



ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator. Their names and email addresses are available at: <http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>. If files are larger than 10mb, materials may be placed on the NPDES Stormwater ftp site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading the ANNUAL REPORT files, an email must be sent to the MS4 coordinator or the NPDES program administrator notifying them the report is ready for downloading
- Refer to the Form Instructions for guidance on completing each section.
- Please print or type information in the appropriate areas below

SECTION I. BACKGROUND INFORMATION

A.	Permittee Name: Town of Mangonia Park		
B.	Permit Name: Palm Beach County Municipal Separate Storm Sewer System		
C.	Permit Number: FLS000018-003 (Cycle 3)		
D.	Annual Report Year: ☐ Year 1 ☐ Year 2 ☒ Year 3 ☐ Year 4 ☐ Year 5 ☐ Other, specify Year:		
E.	Reporting Time Period (month/year): 10/2012 through 9 / 2013		
F.	Name of the Responsible Authority: Lee Leffingwell		
	Title: Town Manager		
	Mailing Address: 1755 East Tiffany Drive		
	City: Mangonia Park	Zip Code: 33407	County: Palm Beach
	Telephone Number: 561-848-1235		Fax Number: 561-848-6940
	E-mail Address: lleffingwell@townofmangoniapark.com		
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): Same as above		
	Title:		
	Department:		
	Mailing Address:		
	City:	Zip Code:	County:
	Telephone Number:		Fax Number:
	E-mail Address:		

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): (Does this number include non-major outfalls? ☐ Yes ☐ No ☒ Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): (Does this number include non-major outfalls? ☐ Yes ☐ No ☒ Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? ☐ Yes ☐ No ☒ Not Applicable

SECTION III. MONITORING PROGRAM

	Provide a brief statement as to the status of monitoring plan implementation:
A.	The monitoring plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the monitoring information.
B.	Provide a brief discussion of the monitoring results to date Reference Joint Annual Report
C.	Attach a monitoring data summary, as required by the permit. Reference Joint Report

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: \$778,091 <i>DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit. See Attached Supplement</i>
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$885,632

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	
☒	☐	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below. Reference Joint Annual Report
☒	☐	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.-See Joint Annual Report
☐	☒	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
☒	☐	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.-Reference Joint Annual Report
☐	☒	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Lee Leffingwell

Title: Town Manager

Signature: Lee Leffingwell

Date: 2/13/19

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

[illegible]

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
NO OTHER ACTIVITIES FOR THIS SECTION					
Part III.A.2	Areas of New Development and Significant Redevelopment				
Report the number of significant redevelopment projects reviewed by the permittee for post-development stormwater considerations. Report the number of new development projects reviewed under Part III.A.9.a.					
	Number of significant redevelopment projects reviewed	0	SITE PLAN LETTERS	ADMIN	NO DEV. THIS AR
Part III.A.3	Roadways				
Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected.					
PERMITTEE Litter Control Program: Frequency of litter collection		AS NEEDED	LCL-TA	ADMIN	
PERMITTEE Litter Control Program: Estimated amount of area maintained (linear feet)		4870	LCL-TA	ADMIN	
PERMITTEE Litter Control Program: Estimated amount of litter collected (13 GAL BAGS)		4	LCL-TA	ADMIN	
NO CONTRACTOR USED					
If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.					
NO PROGRAM IMPLEMENTED AT THIS TIME					
Keep PBC Beautiful Trash Pick-up Events: Total miles cleaned		0			DO NOT HAVE
Keep PBC Beautiful Trash Pick-up Events: Estimated amount of litter collected (cubic yards)		0			
Adopt-A-Road Program: Total miles cleaned		0			
Adopt-A-Road Program: Estimated amount of litter collected (cubic yards)		0			

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments
	Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report.				
	Frequency of street sweeping Total miles swept (per year)	0			DO NOT HAVE
	Estimated quantity of sweeping material collected (cubic yards)	0			RDS
	Total nitrogen loadings removed (pounds)	0			W/ CURB
	Total phosphorus loadings removed (pounds)	0			AND GUTTER
	Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility.				
	Name of facility #1: DO NOT HAVE ANY FACILITIES=N/A				
Part III.A.4	Flood Control Projects				
	Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.				
	Flood control projects completed during the reporting period	0			HILL AVE.
	Flood control projects completed during the reporting period that did not include stormwater treatment	0			STILL UNDER
	ATTACH a list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it was not	0			CONSTRUCT.
	Stormwater retrofit projects planned	1	HILL AVE. PLANS	TOWN ENG.	NOT TURNED
	Stormwater retrofit projects under construction during the reporting period	1	HILL AVE. PLANS	TOWN ENG.	OVER TO
	Stormwater retrofit projects completed during the reporting period	0			TOWN YET
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit				
	MANGONIA PARK HAS NO FACILITIES THAT ARE COVERED UNDER THIS ITEM				

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Part III.A.6	Pesticides, Herbicides, and Fertilizer Application				
	Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.				
	PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides	0			USE CONTRACTOR ONLY
	CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides	1	STATE. LIC.	THOMASELLO	
	CONTRACTORS: FDACS certified / licensed applicators of fertilizer	0			NO FERTILIZER APPLICATION
	PERSONNEL: Green Industry BMP Program training completed	0			
	CONTRACTORS: Green Industry BMP Program training completed	0			
	Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then all local governments within the watershed of a nutrient-impaired water body shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. The ordinance shall be adopted within 24 months of the date of permit issuance. Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report.				
	Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance				
	During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction.				
	FYN PROGRAM FUNDING: Permittee Provides Funding? ☒ Yes ☐ No Amount of Funding = See Joint Report				
	Public education and outreach program				The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.
	Newsletters	1 ARTICLE	NEWSLETTER	ADMIN	465 NEWSLETTERS DISTRIBUTED
	Brochures/Flyers/Fact sheets distributed	41	TOWN HALL RECORDS	ADMIN	
	Water Utility Bills	1	UTILITY BILLS	ADMIN	373 BILLS

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NO FURTHER ACTIVITIES SPECIFIC TO TOWN-REFERENCE JOINT ANNUAL REPORT

Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed. <i>DEP Note: If applicable, please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E.</i> ATTACH a report on any amendments to the applicable legal authority 0 N/A TOWN COUNCIL NONE DONE				
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken. Proactive inspections for suspected illicit discharges / connections / dumping 1 PID-TA ADMIN NONE OBSERVED				

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Illicit discharges / connections / dumping found during a proactive inspection	0			NONE OBSERVED
	Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a proactive inspection	0			NONE OBSERVED
	Fines issued for illicit discharges / connections / dumping found during a proactive inspection	0			NONE OBSERVED
	Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Reports of suspected illicit connections / discharges / dumping received	0	PID-TA	ADMIN	NO REPORTS
	Reactive investigations of reports of suspected illicit discharges / connections / dumping	0	PID-TA	ADMIN	NO REPORTS
	Illicit discharges / connections / dumping found during a reactive investigation	0	PID-TA	ADMIN	NO REPORTS
	Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a reactive investigation	0	PID-TA	ADMIN	NO REPORTS
	Fines issued for illicit discharges / connections / dumping found during a reactive investigation	0	PID-TA	ADMIN	NO REPORTS
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) and contractors to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Refresher training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).				
	Initial Training	1			
	Refresher Training	1			
	Personnel trained	0			
	Contractors trained	0			
			SIGN IN SHEET	STEER. COMM.	DO NOT USE
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response				
	Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed.				
	Hazardous and non-hazardous material spills responded to	0	FIRE DEPT. REC.	WPBFR	HAD NONE
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) and contractors on proper spill prevention, containment, and response techniques and procedures. Refresher training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside				

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	training).					
	Initial Training	Refresher Training				
	1	1		SIGN IN SHEET	STEER. COM	DO NOT USE
	0	0				
	Personnel trained					
	Contractors trained					
Part III.A.7.e	Illicit Discharges and Improper Disposal — Public Reporting During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).					
	Public education and outreach program The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.					
	Water Bills		1	UTILITY RECORDS	ADMIN	373 TOTAL
	Brochures/Flyers/Fact sheets distributed		41	TOWN HALL	ADMIN	
	Town Newsletters-Articles Published		1	NEWSLETTER	ADMIN	
	Newsletters; Number Distributed		465	NEWSLETTER	ADMIN	
Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).					

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	Public education and outreach program				
	Newspapers & newsletters: Number of articles/notices published Newsletters: Number of newsletters distributed	1 465	NEWSLETTER NEWSLETTER	ADMIN ADMIN	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage Annually review (and revise, as needed) and implement the permittee's written procedures to reduce or eliminate sanitary wastewater contamination into the MS4, including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4. Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction. Activity to reduce/eliminate SSOs and inflow / infiltration: Repair / lining of sanitary sewer system Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems removed Activity to reduce/eliminate SSOs and inflow / infiltration: Emergency generator added SSO incidents discovered	0 0 0 0			NONE OF THESE ACTIVITIES OCCURRED

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	SSO incidents resolved Inflow / infiltration incidents discovered Inflow / infiltration incidents resolved Name of owner of the sanitary sewer system	0 0 0			IN MS-4
Part III.A.8.a	TOWN OF MANGONIA PARK-COLLECTION ONLY-NO WWTP IN TOWN				
	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include: • Operating municipal landfills; • Hazardous waste treatment, storage, disposal and recovery facilities; • Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI)) maintained by the U.S. EPA); and • Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit. Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.				
	<i>DEP Note: The TRI is updated every spring / summer by the U.S. EPA at www.epa.gov/triexplorer. Select "Facility" on the left, chose your Geographic Location, and then select "Generate Report." Please indicate in Column F when (month / year) you last checked EPA's TRI for applicable facilities.</i> During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facilities to determine compliance with all appropriate aspects of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.				
		Number of Facilities Total high risk facilities New high risk facilities added to the inventory during the current reporting period	Number of Inspections For violations discovered during a high risk inspection Fines issued Notices of Violation (NOVs) / warning letters / citations issued		NONE IN MS4 NONE
	Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c	0			NONE FOUND IN DATA BASES

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Other facilities determined as high risk by the permittee (that are <u>not</u> facilities identified through the proactive inspections)	0				NONE FOUND IN DATA BASES
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries					
	Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. Report the number of high risk facilities sampled.					
	High risk facilities sampled		0			SEE ABOVE
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices					
	Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.					
	PERMITTEE SITES: Construction site plans reviewed	0				NO PRIVATE OR
	PERMITTEE SITES: Construction site plans approved	0				PUBLIC PROJECTS
	PRIVATE SITES: Construction site plans reviewed	0		APPROVAL LETTER	ADMIN	
	PRIVATE SITES: Construction site plans approved	0		APPROVAL LETTER	ADMIN	IN MS4 THIS AR
	Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.					
	Notified of ERP stormwater permit requirements	0				NONE
	Confirmed ERP coverage	0				IN
	Notified of CGP stormwater permit requirements	0				MS4
	Confirmed CGP coverage	0				THIS AR
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement					
	As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites immediately upon written approval by the Department. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.					
	PERMITTEE SITES: Active construction sites		0			NONE
	PERMITTEE SITES: Inspections of active construction sites for proper		0			IN MS4

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	stormwater, erosion and sedimentation BMPs PERMITTEE SITES: Percentage of active construction sites inspected PRIVATE SITES: Active construction sites PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs PRIVATE SITES: Percentage of active construction sites inspected Notices of Violation (NOVs) / warning letters / citations issued Stop Work Orders issued Fines issued	0 0 0 0 0 0			THIS AR NONE IN MS4 THIS AR
Part III.A.9.c	Construction Site Runoff — Site Operator Training				
	During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by or under contract with the permittee) and private persons involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. All inspectors of construction sites shall be certified through the Florida Stormwater, Erosion, and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Refresher training shall be provided annually. Report the number and type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private persons trained by the permittee.				
	Certification Training	1	Initial Training (non-certification)	Refresher Training	
	Permittee construction site inspectors			0	
	Permittee construction site plan reviewers		1		FDEP INS. 28935
	Permittee construction site operators		0		FDEP INS. 28935
	Private persons		0		
					TOWN ENG.
					TOWN ENG.
					HAVE NONE
					HAVE NONE

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

Permit Citation/ SWMP Element	SWMP EVALUATION
Part II.A.1 Structural control inspection and maintenance	Strengths: CURRENT MS4 IS VERY SMALL AREA WITH ONLY 12 STRUCTURES AND ONE WEIR AND OUTFALL
	Weaknesses: NONE AT THIS POINT
	SWMP Revisions to address deficiencies: N/A
Part II.A.2 Significant redevelopment	Strengths: AREA IS FULLY DEVELOPED AND NO REDEVELOPMENT HAS TAKEN PLACE
	Weaknesses: NONE
	SWMP Revisions to address deficiencies: N/A
Part II.A.3 Roadways	Strengths: AGAIN-VERY SMALL AREA AND MINIMUM AMOUNT OF ROADWAYS-ALL SWALED AND LITTER CONTROL DONE-NO CURBING
	Weaknesses: LITTER CONTROL FREQUENCY
	SWMP Revisions to address deficiencies: INCREASE LITTER CONTROL
Part II.A.4 Flood control	Strengths: SYSTEM IS MAXED OUT FOR AREA-WAS RETROFIT DONE 25+ YEARS AGO-DOES HAVE EXFIL. SYSTEM FOR WATER QUALITY AND STORM STORAGE PRIOR TO CONTROLLED DISCHARGE THRU MPG001
	Weaknesses: NOT ABLE TO EXPAND AND SYSTEM MITIGATES BUT DOES NOT TOTALLY ADDRESS HARD RAINFALL-SMALL AREAS OF FLOODING STILL TAKE PLACE BUT GO AWAY QUICKLY
	SWMP Revisions to address deficiencies: NONE AVAILABLE AT THIS TIME
Part II.A.5 Waste TSD Facilities	Strengths: N/A-TOWN HAS NO FACILITIES
	Weaknesses:
	SWMP Revisions to address deficiencies:
Part II.A.6 Pesticide, herbicide, fertilizer application	Strengths: CONTRACTED-VERY MINIMAL AND NONE DONE IN MS4
	Weaknesses: NONE
	SWMP Revisions to address deficiencies: NONE PROPOSED AT THIS TIME
Part II.A.7 Illicit Discharge	Strengths: VERY SMALL PORTION OF OTHER COLLECTION SYSTEM IN MS4-EASY TO MONITOR

A.

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)	
Detection and Elimination	Weaknesses: NONE APPARENT AT THIS TIME
	SWMP Revisions to address deficiencies: NONE PROPOSED AT THIS TIME
Part II.A.8 High Risk Industry Runoff	Strengths: AGAIN-VERY SMALL AREA AND NO HIGH RISK FACILITIES FOUND IN DATA BASES
	Weaknesses: NONE
	SWMP Revisions to address deficiencies: NONE PROPOSED
Part II.A.9 Construction Site Runoff	Strengths: VERY SMALL AREA TO MONITOR IF AND WHEN CONSTRUCTION SHOULD TAKE PLACE
	Weaknesses: NONE APPARENT
	SWMP Revisions to address deficiencies: NONE PROPOSED AT THIS TIME

SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)	
A.	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.
	N/A-NONE
B.	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)
	N/A-NONE

CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

Attached	N/A	Rule / Permit Citation	Required Attachment	Attachment Number	Attachment Title
☒	☐	Part II.F	EACH ANNUAL REPORT: If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.		SUPPLEMENTAL INFO-RESOURCE ALLOCATION
☐	☒	Part III.A.1	EACH ANNUAL REPORT: An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.		
☐	☒	Part III.A.4	EACH ANNUAL REPORT: A list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it did not, if applicable.		SEE AR REPORT
☐	☒	Part III.A.7.a	EACH ANNUAL REPORT: A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.		SEE AR REPORT
☒	☐	Part V.B.9	EACH ANNUAL REPORT: Reporting and assessment of monitoring results. [Also addressed in Section III of the Annual Report Form]		SEE JOINT AR REPORT
☒	☐	Part VI.B.2	EACH ANNUAL REPORT: An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, at a minimum, must include responses to the questions listed in the permit.		AR SECTION VIII
☒	☐	Part VIII.B.3.e	EACH ANNUAL REPORT: A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.		
☐	☒	Part VIII.B.4.f	EACH ANNUAL REPORT after approval of the BPCP: The status of the implementation of the Bacterial Pollution Control Plan (BPCP).		
☐	☒	Rule 62-624.600(2)(a), F.A.C.	YEAR 1: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).		
☐	☒	Part III.A.3	YEAR 1: If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.		
☐	☒	Part III.A.6	YEAR 1 or YEAR 2: A copy of the adopted Florida-friendly Ordinance, if applicable.		
☐	☒	Part III.A.7.c	YEAR 1: A proactive illicit discharge / connection / dumping inspection program plan.		
☐	☒	Part III.A.9.b	YEAR 1: A construction site inspection program plan. [For approval by DEP]		
☐	☒	Part III.A.2	YEAR 2: A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.		
☒	☐	Part V.A.2	YEAR 3: Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.		SEE JOINT AR REPORT
☐	☒	Part III.A.2	YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.		
☐	☒	Part V.A.3	YEAR 4: If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.		
☐	☒	Part V.B.3	YEAR 4: The monitoring plan (with revisions, if applicable).		
☐	☒	Part VII.C	YEAR 4: An application to renew the permit.		
☐	☒	Part VIII.B.3.d	YEAR 4: A TMDL Implementation Plan / Supplemental SWMP.		

CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.

Did not complete review of existing SOP / Plan	Developed new written SOP / Plan	Reviewed & no revision needed to existing SOP / Plan	Reviewed & revised existing SOP / Plan	Permit Citation	Description of Required SOPs / Plans
☐	☐	☒	☐	Part III.A.1	SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.
☐	☐	☒	☐	Part III.A.2	SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development.
☐	☐	☒	☐	Part III.A.3	SOP for the litter control program.
☐	☐	☒	☐	Part III.A.3	SOP for the street sweeping program.
☐	☐	☒	☐	Part III.A.3	SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.
☐	☐	☒	☐	Part III.A.5	SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.
☐	☐	☒	☐	Part III.A.6	Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer.
N/A	N/A	N/A	N/A	Part III.A.6	Plan for pesticide, herbicide and fertilizer application training.
☐	☐	☒	☐	Part III.A.6	SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.
☐	☐	☒	☐	Part III.A.7.c	Plan for proactive illicit discharge / connections / dumping inspections.*
☐	☐	☒	☐	Part III.A.7.c	SOP for reactive illicit discharge / connections / dumping investigations.
☐	☐	☒	☐	Part III.A.7.c	Plan for illicit discharge training.
☐	☐	☒	☐	Part III.A.7.d	SOP for spill prevention and response efforts.
☐	☐	☒	☐	Part III.A.7.d	Plan for spill prevention and response training.
☐	☐	☒	☐	Part III.A.7.e	Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.
☐	☐	☒	☐	Part III.A.7.f	Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste.
☐	☐	☒	☐	Part III.A.7.g	SOP to reduce / eliminate sanitary wastewater contamination of the MS4.
☐	☐	☒	☐	Part III.A.8	SOP for inspections of high risk industrial facilities.
☐	☐	☒	☐	Part III.A.9.a	SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.
☐	☐	☒	☐	Part III.A.9.b	Plan for inspections of construction sites.*
☐	☐	☒	☐	Part III.A.9.c	Plan for stormwater, erosion and sedimentation BMPs training.

* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED SEPARATELY FROM AN ANNUAL REPORT		
Rule / Permit Citation	Report Title	Due Date
Part VIII.B.3.a	6 MONTHS from effective date of permit: TMDL Prioritization Report.	11/29/11
Part VIII.B.3.b	12 MONTHS from effective date of permit: TMDL Monitoring and Assessment Plan.	12/28/11
Part VIII.B.3.c	6 MONTHS from receiving analyses from the lab: TMDL Monitoring Report.	08/06/13
Part VIII.B.4	30 MONTHS from start date per TMDL Prioritization Report: A Bacterial Pollution Control Plan (BPCP).	Not Applicable

BMAP Reporting

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

Rule/Permit Citation	BMAP Title: No BMAP has been developed in Palm Beach County. A BMAP is currently underway for Lake Okeechobee Basins.	Date BMAP Annual Report Submitted to DEP
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		

END OF REVISED TAILORED MS4 AR FORM