strengths: WITH ADDITION OF HILL AVE. MS4, FLOOD CONTROL INCREASED; STILL WORKING ON LAST LEG OF FIRST MS4 AREA
		Weaknesses: FINAL LEG OF FIRST MS4 STILL NEEDS TO BE INSTALLED-FUNDS ARE MINIMAL FOR THIS EFFORT AT THIS TIME-
		SWMP Revisions to address deficiencies: WORKING WITH POTENTIAL SITE DEVELOPER (SFTRA LAYOVER FACILITY) FOR FUNDING AND/OR CONSTRUCTION OF LAST LEG IN FIRST MS4-DEVELOPER NEEDS ACCESS TO SITE WHERE EXFIL. LEG NEEDED.
	Part II.A.5 Waste TSD Facilities	Strengths: N/A-TOWN HAS NO FACILITIES
		Weaknesses: N/A
		SWMP Revisions to address deficiencies: N/A
	Part II.A.6 Pesticide, herbicide, fertilizer application	Strengths: PESTICIDES APPLIED BY LICENSED CONTRACTOR-TOWN AS SUCH DOES NOT APPLY HERBICIDES OR FERTILIZER IN TOWN'S MS 4 AREA (IF DONE IT WOULD BE CONTRACTED)
		Weaknesses: WITH NEW MS4 AREA (NEAR RESIDENTIAL AREA THAT CONTRIBUTES RUNOFF) CONTROL OF HOMEOWNER'S APPLYING MATERIALS
		SWMP Revisions to address deficiencies: ATTEMPT TO INCREASE OBSERVATION OF RESIDENTIAL ACTIVITIES REGARDING APPLICATION OF MATERIALS

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)		
	Part II.A.7 Illicit Discharge Detection and Elimination	Strengths: MS4 VERY SMALL AND IS REASONABLY EASY TO OBSERVE
		Weaknesses: NONE APPARENT AT THIS TIME
		SWMP Revisions to address deficiencies: NONE PROPOSED WITH THIS AR
	Part II.A.8 High Risk Industry Runoff	Strengths: SMALL AREA WITH NO KNOWN HIGH RISK FACILITIES AT THIS TIME
		Weaknesses: NONE
		SWMP Revisions to address deficiencies: NONE PROPOSED AT THIS TIME
	Part II.A.9 Construction Site Runoff	Strengths: SMALL MS4 AREA TO MONITOR AND WITH TOWN BEING SMALL CONSTRUCTION OPERATION CAN BE EASILY OBSERVED
		Weaknesses: NONE AT THIS TIME
		SWMP Revisions to address deficiencies: NONE PROPOSED

SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 5)		
A.	**Permit Citation/ SWMP Element**	**Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.** *DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.*
		N/A
B.	**Permit Citation/ SWMP Element**	**Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)** *DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.*
		N/A

CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

Attached	N/A	Rule / Permit Citation	Required Attachment	Attachment Number	Attachment Title
☒	☐	Part II.F	**EACH ANNUAL REPORT:** If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.		
☒	☐	Part III.A.1	**EACH ANNUAL REPORT:** An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.		
☐	☒	Part III.A.4	**EACH ANNUAL REPORT:** A list of the flood control projects that did not include stormwater treatment and an explanation for each of why it did not, if applicable.		
☐	☒	Part III.A.7.a	**EACH ANNUAL REPORT:** A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.		
☒	☐	Part V.B.9	**EACH ANNUAL REPORT:** Reporting and assessment of monitoring results. **[Also addressed in Section III of the Annual Report Form]**		**Refer to Year 6 Joint Report**
☒	☐	Part VI.B.2	**EACH ANNUAL REPORT:** An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, at a minimum, must include responses to the questions listed in the permit.		**Refer to Section VIII**
☐	☒	Part VIII.B.3.e	**EACH ANNUAL REPORT:** A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.		
☐	☒	Part VIII.B.4.f	**EACH ANNUAL REPORT after approval of the BPCP:** The status of the implementation of the Bacterial Pollution Control Plan (BPCP).		
☐	☒	Rule 62-624.600(2)(a), F.A.C.	**YEAR 1:** An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).		
☐	☒	Part III.A.3	**YEAR 1:** If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.		
☐	☒	Part III.A.6	**YEAR 1 or YEAR 2:** A copy of the adopted Florida-friendly Ordinance, if applicable.		
☐	☒	Part III.A.7.c	**YEAR 1:** A proactive illicit discharge / connection / dumping inspection program plan.		
☐	☒	Part III.A.9.b	**YEAR 1:** A construction site inspection program plan. **[For approval by DEP]**		
☐	☒	Part III.A.2	**YEAR 2:** A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.		
☐	☒	Part V.A.2	**YEAR 3:** Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.		
☐	☒	Part III.A.2	**YEAR 4:** A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.		
☐	☒	Part V.A.3	**YEAR 4:** If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.		
☐	☒	Part V.B.3	**YEAR 4:** The monitoring plan (with revisions, if applicable).		
☐	☒	Part VII.C	**YEAR 4:** An application to renew the permit.		
☐	☒	Part VIII.B.3.d	**YEAR 4:** A TMDL Implementation Plan / Supplemental SWMP.		

CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

Did not complete review of existing SOP / Plan	Developed new written SOP / Plan	Reviewed & no revision needed to existing SOP / Plan	Reviewed & revised existing SOP / Plan	Permit Citation	Description of Required SOPs / Plans
☐	☐	☒	☐	Part III.A.1	SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.
☐	☐	☒	☐	Part III.A.2	SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development.
☐	☐	☒	☐	Part III.A.3	SOP for the litter control program.
☐	☐	☒	☐	Part III.A.3	SOP for the street sweeping program.
☐	☐	☒	☐	Part III.A.3	SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.
☐	☐	☒	☐	Part III.A.5	SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.
☐	☐	☒	☐	Part III.A.6	Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer.
N/A	N/A	N/A	N/A	Part III.A.6	~~Plan for pesticide, herbicide and fertilizer application training~~ *DEP Note: A plan is not necessary since the FDACS certification / licensing program adequately fulfills the permit requirement.*
☐	☐	☒	☐	Part III.A.6	SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.
☐	☐	☒	☐	**Part III.A.7.c**	**Plan for proactive illicit discharge / connections / dumping inspections.***
☐	☐	☒	☐	Part III.A.7.c	SOP for reactive illicit discharge / connections / dumping investigations.
☐	☐	☒	☐	Part III.A.7.c	Plan for illicit discharge training.
☐	☐	☒	☐	Part III.A.7.d	SOP for spill prevention and response efforts.
☐	☐	☒	☐	Part III.A.7.d	Plan for spill prevention and response training.
☐	☐	☒	☐	Part III.A.7.e	Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.
☐	☐	☒	☐	Part III.A.7.f	Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste.
☐	☐	☒	☐	Part III.A.7.g	SOP to reduce / eliminate sanitary wastewater contamination of the MS4.
☐	☐	☒	☐	Part III.A.8	SOP for inspections of high risk industrial facilities.
☐	☐	☒	☐	Part III.A.9.a	SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.
☐	☐	☒	☐	**Part III.A.9.b**	**Plan for inspections of construction sites.***
☐	☐	☒	☐	Part III.A.9.c	Plan for stormwater, erosion and sedimentation BMPs training.

*** Revisions to these plans require DEP approval – please complete Section IX.A of the annual report and submit revised SOP for approval.**

REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED SEPARATELY FROM AN ANNUAL REPORT		
Rule / Permit Citation	**Report Title**	**Approved Date**
Part VIII.B.3.a	**6 MONTHS from effective date of permit:** TMDL Prioritization Report.	11/29/11
Part VIII.B.3.b	**12 MONTHS from effective date of permit:** TMDL Monitoring and Assessment Plan.	12/28/11
Part VIII.B.3.c	**6 MONTHS from receiving analyses from the lab:** TMDL Monitoring Report.	08/06/13
Part VIII.B.4	**30 MONTHS from start date per TMDL Prioritization Report:** A Bacterial Pollution Control Plan (BPCP).	Not Applicable

BMAP Reporting

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

Rule/Permit Citation	**Lake Okeechobee BMAP is underway for area's north of Lake. All applicable Palm Beach County permittees are in compliance with the TMDL and BMAP Programs**	Date BMAP Annual Report Submitted to DEP

END OF REVISED TAILORED MS4 AR FORM
CYCLE 3 PERMIT

ATTACHMENT 1

PART II.F-INCREASE/DECREASE IN EXPENDITURES

There were personnel changes and a new Town Manager. Costs were slightly less than previous actual expenditures and predicted budgeted because not as many inspections were done nor cleaning/inspection of the exfiltration systems (a significant NPDES cost to the Town). This will be done this coming AR period and the Town personnel are up to full complement.

PART III.A.1-INSPECTION FREQUENCIES

The inspections for the new MS4 system were done when the project was taken over by the Town. However, at that time, the SOP forms were not utilized therefore there was no back up and thus were reported as "0". The lack of personnel and personnel changes/replacements created some confusion over the tasks needed and the outfalls may have been inspected but no reports were filed. The Town engineer did look at outfalls after AR period ended no reports (was not looking for NPDES but for another issue) thus, "0" reported due to lack of filed reports. Formal inspections for structures and outfalls, with full report backup, will be done for the upcoming AR under the new permit cycle.