



ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-624.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator. Their names and email addresses are available at: <http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>. If files are larger than 10mb, materials may be placed on the NPDES Stormwater ftp site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading the ANNUAL REPORT files, an email must be sent to the MS4 coordinator or the NPDES program administrator notifying them the report is ready for downloading
- Refer to the Form Instructions for guidance on completing each section.
- Please print or type information in the appropriate areas below

SECTION I. BACKGROUND INFORMATION

A.	Permittee Name: Florida Department of Transportation (FDOT) District Four		
B.	Permit Name: Palm Beach County Municipal Separate Storm Sewer System		
C.	Permit Number: FLS000018-003 (Cycle 3)		
D.	Annual Report Year: ☐ Year 1 ☐ Year 2 ☐ Year 3 ☐ Year 4 ☐ Year 5 ☒ Other, specify Year: 6		
E.	Reporting Time Period (month/year): October/ 2015 through September/ 2016		
F.	Name of the Responsible Authority: Morteza Alian, P.E.		
	Title: District Four Maintenance Engineer		
	Mailing Address: 3400 West Commercial Boulevard		
	City: Fort Lauderdale	Zip Code: 33309	County: Broward
	Telephone Number: 954-777-4644		Fax Number: 954-777-4223
	E-mail Address: Morteza.Alian@dot.state.fl.us		
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): Ivette Leiva		
	Title: NPDES Coordinator		
	Department: District Four Permitting		
	Mailing Address: 3400 West Commercial Boulevard		
	City: Fort Lauderdale	Zip Code: 33309	County: Broward
	Telephone Number: 954-777-4221		Fax Number: 954-777-7893
	E-mail Address: Ivette.Leiva@dot.state.fl.us		

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? ☐ Yes ☐ No ☒ Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? ☐ Yes ☐ No ☒ Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? ☐ Yes ☐ No ☒ Not Applicable

SECTION III. MONITORING PROGRAM

A.	Provide a brief statement as to the status of monitoring plan implementation: "The monitoring plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the monitoring information."
B.	Provide a brief discussion of the monitoring results to date: Palm Beach County performs monitoring throughout the County, including at a number of stations along FDOT roads. Monitoring results are provided in the Palm Beach County Joint Annual Report. In general, trends indicate water quality is improving in a majority of the County. <i>DEP Note: See Part V of the permit for the monitoring requirements. Each permittee must discuss the monitoring results as it relates to the implementation and effectiveness of their SWMP.</i>
C.	Attach a monitoring data summary, as required by the permit. Please see the Palm Beach County Annual Report.

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: \$2,433,095.58 <i>DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit.</i>
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$2,009,000.00

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	
☒	☐	***DEP Note: Please complete Checklists A & B at the end of the tailored form.*** Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
☐	☒	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.
☐	☒	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
☐	☒	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
☐	☒	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.

DO NOT SUBMIT ANY OTHER MATERIALS

(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

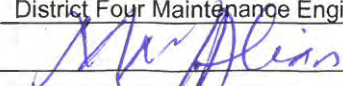
SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Morteza Alian, P.E.

Title: District Four Maintenance Engineer

Signature: 

Date: 03/14/2017

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SSWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation				
	Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory.				
	<i>DEP Note: The permittee needs to "customize" this section by adding any structural controls to the list below that are part of the permittee's MS4 currently or are planned for the future. The permittee may remove any structural controls listed that it does not have currently or will likely not have during this permit cycle. Please see the attached description of each type of structure. In addition, the permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i> Provide an inventory of all known major outfalls covered by the permit and a map depicting the location of the major outfalls (hard copy or CD-ROM). Provide the outfall inventory and map with the Year 1 Annual Report. Report the number of inspection and maintenance activities conducted for each type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained. If the minimum inspection frequencies set forth in Table II.A.1.a or the revised and approved FDOT Statewide Stormwater Management Program (SSWMP) that specifies minimum inspection frequencies were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. <i>DEP Note: If the minimum inspection frequencies set forth in Table II.A.1.a, or the revised and approved SSWMP, were not met for one or more type of structure, the permittee must provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i>				
	Type of Structure	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Total Number of Structures	Number of Inspections	Percentage Inspected	Number of Maintenance Activities	Percentage Maintained
Dry retention systems Inventory/Inspection = Count Maintenance = Acres	154	1,849	100	4,196	
Exfiltration trench / French drains Inventory/Inspection = Count Maintenance = Linear feet	404	0	0	11,767	
Grass treatment swales Inventory/Inspection = Count Maintenance = Acres	468	5,617	100	4,231	
			FDOT's GIS Database	E Sciences, Inc PB Ops (FDOT-4 Palm Beach Operations Center) Maintenance Personnel and	Inspections are performed in accordance with Part III.A.1 of the NPDES MS4 permit and the FDEP approved FDOT SSWMP. Routine SWF

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	Dry detention systems Inventory/Inspection = Count Maintenance = Acres	Wet detention systems Inventory/Inspection = Count Maintenance = Acres	Pollution control boxes Inventory/Inspection = Count Maintenance = Linear feet	Stormwater pump stations	Major stormwater outfalls Inventory/Inspection = Count Maintenance = Linear feet				
	37	449	100	4,196				Approved Contractors	inspection will occur again in 2017; inspections reported herein are QA and maintenance. PCBs are inspected in accordance with Part III.A.1 of the permit and FDOT-4's SOPs.
	29	351	100	4,196					
	28	75	100	17,651					
	0	0	0	0			NA	NA	No known pump stations.
	196	224	100	40,019			FDOT's GIS Database NPDES Inspections & MRP MMS Activity Codes 451 & 464	E Sciences, Inc PB Ops Maintenance Personnel and Approved Contractors	The decrease in outfalls from Year 5 to Year 6 is not due to removals from the system but refining FDOT- 4's inventory.
	86	66	77	17,666			FDOT's GIS Database MRP MMS Activity Codes 451 & 457		Inspections completed per Section 3.1.2 of the FDOT SSWMP.
	189,474	52		29,753			RCI Feature 241 MRP MMS Activity Codes 451 & 456	PB Ops Maintenance Personnel and Approved Contractors	

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	Inlets / catch basins / grates Inventory/Inspection = Count Maintenance = Linear feet	13,918	167	1	29,433
	Ditches / conveyance swales Inventory = Miles Inspection = Count Maintenance = Acres	306,162	182	4,242	
	ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a, or in the revised and approved SSWMP, were <u>not</u> met Year 1 ONLY: Attach a map of all known major outfalls				
Part III.A.2	Areas of New Development and Significant Redevelopment				
	Continue to employ the FDOT Drainage Connection Permit (DCP) requirements to ensure that appropriate stormwater treatment and permitting occurs prior to discharge into the FDOT system. FDOT/FTE shall refer connecting entities failing to meet the DCP requirements or maintain the discharge of acceptable water quality, after sufficient warning by FDOT/FTE to DEP and/or the South Florida Water Management District to regulate the stormwater quality through local or State rules, ordinances, and codes. Report the number of enforcement referrals completed.				
Part III.A.3	Roadways	Number of enforcement referrals		0	FDOT D4 issued letters on file
				NPDES MS4 Coordinator	No enforcement referrals during the reporting period.

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments						
	Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected. <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. In addition, the permittee may choose its own units of measurement for the reporting items. Unit options for the amount of litter include: bags, cubic yards, pounds, tons. Unit options for the amount of area covered by the activity include: square feet, linear feet, yards, miles, acres. If all litter collection is performed by staff or by contractors, but not by both, please remove the non-applicable reporting items.</i>										
	PERMITTEE Litter Control Program: Frequency of litter collection (cycles)		Disposal Tickets								
		12	FDOT Palm Beach Operations Litter-Debris Disposal Log								
	PERMITTEE Litter Control Program: Estimated amount of area maintained (acres)		MMS Activity Code 541 Production Summary	PB Ops Maintenance Personnel							
		3059			The difference in the amount collected per acre by the permittee and the contractor is the result of several variables such as land use, special events, and supplemental street sweeping. Please see FDOT's Broward County Cycle 3 Year 1 RAI Response for additional details.						
	PERMITTEE Litter Control Program: Estimated amount of litter collected (tons)		Disposal Tickets								
		162	FDOT Palm Beach Operations Litter-Debris Disposal Log								
	CONTRACTOR Litter Control Program: Frequency of litter collection		Disposal Tickets								
	CONTRACTOR Litter Control Program: Estimated amount of area maintained (acres)		MMS Activity Code 541 Contract Summary	PB Ops Approved Contractors							
		572									
		76,283									
	CONTRACTOR Litter Control Program: Estimated amount of litter collected (tons)		Disposal Tickets								
		332									
	If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.										
	<i>DEP Note: The permittee may choose its own unit of measurement for the amount of litter collected. Unit options include: bags, cubic yards, pounds, tons. If an Adopt-A-Road or similar program is not implemented by the permittee, please note that in Column F but do not remove the Adopt-A-Road Program reporting items.</i> Adopt-A-Road Program: Total miles cleaned <table border="1"> <tr> <td>2,352</td> <td>Adopt-A-Highway</td> </tr> <tr> <td>919</td> <td>and NPDES Yearly</td> </tr> </table> Adopt-A-Road Program: Estimated amount of litter collected (bags) <table border="1"> <tr> <td></td> <td>Volunteers</td> </tr> </table>					2,352	Adopt-A-Highway	919	and NPDES Yearly		Volunteers
2,352	Adopt-A-Highway										
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	Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report.		Report		
	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. Also, the permittee may choose its own unit of measurement for the amount of sweeping material collected. Unit options include: cubic yards, pounds, tons.</i>				
	<i>DEP Note: If the permittee has curbs and gutters but no street sweeping program is implemented, the permittee must provide an explanation of why not in the Year 1 Annual Report. Refer to Part III.A.3 of the permit for the information that must be included in the explanation (including the alternate BMPs used or planned in lieu of street sweeping). Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i>				
	Frequency of street sweeping (cycles)	25	E4P07-R2		
		11	MMS Activity Codes		
		8	542 & 543		
		2			
	Total miles swept (per year)	7,741	MMS Activity Codes 542 & 543	PB Ops Personnel and Approved Contractors	Based on the Broward County Year 2 audit, FDOT does not report amount collected as it is not an accurate representation of amount collected from FDOT ROW.
	Total nitrogen loadings removed (pounds)	1,407	FSA Data 5.5 miles = 1 lb TN	Calculated	Estimated nutrient removal based on total miles swept, as amount material collected is not reported.
	Total phosphorus loadings removed (pounds)	911	FSA Data 8.5 miles = 1 lb TP		
	Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned				
	Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility.				
	<i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility</i>				

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	in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.				
		Number of Inspections			
	Name of facility #1: Palm Beach Maintenance Yard	1	Inspection Report	E Sciences	Inspection performed September 23, 2016.
Part III.A.4	Flood Control Projects				
	Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMP's. <u>DEP Note:</u> A "stormwater retrofit project" is one implemented primarily to provide stormwater treatment for areas currently without treatment. <u>DEP Note:</u> The status of the flood control and retrofit projects should be reported as of the last day of the applicable reporting period. Therefore, there should be no duplication for those reported as planned, for those reported as under construction and for those reported as completed. <u>DEP Note:</u> If applicable, please provide the title of the attached list of flood control projects that did not include stormwater treatment in Column D and the name of the entity who finalized the list in Column E.				
	Flood control projects completed during the reporting period	0	FDOT-4 Monthly Construction Progress Reports and Projects Completed by Pushbutton Contracts	FDOT-4 Construction Office and FDOT-4 Drainage Department	
	Flood control projects completed during the reporting period that did not include stormwater treatment	0	Project Summaries	E Sciences	
	ATTACH a list of the flood control projects that did not include stormwater treatment and an explanation for each of why it was not	0	FDOT-4 Monthly Construction Progress Reports and Projects Completed by Pushbutton	FDOT-4 Construction Office and FDOT-4 Drainage Department	
	Stormwater retrofit projects planned	0			
	Stormwater retrofit projects under construction during the reporting period	0			
	Stormwater retrofit projects completed during the reporting period	0			

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit Annually review (and revise, as needed) and implement written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit: • FDOT/FTE waste transfer stations; • FDOT/FTE waste fleet maintenance facilities; and • Any other FDOT/FTE waste treatment, waste storage, and waste disposal facilities. Report the number of applicable facilities and the number of the inspections conducted for each facility. <i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. An applicable facility under Part III.A.5 includes, but is not limited to, those facilities/yards where street sweeping material and/or yard waste are temporary stockpiled. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i>		Contracts		
	Name of facility #1: Not Applicable	Number of Inspections 0			FDOT D4 does not own or operate municipal waste TSD facilities.
Part III.A.6	Pesticides, Herbicides, and Fertilizer Application Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed. <i>DEP Note: If "0" is reported in Column C for any of the reporting items, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training / certification was previously provided / obtained, and the names of the personnel and contractors previously trained / certified.</i> PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides PERSONNEL: FDACS certified / licensed applicators of fertilizer				
		2	Copy of Certifications	PB Ops Maintenance Personnel	
		14	Copy of Certifications	PB Ops Approved Contractors	
		1	Copy of	PB Ops	

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	CONTRACTORS: FDACS certified / licensed applicators of fertilizer PERSONNEL: Green Industry BMP Program training completed CONTRACTORS: Green Industry BMP Program training completed	0 0 1	Certifications Copy of Certifications	Maintenance Personnel PB Ops Approved Contractors	FDOT D4 does not apply fertilizer at this time.
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures {Not Applicable to FDOT/FTE}				
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number of referrals completed. <i>DEP Note: If "0" is reported in Column C for the first reporting item, please include an explanation in Column F for why no proactive inspections were performed.</i> <i>DEP Note: Refer to Part III.A.7.c of the permit for what must be included in the written proactive inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</i>				
	Proactive inspections performed by permittee for suspected illicit discharges / connections / dumping	513	Based on standard MRP work week and FDOT SSWMP NPDES Inspections	MRP E Sciences, Inc.	
	Illicit discharges / connections / dumping found during a proactive inspection	9	IDDE Tracking Table	E Sciences, Inc. NPDES Coordinator	
	Number of enforcement referrals	0	Letters on File	NPDES MS4 Coordinator	
	Year 1 ONLY: Attach the written proactive inspection program plan				
	Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the FDOT/FTE MS4 within the FDOT/FTE right-of-way, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of investigations conducted, the number of illicit activities found, and the number of enforcement referrals completed.				
	Reactive investigations of reports received by permittee of suspected illicit discharges / connections / dumping	96	FDOT Tracker-Citizen Complaint Log	PB Ops Maintenance Personnel and Approved	
	Illicit discharges / connections / dumping found during a reactive investigation	85			

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	Number of enforcement referrals	0	Letters on File	Contractors NPDES MS4 Coordinator	
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) and contractors to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Refresher training shall be provided annually. Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training). <i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i>				
	Initial Training	Refresher Training			
	Personnel trained	11	65	Sign-In Sheet	E Sciences, Inc. Training completed March 24, 2016 and at AM Forum.
	Contractors trained	16	18	Sign In Sheet Number of Preconstruction Meetings	AM Forum Training covered at preconstruction meeting and the AM Forum.
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response				
	Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed. <i>DEP Note: The permittee may report the number of hazardous material spills separately from the number of non-hazardous material spills, or report one combined number, to more accurately reflect its tracking of these spills.</i>				
	Hazardous and non-hazardous material spills responded to	28	FDOT Tracker-Citizen Complaint Log FDOT Spills Report	PB Ops Maintenance Personnel and Approved Contractors	
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) and contractors on proper spill prevention, containment, and response techniques and procedures. Refresher training shall be provided annually. Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).				

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	DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.					
		Initial Training	Refresher Training			
	Personnel trained	11	74	Sign-In Sheet Tress Report	E Sciences, Inc FDOT D4	Training completed March 24, 2016 and at AM Forum.
	Contractors trained	16	18	Sign In Sheet Number of Preconstruction Meetings	AM Forum FDOT D4 Construction Office	Training covered at preconstruction meeting and at the AM Forum.
Part III.A.7.e	Illicit Discharges and Improper Disposal — Public Reporting					
	{Not Applicable to FDOT/FTE}					
Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control					
	Continue to include a notice with each FDOT Drainage Connection Permit with information on used oil recycling, proper hazardous waste disposal, stormwater regulations, and spill reporting. Report the number of notices distributed.					
	DEP Note: If "0" is reported in Column C, please include in Column F an explanation for why no notices were distributed. If the number of notices distributed is different than the number of DCPs issued, please include in Column F an explanation for this difference.					
	Number of notices distributed		52	FDOT D4 NPDES Information Sheet PITS Report: Permits Listing	D4 Permits Office	
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage					
	Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in FDOT's or FTE's MS4. Report the number of violations referred to the appropriate utility owner and the name of the utility owner.					
	Number of violations referred to the appropriate utility owner		0	FDOT D4 Issued Letters on File	NPDES MS4 Coordinator	

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments
	Name of owner of the sanitary sewer system				
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections				
	Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include: • Operating municipal landfills; • Hazardous waste treatment, storage, disposal and recovery facilities; • Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and • Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit. Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year. <i>DEP Note: The TRI is updated every spring / summer by the U.S. EPA at www.epa.gov/triexplorer. Select "Facility" on the left, chose your Geographic Location, and then select "Generate Report." Please indicate in Column F when (month / year) you last checked EPA's TRI for applicable facilities.</i> During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facility outfalls to the FDOT/MDX MS4 to determine compliance with all appropriate aspects of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility's outfall(s) at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facility inspection program, including the number of outfall inspections conducted and the number of enforcement referrals completed. <i>DEP Note: If "0" is reported for the number of outfall inspections conducted and the permittee has one or more high risk facilities, please provide an explanation in Column F for why no inspections were conducted.</i>				
	Number of Facilities	Number of Inspections	Number of Enforcement Referrals		
	Total high risk facilities	6			
	New high risk facilities added to the inventory during the current reporting period	0			
	Operating municipal landfills	0	0	0	
	Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities	0	0	0	
	EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities)	1	0	0	
	Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c	1	0	0	
	Other facilities determined as high risk by the	4	0	0	
				High Risk Facility Inspection Report 2015	Inspections are performed per Part III.A.8.a and the FDOT-4 SOPs.
				E Sciences, Inc.	

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	permittee (that are <u>not</u> facilities identified through the proactive inspections)				
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries				
	{Not Applicable to FDOT/FTE}				
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices				
	Employ FDOT Drainage Connection Permit (DCP) conditions that include the use of stormwater, erosion, and sedimentation control BMPs during construction to reduce pollutants to the MS4 and receiving waters. Report the number of permits issued.				
	Number of DCPs/Special Permits issued	52	PITS Report: Approved Permit Listing	D4 Permits Office	
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				
	As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites immediately upon written approval by the Department. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.				
	<u>DEP Note:</u> For FDOT/MDX, privately-operated sites are those sites within FDOT's/FTE's right-of-way that were issued a DCP/Special Permit and the inspections are outfall inspections, not site inspections. In addition, FDOT/FTE should re-word the "Corrective action notices issued" reporting item to more accurately reflect its particular initial action taken when violations are found at FDOT-operated/FTE-operated construction sites, if necessary. <u>DEP Note:</u> If "0" is reported in Column C for the number of inspections conducted, please provide an explanation in Column F of why no inspections were conducted. If the number of inspections reported is equal to or less than the number of active construction sites, or the percentage inspected is less than 100%, please provide an explanation in Column F. <u>DEP Note:</u> Refer to Part III.A.9.b of the permit for what must be included in the construction site inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.				
	PERMITTEE SITES: Active construction sites	20	FDOT-4 Monthly Construction Progress Reports	FDOT-4 Construction Office	
	PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs	50			
	PERMITTEE SITES: Percentage of active construction sites inspected	100%			
	PERMITTEE SITES: Corrective action notices issued	17			
	PRIVATE SITES: Active construction sites	62	PITS Report: Drainage	FDOT NPDES MS4 Coordinator	In accordance with Part III.A.9.b

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments
	PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs PRIVATE SITES: Percentage of active construction sites inspected	91 100%	Connection Permits		of the NPDES permit, privately operated sites are those adjacent to FDOT's ROW that were issued a DCP. Per FDOT's FDEP-approved SOP, privately operated sites are only inspected if they discharge to FDOT's ROW and/or are connected to MS4.
	PRIVATE SITES: Number of enforcement referrals	0	Letters on File	FDOT NPDES Coordinator	
Part III.A.9.c	Year 1 ONLY: Attach the written construction site inspection program plan				
	Construction Site Runoff — Site Operator Training				
	During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by or under contract with the permittee) involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. Also provide training for private construction site operators that perform work for the permittee. All permittee inspectors (employed by or under contract with the permittee) of construction sites shall be certified through the Florida Stormwater, Erosion and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Refresher training shall be provided annually. Report the type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private construction site operators trained by the permittee. <i>DEP Note: If "0" is reported for any of these reporting items, please include in Column F an explanation of why training was not provided to / obtained by the permittee's staff and private construction site operators during the applicable reporting year.</i> <i>DEP Note: The permittee should report only the number of staff and private construction site operators trained / certified during the applicable reporting year, and then note in Column F the number of staff who were previously trained / certified. Private site operator training can include pre-construction meetings.</i>				
	Certification	Initial Training	Refresher		

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.			C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity			Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
		Training	(non-certification)	Training			
	Permittee construction site inspectors	0		1	Sign-In Sheet	FDOT Construction Department	Training completed March 24, 2016.
	Private construction site inspectors		16	5	Sign In Sheet	AM Forum	Training at AM Forum in March 2016.
	Permittee construction site plan reviewers	1	2	7	Sign-In Sheet	FDOT Drainage Department	Training completed March 30, 2016.
	Permittee construction site operators						FDOT does not have any permittee construction site operators.
	Private construction site operators		0	13	Number of Preconstruction Meetings	FDOT D4 Construction Office	Training is covered at preconstruction meetings.

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

A.	Permit Citation/ SWMP Element	SWMP EVALUATION
	Part II.A.1 Structural control inspection and maintenance	Strengths: FDOT District Four has a robust inspection and maintenance program for stormwater treatment facilities and conveyance structures that has been in place for many years. It is designed to identify any issues and rectify them to ensure proper function of treatment systems and structures. Stormwater facilities and conveyance structures are inspected routinely and maintained consistent with the Department's SSWMP. Weaknesses: None noted at this time. SWMP Revisions to address deficiencies: None needed at this time.
	Part II.A.2 Significant redevelopment	Strengths: FDOT District Four ensures off-site facilities meet existing water quality standards, reviews connections to FDOT's right-of-way through Drainage Connection Permits (DCPs), and refers connecting entities failing to meet DCP requirements to the appropriate regulatory agency.

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

	Weaknesses: None noted at this time. SWMP Revisions to address deficiencies: None needed at this time.
Part II.A.3 Roadways	Strengths: FDOT District Four has a robust and active roadway management program that has been in place for many years, which includes public participation and awareness in events such as Adopt-A-Highway, litter pick-up, and street sweeping, as well as annual inspections of its maintenance yards. FDOT rewrote contracts to include quantity of litter collected. Weaknesses: None noted at this time. SWMP Revisions to address deficiencies: None needed at this time.
Part II.A.4 Flood control	Strengths: FDOT District Four continues to comply with the state's Environmental Resource Permit (ERP) requirements for construction of new roadways and roadway widening projects for water quality standards and attenuation criteria. Weaknesses: None noted at this time. SWMP Revisions to address deficiencies: None needed at this time.
Part II.A.5 Waste TSD Facilities	Strengths: There are no applicable FDOT facilities in Palm Beach County meeting the listed criteria. Weaknesses: Not applicable. SWMP Revisions to address deficiencies: Not applicable.
Part II.A.6 Pesticide, herbicide, fertilizer application	Strengths: FDOT continues to require proper certification and licensing from Florida Department of Agriculture and Consumer Services (FDACS) for personnel and contractors applying pesticides or herbicides on FDOT property or rights-of-way, including the FDEP Green Industry BMP Program. FDOT has eliminated the regular use of fertilizer, and promotes the execution of a safe and effective chemical weed and grass control program. Weaknesses: None noted at this time. SWMP Revisions to address deficiencies: None needed at this time.
Part II.A.7 Illicit Discharge Detection and Elimination	Strengths: FDOT District Four implements their proactive and/or reactive inspection program for illicit discharges and improper disposal through the Maintenance Rating Program (MRP), NPDES Inspections, and by maintaining a citizen complaint log. The log is used to track reports from both citizens and FDOT personnel of possible illicit discharges, connections and dumping. Illicit discharges, connections, and dumpings are then investigated by FDOT, with results and correction actions tracked. FDOT provides IDDE and spill prevention and response training to the Operations Center employees annually. A statewide IDDE training video that can be viewed online has been created for FDOT and Contractor personnel. Weaknesses: None noted at this time. SWMP Revisions to address deficiencies: None needed at this time.

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

Part II.A.8 High Risk Industry Runoff	Strengths: FDOT District Four continues to maintain an up-to-date inventory of existing high risk facilities discharging into the MS4 and has developed and continually implements a plan for conducting inspections of high risk facility outfalls to determine compliance with all appropriate aspects of the stormwater program. Weaknesses: None noted at this time. SWMP Revisions to address deficiencies: None needed at this time.
Part II.A.9 Construction Site Runoff	Strengths: FDOT District Four implements its stormwater, erosion and sedimentation inspection SOP for permittee and private construction sites within FDOT-4's MS4 as well as a plan for stormwater training/outreach for FDOT personnel and contractors involved in the site plan review, inspection or construction of stormwater management, erosion and sedimentation controls. Such programs' procedures include: inspecting construction sites on a routine basis, ensuring projects draining to the Department's MS4 meet water quality treatment criteria, reporting any observed water quality violations, and requiring construction personnel to be certified through the FDEP Stormwater, Erosion and Sedimentation Control Inspector Training program. Weaknesses: None noted at this time. SWMP Revisions to address deficiencies: None needed at this time.

SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY. <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>

CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

Attached	N/A	Rule / Permit Citation	Required Attachment	Attachment Number	Attachment Title
☒	☐	Part II.F	EACH ANNUAL REPORT: If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.	1	Fiscal Analysis
☐	☒	Part III.A.1	EACH ANNUAL REPORT: An explanation of why the minimum inspection frequency in Table II.A.1.a or in a revised/approved FDOT SSWMP, was not met, if applicable.		
☐	☒	Part III.A.4	EACH ANNUAL REPORT: A list of the flood control projects that did not include stormwater treatment and an explanation for each of why it did not, if applicable.		
☐	☒	Part V.B.9	EACH ANNUAL REPORT: Reporting and assessment of monitoring results. [Also addressed in Section III of the Annual Report Form]		
☐	☒	Part VI.B.2	EACH ANNUAL REPORT: An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, at a minimum, must include responses to the questions listed in the permit.		See Section VIII of this Report
☐	☒	Part VIII.B.3.e	EACH ANNUAL REPORT: A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.		
☐	☒	Part VIII.B.4.f	EACH ANNUAL REPORT after approval of the BPCP: The status of the implementation of the Bacterial Pollution Control Plan (BPCP).		
☐	☒	Part III.A.1	YEAR 1: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).		
☐	☒	Part III.A.3	YEAR 1: If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.		
☐	☒	Part III.A.7.c	YEAR 1: A proactive illicit discharge / connection / dumping inspection program plan.		
☐	☒	Part III.A.9.b	YEAR 1: A construction site inspection program plan. [For approval by DEP]		
☐	☒	Part V.A.2	YEAR 3: Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.		
☐	☒	Part V.A.3	YEAR 4: If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.		
☐	☒	Part V.B.3	YEAR 4: The monitoring plan (with revisions, if applicable).		
☐	☒	Part VII.C	YEAR 4: An application to renew the permit.		
☐	☒	Part VIII.B.3.d	YEAR 4: A TMDL Implementation Plan / Supplemental SWMP.		

CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

Did not complete review of existing SOP / Plan	Developed new written SOP / Plan	Reviewed & no revision needed to existing SOP / Plan	Reviewed & revised existing SOP / Plan	Permit Citation	Description of Required SOPs / Plans
☐	☐	☒	☐	Part III.A.1	SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.
☐	☐	☒	☐	Part III.A.3	SOP for the litter control program.
☐	☐	☒	☐	Part III.A.3	SOP for the street sweeping program.
☐	☐	☒	☐	Part III.A.3	SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.
☐	☐	☒	☐	Part III.A.5	SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.
☐	☐	☒	☐	Part III.A.7.c	Plan for proactive illicit discharge / connections / dumping inspections.*
☐	☐	☒	☐	Part III.A.7.c	SOP for reactive illicit discharge / connections / dumping investigations.
☐	☐	☒	☐	Part III.A.7.c	Plan for illicit discharge training.
☐	☐	☒	☐	Part III.A.7.d	SOP for spill prevention and response efforts.
☐	☐	☒	☐	Part III.A.7.d	Plan for spill prevention and response training.
☐	☐	☒	☐	Part III.A.8	SOP for inspections of high risk industrial facility outfalls.
☐	☐	☒	☐	Part III.A.9.b	Plan for inspections of construction sites.*
☐	☐	☒	☐	Part III.A.9.c	Plan for stormwater, erosion and sedimentation BMPs training.

* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED SEPARATELY FROM AN ANNUAL REPORT		
Rule / Permit Citation	Report Title	Due Date
Part VIII.B.3.a	6 MONTHS from effective date of permit: TMDL Prioritization Report.	10-06-2011
Part VIII.B.3.b	12 MONTHS from effective date of permit: TMDL Monitoring and Assessment Plan.	NA
Part VIII.B.3.c	6 MONTHS from receiving analyses from the lab: TMDL Monitoring Report.	NA
Part VIII.B.4	30 MONTHS from start date per TMDL Prioritization Report: A Bacterial Pollution Control Plan (BPCP).	NA

BMAP Reporting

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

Rule/Permit Citation	BMAP Title	Date BMAP Annual Report Submitted to DEP
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		

END OF REVISED TAILORED MS4 AR FORM – CYCLE 3 PERMIT

ATTACHMENT 1

Part II.F - Fiscal Analysis

The total expenditures for the previous reporting year were \$3,302,476.06. In this reporting year the expenditures were \$2,433,095.58. The difference of \$869,380.48 is because the work for one activity, Rework of Non-paved Roadside Shoulders, Slopes and Ditches, occurred after September 30, 2016. This effort will be reflected in next year's report.

Please note that the implementation of the SWMP was not negatively impacted. The core budget for the NPDES program will increase from Cycle 3 Year 6 to Cycle 4 Year 1, from \$2,007,000 to \$2,009,000. The total expenditures however include not just the NPDES SWMP budget, but maintenance activities conducted by the District Maintenance Office, as well.

Additionally, the total expenditures for the NPDES stormwater management program for the current reporting year (Year 6) appear to be higher than the total budget for the subsequent reporting year (Cycle 4, Year 1) indicating a budget reduction. FDOT budgets are legislatively approved on an annual basis. Each FDOT District has a portion of the budget allocated for the NPDES stormwater management program that is utilized to support several permit compliance activities. Additional funding for compliance activities is provided through other FDOT programs (e.g., routine maintenance activities for the stormwater system are conducted by the District Maintenance Office).

The total budget for the subsequent reporting year includes only the portion of funding secured for the NPDES stormwater management program. Additional expenditures accrued through other programs (e.g., by the District Maintenance Office for routine maintenance activities) are estimated based on the work completed during the reporting period and included in the total expenditures for the current reporting year.