



ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator. Their names and email addresses are available at: <http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>. If files are larger than 10mb, materials may be placed on the NPDES Stormwater ftp site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading the ANNUAL REPORT files, an email must be sent to the MS4 coordinator or the NPDES program administrator notifying them the report is ready for downloading
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below**

SECTION I. BACKGROUND INFORMATION			
A.	Permittee Name: City of Belle Glade		
B.	Permit Name: Palm Beach County Municipal Separate Storm Sewer System		
C.	Permit Number: FLS000018-003 (Cycle 3)		
D.	Annual Report Year: ☐ Year 1 ☐ Year 2 ☒ Year 3 ☐ Year 4 ☐ Year 5 ☐ Other, specify Year:		
E.	Reporting Time Period (month/year): October 1/ 2012 through September 30 / 2013		
F.	Name of the Responsible Authority: Lomax Harrelle		
	Title: City Manager		
	Mailing Address: Belle Glade Municipal Complex, 110 Dr. Martin Luther King, Jr. Blvd		
	City: Belle Glade	Zip Code: 33430	County: Palm Beach
	Telephone Number: 561-996-0100		Fax Number: 561-992-2221
	E-mail Address: lharrelle@belleglade-fl.com		
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): Marcos Montes de Oca		
	Title: Public Works Director/City Engineer		
	Department: Public Works		
	Mailing Address: 2050 West Canal Street South		
	City: Belle Glade	Zip Code: 33430	County: Palm Beach
	Telephone Number: 561-992-2216		Fax Number: 561-992-2202
	E-mail Address: mmontes@belleglade-fl.com		

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)	
A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? ☐ Yes ☐ No ☒ Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? ☐ Yes ☐ No ☒ Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? ☐ Yes ☐ No ☒ Not Applicable

SECTION III. MONITORING PROGRAM

	Provide a brief statement as to the status of monitoring plan implementation:
A.	<i>The monitoring plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the monitoring information.</i>
	Provide a brief discussion of the monitoring results to date:
B.	<i>Please see the Palm Beach County Joint Annual Report for the monitoring information.</i>
	Attach a monitoring data summary, as required by the permit.
C.	<i>Monitoring data provided in PBC Joint Annual Report.</i>

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: \$1,356,890 <i>DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit.</i>
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$1,485,211

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	
☒	☐	***DEP Note: Please complete Checklists A & B at the end of the tailored form.*** Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
☐	☒	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.
☐	☒	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
☒	☐	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
☐	☒	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

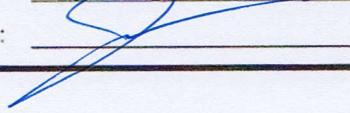
SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): ~~Tomax Harrelle~~ MARCOS MONTEZ DE OCA

Title: ~~City Manager~~ PUBLIC WORKS DIRECTOR

Signature:  Date: 3 / 28 / 2014

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B.	C.	D.	E.	F.
	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.1	Structural Controls and Stormwater Collection Systems Operations				
	Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory.				
	<u>DEP Note:</u> The permittee needs to "customize" this section by adding any structural controls to the list below that are part of the permittee's MS4 currently or are planned for the future. The permittee may remove any structural controls listed that it does not have currently or will likely not have during this permit cycle. Please see the attached description of each type of structure. In addition, the permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc. Provide an inventory of all known major outfalls covered by the permit and a map depicting the location of the major outfalls (hard copy or CD-ROM). Provide the outfall inventory and map with the Year 1 Annual Report. Report the number of inspection and maintenance activities conducted for each type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained. If the minimum inspection frequencies set forth in Table II.A.1.a were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. <u>DEP Note:</u> If the minimum inspection frequencies set forth in Table II.A.1.a of the permit were not met for one or more type of structure, the permittee must provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.				
	Type of Structure	Number of Activities Performed			Entity Performing the Activity
		Total Number of Structures	Number of Inspections	Percentage Inspected	Number of Maintenance Activities
	Grass treatment swales (miles)	2	5	60%	1.2
	Dry detention systems	1	14	100%	100%
	Wet detention systems	1	14	100%	100%
	Major stormwater outfalls	6	0	100%	0

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed				Documentation / Record	Entity Performing the Activity	Comments
	Weirs or other control structures	1	14	100%	14	100%	Department Facilities Manager-Street Department	
	MS4 pipes / culverts (miles)	9	0	0%	0	0%	Facilities Manager-Street Department	Pipes are submerged; currently no funding for video inspection of pipe system
	Inlets / catch basins / grates	200	87	44%	87	100%	Facilities Manager-Street Department	
	Ditches / conveyance swales (miles)	2	5	60%	1.2	100%	Facilities Manager-Street Department	
	ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were not met Year 1 ONLY: Attach a map of all known major outfalls					N/A	N/A	
Part III.A.2	Areas of New Development and Significant Redevelopment							
	Report the number of significant redevelopment projects reviewed by the permittee for post-development stormwater considerations. Report the number of new development projects reviewed under Part III.A.9.a. <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. This provision DOES NOT APPLY to Indian Trail Improvement District (ITID), Northern Palm Beach County Improvement District (NPBCID), South Indian River Water Control District (SIRWCD).</i>							
	Number of significant redevelopment projects reviewed	0			Building Division	Building Division		
	Provide in the Year 2 Annual Report the summary report of the review of local codes activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation of modifying codes to allow low impact design BMPs. <i>DEP Note: Refer to Part III.A.2 of the permit for details regarding what the review entails, and what must be included in the summary report and follow-up report. Please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E. This provision DOES NOT APPLY to ITID, NPBCID, SIRWCD.</i>							
	Year 2 ONLY: Attach the summary report of the review activity				N/A	N/A		
	Year 4 ONLY: Attach the follow-up report on plan implementation				N/A	N/A		
Part III.A.3	Roadways							
	Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways.							

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	including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected. <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. In addition, the permittee may choose its own units of measurement for the reporting items. Unit options for the amount of litter include: bags, cubic yards, pounds, tons. Unit options for the amount of area covered by the activity include: square feet, linear feet, yards, miles, acres. If all litter collection is performed by staff or by contractors, but not by both, please remove the non-applicable reporting items.</i>				
	PERMITTEE Litter Control Program: Frequency of litter collection	4 days/week	City of Belle Glade Weekly Reports	Stormwater Division	
	PERMITTEE Litter Control Program: Estimated amount of area maintained (miles)	91.3 miles	City of Belle Glade Weekly Reports	Stormwater Division	
	PERMITTEE Litter Control Program: Estimated amount of litter collected (cubic yards)	416 CY	City of Belle Glade Weekly Reports	Stormwater Division	
	CONTRACTOR Litter Control Program: Frequency of litter collection	0	N/A	N/A	No Contractor Litter Control Program
	CONTRACTOR Litter Control Program: Estimated amount of area maintained (linear feet)	0	N/A	N/A	No Contractor Litter Control Program
	CONTRACTOR Litter Control Program: Estimated amount of litter collected (cubic yards)	0	N/A	N/A	No Contractor Litter Control Program
	If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.				
	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. The permittee may choose its own unit of measurement for the amount of litter collected. Unit options include: bags, cubic yards, pounds, tons. If an Adopt-A-Road or similar program is not implemented by the permittee, please note that in Column F but do not remove the Adopt-A-Road Program reporting items.</i>				
	Keep PBC Beautiful Trash Pick-up Events: Total miles cleaned	3	Great American Cleanup Beautification Day Emails	City Staff, Christ Fellowship Members and Glades Day School	Great American Cleanup Beautification Day
	Keep PBC Beautiful Trash Pick-up Events: Estimated amount of litter collected (cubic yards)	20 Tons	Solid Waste Authority Weight Tickets	City Staff, Christ Fellowship Members and Glades Day School	Great American Cleanup Beautification Day
	Adopt-A-Road Program: Total miles cleaned	0	N/A	N/A	
	Adopt-A-Road Program: Estimated amount of litter collected (cubic yards)	0	N/A	N/A	
	Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the				

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	explanation of why not in the Year 1 Annual Report. <u>DEP Note:</u> Please provide an explanation in Column F for any "0" reported in Column C. Also, the permittee may choose its own unit of measurement for the amount of sweeping material collected. Unit options include: cubic yards, pounds, tons. <u>DEP Note:</u> If the permittee has curbs and gutters but no street sweeping program is implemented, the permittee must provide an explanation of why not in the Year 1 Annual Report. Refer to Part III.A.3 of the permit for the information that must be included in the explanation (including the alternate BMPs used or planned in lieu of street sweeping). Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.				
	Frequency of street sweeping Total miles swept (per year) Estimated quantity of sweeping material collected (tons) Total nitrogen loadings removed (pounds) Total phosphorus loadings removed (pounds) Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned	4 days/week 2,103 35.7 24 38	City of Belle Glade Street Sweeper Route Sheet City of Belle Glade Street Sweeper Route Sheet SWA Weight Ticket N/A N/A N/A	Stormwater Division Stormwater Division Stormwater Division N/A N/A N/A	Reference PBC Joint Annual Report Reference PBC Joint Annual Report
	Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility. <u>DEP Note:</u> The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.				
		Number of Inspections			
	Name of facility #1: Maintenance Equipment Yards/Shops	12	Municipal Maintenance Yard Inspection Checklist	Public Works	
Part III.A.4	Flood Control Projects				

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	Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.				
	<u>DEP Note:</u> A "stormwater retrofit project" is one implemented primarily to provide stormwater treatment for areas currently without treatment				
	<u>DEP Note:</u> The status of the flood control and retrofit projects should be reported as of the last day of the applicable reporting period. Therefore, there should be no duplication for those reported as planned, for those reported as under construction and for those reported as completed.				
	<u>DEP Note:</u> If applicable, please provide the title of the attached list of flood control projects that did not include stormwater treatment in Column D and the name of the entity who finalized the list in Column E. Please provide an explanation in Column F for any "0" reported in Column C.				
	Flood control projects completed during the reporting period	0	N/A	N/A	No Flood Control Projects Completed
	Flood control projects completed during the reporting period that did not include stormwater treatment	0	N/A	N/A	No Flood Control Projects Completed
	ATTACH a list of the flood control projects that did not include stormwater treatment and an explanation for each of why it was not		N/A	N/A	N/A
	Stormwater retrofit projects planned	0	N/A	N/A	No Retrofit Projects Planned
	Stormwater retrofit projects under construction during the reporting period	0	N/A	N/A	No Retrofit Projects Planned
	Stormwater retrofit projects completed during the reporting period	0	N/A	N/A	No Retrofit Projects Planned
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit				
	Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit: • Operating municipal landfills; • Municipal waste transfer stations; • Municipal waste fleet maintenance facilities; and • Any other municipal waste treatment, waste storage, and waste disposal facilities. Report the number of applicable facilities and the number of the inspections conducted for each facility. <u>DEP Note:</u> The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. An applicable facility under Part III.A.5 includes, but is not limited to, those facilities/yards where street sweeping material and/or yard waste are temporary stockpiled, and where solid waste collection vehicles are parked and/or maintained. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can				

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	count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.				
		Number of Inspections			
	Name of facility #1:	0	N/A	N/A	No TSD Facilities
Part III.A.6	Pesticides, Herbicides, and Fertilizer Application				
	Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.				
	<u>DEP Note:</u> If "0" is reported in Column C for any of the reporting items, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training / certification was previously provided / obtained, and the names of the personnel and contractors previously trained / certified. PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides CONTRACTORS: FDACS certified / licensed applicators of fertilizer PERSONNEL: Green Industry BMP Program training completed CONTRACTORS: Green Industry BMP Program training completed Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then all local governments within the watershed of a nutrient-impaired water body shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. The ordinance shall be adopted within 24 months of the date of permit issuance. Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report. <u>DEP Note:</u> This provision <u>DOES NOT APPLY</u> to ITID, NPBCID, S/RWCD. For all other permittees, if this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, then please indicate that in Column F, but do not remove this reporting item. <u>DEP Note:</u> Please provide the title and citation of the ordinance in Column D, and the name of the entity who finalized the ordinance in Column E.				
	Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance		N/A	N/A	
	During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction.				
	<u>DEP Note:</u> The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their				

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	particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed. DEP Note: Indicate under Column E "Entity Performing the Activity" if FYN or IFAS is performing any of the reported public education and outreach activities. In addition, please complete the following line: FYN PROGRAM FUNDING: Permittee Provides Funding? ☒ Yes ☐ No Amount of Funding = See Joint Report Public education and outreach program				
	Estimated percentage of the population reached by the activities in total				
	Brochures/Flyers/Fact sheets distributed	See comment above	See comment above	PBC Permittees	Joint Annual Report
	FYN: Brochure/Flyers/Fact sheets distributed	See comment above	See comment above	PBC Permittees	Joint Annual Report
	Neighborhood presentations: Number conducted	50	50 brochures posted at City Hall at Beginning of Year	City of Belle Glade	All brochures were taken by customers
	FYN: Neighborhood presentations: Number of participants	0	N/A	N/A	
	Neighborhood presentations: Number conducted	0	N/A	FYN	
	Neighborhood presentations: Number of participants	0	N/A	N/A	
	Newspapers & newsletters: Number of articles/notices published	0	N/A	N/A	
	Newsletters: Number of newsletters distributed	0	N/A	N/A	
	Public displays (e.g., kiosks, storyboards, posters, etc.)	0	N/A	N/A	
	FYN: Public displays (e.g., kiosks, storyboards, posters, etc.)	0	N/A	FYN	
	Radio or television Public Service Announcements (PSAs)	See Joint Annual Report	Joint Annual Report	PBC Permittees	Joint Annual Report
	FYN: Radio or television Public Service Announcements (PSAs)	0	N/A	FYN	
	School presentations: Number conducted	0	N/A	N/A	
	FYN: School presentations: Number of participants	0	N/A	N/A	
	Seminars/Workshops: Number conducted	0	N/A	FYN	
	FYN: Seminar presentations: Number of participants	0	N/A	FYN	
	Seminars/Workshops: Number conducted	0	N/A	N/A	
	FYN: Seminar presentations: Number of participants	0	N/A	N/A	
	Seminars/Workshops: Number conducted	0	N/A	FYN	
	FYN: Seminar presentations: Number of participants	0	N/A	FYN	
	Special events: Number conducted	See Joint Annual Report	Joint Annual Report	PBC Permittees	Joint Annual Report
	FYN: Special events: Number of participants	See Joint Annual Report	See Joint Annual Report	PBC Permittees	Joint Annual Report

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	FYN: Special events: Number conducted FYN: Special events: Number of participants Web Site: Number of hits / visitors to the stormwater-related pages	Report 0 0 See Joint Annual Report	Report N/A N/A Website/Joint Annual Report	FYN FYN PBC Permittees	See Joint Annual Report
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed. <u>DEP Note:</u> If applicable, please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E. ATTACH a report on any amendments to the applicable legal authority		N/A	N/A	No Amendments
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken. <u>DEP Note:</u> If "0" is reported in Column C for the first reporting item, please include an explanation in Column F for why no proactive inspections were performed. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary. <u>DEP Note:</u> Proactive inspections may include, for example, suspect areas (e.g., industrial areas), commercial businesses (e.g., restaurants, car washes, service stations, laundries / dry cleaners, auto body shops, mobile carpet cleaners) or temporary activities (e.g., special events / fairs / circuses) that would not otherwise be inspected during routine inspections and maintenance of the MS4, in association with high risk industrial facilities or construction sites, or in response to citizen or staff reports. <u>DEP Note:</u> Refer to Part III.A.7.c of the permit for what must be included in the written proactive inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.				
	Proactive inspections for suspected illicit discharges / connections / dumping 0 Code Enforcement Code Enforcement Code Enforcement Continues to be Understaffed				
	Illicit discharges / connections / dumping found during a proactive inspection 0 Code Enforcement Code Enforcement Code Enforcement Code Enforcement				
	Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a proactive inspection 0 Code Enforcement Code Enforcement Code Enforcement Code Enforcement				
	Fines issued for illicit discharges / connections / dumping found during a proactive inspection 0 Code Enforcement Code Enforcement Code Enforcement Code Enforcement				
	Year 1 ONLY: Attach the written proactive inspection program plan N/A N/A				
	Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.									
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments									
	illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken. <u>DEP Note:</u> If the number of reports received differs from the number of reactive investigations, please provide an explanation for the discrepancy in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.													
	Reports of suspected illicit connections / discharges / dumping received Reactive investigations of reports of suspected illicit discharges/connections / dumping Illicit discharges / connections / dumping found during a reactive investigation Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a reactive investigation Fines issued for illicit discharges / connections / dumping found during a reactive investigation	0 0 0 0 0	Code Enforcement Code Enforcement Code Enforcement Code Enforcement Code Enforcement	Code Enforcement Code Enforcement Code Enforcement Code Enforcement Code Enforcement										
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) and contractors to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Refresher training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training). <u>DEP Note:</u> If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.													
	<table border="1"> <thead> <tr> <th></th><th>Initial Training</th><th>Refresher Training</th></tr> </thead> <tbody> <tr> <td>Personnel trained</td><td>0</td><td>1</td></tr> <tr> <td>Contractors trained</td><td>0</td><td>0</td></tr> </tbody> </table>		Initial Training	Refresher Training	Personnel trained	0	1	Contractors trained	0	0		N/A N/A	N/A N/A	Karen Brandon
	Initial Training	Refresher Training												
Personnel trained	0	1												
Contractors trained	0	0												
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed. <u>DEP Note:</u> The permittee may report the number of hazardous material spills separately from the number of non-hazardous material spills, or report one combined number, to more accurately reflect its tracking of these spills. Hazardous and non-hazardous material spills responded to	0	N/A	N/A	No spills									
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) and contractors on proper spill prevention, containment, and response techniques and procedures. Refresher training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).													

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.		C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i>					
	Initial Training	Refresher Training				
	Personnel trained	0	1	N/A	N/A	Karen Brandon
	Contractors trained	0	0	N/A	N/A	
Part III.A.7.e	Illicit Discharges and Improper Disposal — Public Reporting					
	During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). <i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed.</i>					
	Public education and outreach program					
	Estimated percentage of the population reached by the activities in total	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.				
	Brochures/Flyers/Fact sheets distributed	See comment above	See comment above	PBC Permittees	Joint Annual Report	
		50	50 brochures posted at City Hall at Beginning of Year	City of Belle Glade	All brochures were taken by customers	
	Newsletters: Number of newsletters distributed	See Joint Annual Report	Joint Annual Report	PBC Permittees	Joint Annual Report	
	Public displays (e.g., kiosks, storyboards, posters, etc.)	See Joint Annual Report	Joint Annual Report	PBC Permittees	Joint Annual Report	
	Radio or television Public Service Announcements (PSAs)	See Joint Annual Report	Joint Annual Report	PBC Permittees	Joint Annual Report	
	Special events: Number conducted	Refer to Joint Annual Report	Joint Annual Report	PBC Permittees	Joint Annual Report	

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Special events: Number of participants Web Site: Number of visitors to the stormwater-related pages	Refer to Joint Annual Report Refer to Joint Annual Report	Joint Annual Report Joint Annual Report	PBC Permittees PBC Permittees	Joint Annual Report Joint Annual Report
Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). <i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed.</i>				
	Public education and outreach program Estimated percentage of the population reached by the activities in total Brochures/Flyers/Fact sheets distributed Newsletters: Number of newsletters distributed Public displays (e.g., kiosks, storyboards, posters, etc.) Radio or television Public Service Announcements (PSAs) Special events: Number conducted Special events: Number of participants Web Site: Number of visitors to the stormwater-related pages	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information. See comment above 50 See comment above See Joint Annual Report See Joint Annual Report See Joint Annual Report See Joint Annual Report See Joint Annual Report See Joint Annual Report	See comment above 50 brochures posted at City Hall at Beginning of Year See comment above Joint Annual Report Joint Annual Report Joint Annual Report Joint Annual Report Joint Annual Report Joint Annual Report	PBC Permittees City of Belle Glade PBC Permittees PBC Permittees PBC Permittees PBC Permittees PBC Permittees PBC Permittees	Joint Annual Report All brochures were taken by customers Joint Annual Report Joint Annual Report Joint Annual Report Joint Annual Report Joint Annual Report Joint Annual Report

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage				
	Annually review (and revise, as needed) and implement the permittee's written procedures to reduce or eliminate sanitary wastewater contamination into the MS4, including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4. Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction.				
	<u>DEP Note:</u> The permittee needs to "customize" this section as it pertains to the type of activities undertaken to reduce or eliminate SSOs and inflow / infiltration into the MS4. The first three reporting items below are <u>examples</u> .				
	<u>DEP Note:</u> The permittee should contact the appropriate authorities for accurate reporting information, such as the sanitary sewer system operator who is responsible for investigating and eliminating SSOs and the local health department who is responsible for permitting / overseeing septic tank systems.				
	<u>DEP Note:</u> Report only the SSOs and inflow / infiltration incidents into the MS4.				
	Activity to reduce/eliminate SSOs and inflow / infiltration: Repair / lining of sanitary sewer system	N/A	N/A	N/A	Utilities under Glades Utility Authority
	Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems removed	N/A	N/A	N/A	Utilities under Glades Utility Authority
	Activity to reduce/eliminate SSOs and inflow / infiltration: Emergency generator added	N/A	N/A	N/A	Utilities under Glades Utility Authority
	SSO incidents discovered	N/A	N/A	N/A	Utilities under Glades Utility Authority
	SSO incidents resolved	N/A	N/A	N/A	Utilities under Glades Utility Authority
	Inflow / infiltration incidents discovered	N/A	N/A	N/A	Utilities under Glades Utility Authority
	Inflow / infiltration incidents resolved	N/A	N/A	N/A	Utilities under Glades Utility Authority
	Name of owner of the sanitary sewer system	N/A			
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections				
	Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include: Operating municipal landfills:				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	- Hazardous waste treatment, storage, disposal and recovery facilities; - Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI)) maintained by the U.S. EPA); and - Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit. Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year. <i>DEP Note: The TRI is updated every spring / summer by the U.S. EPA at www.epa.gov/triexplorer. Select "Facility" on the left, chose your Geographic Location, and then select "Generate Report." Please indicate in Column F when (month / year) you last checked EPA's TRI for applicable facilities.</i> During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facilities to determine compliance with all appropriate aspects of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken. <i>DEP Note: If "0" is reported for the number of inspections conducted and the permittee has one or more high risk facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary</i>				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	permittee (that are not facilities identified through the proactive inspections)				
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries				
	Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. Report the number of high risk facilities sampled.				
	High risk facilities sampled	0	N/A	N/A	There are no high risk facilities within the District.
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices				
	Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.				
	<u>DEP Note:</u> Please provide an explanation in Column F for any "0" reported in Column C.				
	PERMITTEE SITES: Construction site plans reviewed	0	Construction Site Plan Review Log	Planning & Community Redevelopment Services	No construction site plans were submitted for review during report period.
	PERMITTEE SITES: Construction site plans approved	0	Construction Site Plan Review Log	Planning & Community Redevelopment Services	No construction site plans were submitted for review during report period.
	PRIVATE SITES: Construction site plans reviewed	0	Construction Site Plan Review Log	Planning & Community Redevelopment Services	No construction site plans were submitted for review during report period.
	PRIVATE SITES: Construction site plans approved	0	Construction Site Plan Review Log	Planning & Community Redevelopment Services	No construction site plans were submitted for review during report period.
	Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. If the number of applicants notified of ERP or CGP coverage is less than the number of construction site plans reviewed, please provide an explanation for the discrepancy in Column F.</i>				
	Notified of ERP stormwater permit requirements	0	New Development/ Redevelopment Permit Notification Log	Planning & Community Redevelopment Services	No site plans were permitted during report period.
	Confirmed ERP coverage	0	New Development/ Redevelopment Permit Notification Log	Planning & Community Redevelopment Services	No site plans were permitted during report period.
	Notified of CGP stormwater permit requirements	0	New Development/ Redevelopment Permit Notification Log	Planning & Community Redevelopment Services	No site plans were permitted during report period.
	Confirmed CGP coverage	0	New Development/ Redevelopment Permit Notification Log	Planning & Community Redevelopment Services	No site plans were permitted during report period.
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				
	As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites immediately upon written approval by the Department. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.				
	<i>DEP Note: If "0" is reported in Column C for the number of inspections conducted, please provide an explanation in Column F of why no inspections were conducted. If the number of inspections reported is equal to or less than the number of active construction sites, or the percentage inspected is less than 100%, please provide an explanation in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i>				
	<i>DEP Note: Refer to Part III.A.9.b of the permit for what must be included in the construction site inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</i>				
	PERMITTEE SITES: Active construction sites				
		0	Construction Site Runoff Inspection & Enforcement Log	Planning & Community Redevelopment Services	No active construction sites
	PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs				
		0	Construction Site Runoff Inspection & Enforcement Log	Planning & Community Redevelopment Services	No active construction sites

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments
	PERMITTEE SITES: Percentage of active construction sites inspected PRIVATE SITES: Active construction sites	N/A	Construction Site Runoff Inspection & Enforcement Log	Planning & Community Redevelopment Services	No active construction sites
		0	Construction Site Runoff Inspection & Enforcement Log	Planning & Community Redevelopment Services	
		0	Construction Site Runoff Inspection & Enforcement Log	Planning & Community Redevelopment Services	
		N/A	Construction Site Runoff Inspection & Enforcement Log	Planning & Community Redevelopment Services	
	PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs	0	Construction Site Runoff Inspection & Enforcement Log	Planning & Community Redevelopment Services	
	PRIVATE SITES: Percentage of active construction sites inspected	0	Construction Site Runoff Inspection & Enforcement Log	Planning & Community Redevelopment Services	
	Notices of Violation (NOVs) / warning letters / citations issued Stop Work Orders issued Fines issued	0	Construction Site Runoff Inspection & Enforcement Log	Planning & Community Redevelopment Services	
Part III.A.9.c	Year 1 ONLY: Attach the written construction site inspection program plan				
	Construction Site Runoff — Site Operator Training				
	During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by or under contract with the permittee) and private persons involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. All inspectors of construction sites shall be certified through the Florida Stormwater, Erosion, and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Refresher training shall be provided annually. Report the number and type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private persons trained by the permittee. <i>DEP Note: If "0" is reported for any of these reporting items, please include in Column F an explanation of why training was not provided to / obtained by the permittee's staff and private persons during the applicable reporting year.</i> <i>DEP Note: The permittee should report only the number of staff and private construction site operators trained / certified during the applicable reporting year, and</i>				

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

Part II.A.4 Flood control	Strengths: When flood control projects are implemented, they are designed and constructed to meet the water quality requirements of the Environmental Resource Permitting rules of the South Florida Water Management District.
	Weaknesses: No weaknesses in the plan have been identified.
	SWMP Revisions to address deficiencies: No revisions are proposed.
Part II.A.5 Waste TSD Facilities	Strengths: Not applicable. The City of Belle Glade does not have any TSD facilities.
	Weaknesses: Not applicable
	SWMP Revisions to address deficiencies: Not applicable
Part II.A.6 Pesticide, herbicide, fertilizer application	Strengths: The program requires proper certification and licensing for all applicators used to apply pesticides or herbicides on applicant owned property. A public education and outreach program is in place and is carried out as a joint effort by the Palm Beach County Co-permittees.
	Weaknesses: No weaknesses in the plan have been identified.
	SWMP Revisions to address deficiencies: No revisions are proposed.
Part II.A.7 Illicit Discharge Detection and Elimination	Strengths: The program includes proactive inspections for suspected illicit discharges as well as water quality monitoring to identify potential sources of illicit discharge.
	Weaknesses: No weaknesses in the plan have been identified.
	SWMP Revisions to address deficiencies: No revisions are proposed.
Part II.A.8 High Risk Industry Runoff	Strengths: The program inventories high risk industry facilities and details required inspection and reporting guidelines.
	Weaknesses: No weaknesses in the plan have been identified.
	SWMP Revisions to address deficiencies: No revisions are proposed.
Part II.A.9 Construction Site Runoff	Strengths: The program requires regular inspection of both City of Belle Glade and private construction projects with documentation of said inspections. When deficiencies in the construction site erosion control measures are noted follow up inspections are conducted to document compliance.
	Weaknesses: No weaknesses in the plan have been identified.
	SWMP Revisions to address deficiencies: No revisions are proposed.

SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY. <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i> N/A No changes proposed.
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i> N/A No changes proposed.

CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

Attached	N/A	Rule / Permit Citation	Required Attachment	Attachment Number	Attachment Title
☐	☒	Part II.F	EACH ANNUAL REPORT: If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.		
☐	☒	Part III.A.1	EACH ANNUAL REPORT: An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.		
☐	☒	Part III.A.4	EACH ANNUAL REPORT: A list of the flood control projects that did not include stormwater treatment and an explanation for each of why it did not, if applicable.		
☐	☒	Part III.A.7.a	EACH ANNUAL REPORT: A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.		
☐	☒	Part V.B.9	EACH ANNUAL REPORT: Reporting and assessment of monitoring results. [Also addressed in Section III of the Annual Report Form]		See Joint Annual Report
☒	☐	Part VI.B.2	EACH ANNUAL REPORT: An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, <u>at a minimum</u> , must include responses to the questions listed in the permit.	1	SWMP Effectiveness
☐	☒	Part VIII.B.3.e	EACH ANNUAL REPORT: A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.		See Joint Annual Report
☐	☒	Part VIII.B.4.f	EACH ANNUAL REPORT after approval of the BPCP: The status of the implementation of the Bacterial Pollution Control Plan (BPCP).		
☐	☒	Rule 62-624.600(2)(a), F.A.C.	YEAR 1: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).		
☐	☒	Part III.A.3	YEAR 1: If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.		
☒	☐	Part III.A.6	YEAR 1 or YEAR 2: A copy of the adopted Florida-friendly Ordinance, if applicable.	2	Adopted Fertilizer Ordinance (12/2/2013)
☐	☒	Part III.A.7.c	YEAR 1: A proactive illicit discharge / connection / dumping inspection program plan.		
☐	☒	Part III.A.9.b	YEAR 1: A construction site inspection program plan. [For approval by DEP]		
☐	☒	Part III.A.2	YEAR 2: A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.		
☒	☐	Part V.A.2	YEAR 3: Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.		See Joint Annual Report
☐	☒	Part III.A.2	YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.		
☐	☒	Part V.A.3	YEAR 4: If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.		
☐	☒	Part V.B.3	YEAR 4: The monitoring plan (with revisions, if applicable).		
☐	☒	Part VII.C	YEAR 4: An application to renew the permit.		

CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

Did not complete review of existing SOP / Plan	Developed new written SOP / Plan	Reviewed & no revision needed to existing SOP / Plan	Reviewed & revised existing SOP / Plan	Permit Citation	Description of Required SOPs / Plans
☐	☐	☒	☐	Part III.A.1	SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.
☐	☐	☒	☐	Part III.A.2	SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development.
☐	☐	☒	☐	Part III.A.3	SOP for the litter control program.
N/A	N/A	N/A	N/A	Part III.A.3	SOP for the street sweeping program.
☐	☐	☒	☐	Part III.A.3	SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.
N/A	N/A	N/A	N/A	Part III.A.5	SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.
☐	☐	☒	☐	Part III.A.6	Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer.
N/A	N/A	N/A	N/A	Part III.A.6	Plan for pesticide, herbicide and fertilizer application training <i>DEP Note: A plan is not necessary since the FDACS certification / licensing program adequately fulfills the permit requirement.</i>
☐	☐	☒	☐	Part III.A.6	SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.
☐	☐	☒	☐	Part III.A.7.c	Plan for proactive illicit discharge / connections / dumping inspections.*
☐	☐	☒	☐	Part III.A.7.c	SOP for reactive illicit discharge / connections / dumping investigations.
☐	☐	☒	☐	Part III.A.7.c	Plan for illicit discharge training.
☐	☐	☒	☐	Part III.A.7.d	SOP for spill prevention and response efforts.
☐	☐	☒	☐	Part III.A.7.d	Plan for spill prevention and response training.
☐	☐	☒	☐	Part III.A.7.e	Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.
☐	☐	☒	☐	Part III.A.7.f	Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste.
☐	☐	☒	☐	Part III.A.7.g	SOP to reduce / eliminate sanitary wastewater contamination of the MS4.
☐	☐	☒	☐	Part III.A.8	SOP for inspections of high risk industrial facilities.
☐	☐	☒	☐	Part III.A.9.a	SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.
☐	☐	☒	☐	Part III.A.9.b	Plan for inspections of construction sites.*
☐	☐	☒	☐	Part III.A.9.c	Plan for stormwater, erosion and sedimentation BMPs training.

* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED <u>SEPARATELY</u> FROM AN ANNUAL REPORT		
Rule / Permit Citation	Report Title	Approved Date
Part VIII.B.3.a	6 MONTHS from effective date of permit: TMDL Prioritization Report.	11/29/11
Part VIII.B.3.b	12 MONTHS from effective date of permit: TMDL Monitoring and Assessment Plan.	12/28/11
Part VIII.B.3.c	6 MONTHS from receiving analyses from the lab: TMDL Monitoring Report.	08/06/13
Part VIII.B.4	30 MONTHS from start date per TMDL Prioritization Report: A Bacterial Pollution Control Plan (BPCP).	Not Applicable

BMAP Reporting

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

Rule/Permit Citation	BMAP Title: No BMAP has been developed in Palm Beach County. A BMAP is currently underway for Lake Okeechobee Basins.	Date BMAP Annual Report Submitted to DEP
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		

Attachment 1
City of Belle Glade
SWMP Effectiveness

Third Term, Year 3 Report

In accordance with Part VI.B.2.:

- The ANNUAL REPORT shall include as an attachment an evaluation of the effectiveness of the permittee's SWMP in reducing pollutant loads discharged from the MS4. At a minimum, the permittee shall attach to the ANNUAL REPORT an explanation of how its SWMP is addressing each of the following:
 1. Have stormwater pollutant loadings discharged from the MS4 decreased?
There are no specific measurements as to whether stormwater pollutant loadings within the City of Belle Glade have decreased. However, since stormwater programs have been implemented as part of the NPDES Program, inherently there have been benefits realized. Why or why not? Ditches, swales, pipes, inlets and control structures are being maintained regularly. Street sweeping is an ongoing activity, as is litter control.
 2. Which components of the SWMP are working well and are effective in reducing stormwater pollutant loadings? *Ditch, swale, pipe, inlet and structure maintenance, as well as Street Sweeping and litter control. Why are they effective? Regular maintenance keeps the stormwater system functioning as designed and therefore more effective. A large part of the water quality impacts comes from litter and debris in the City.*
 3. Which components of the SWMP are not working well and need to be revised to make them more effective in reducing stormwater pollutant loadings? *There are no components that the City of Belle Glade is aware of that are not effective.*

4. Which components of the SWMP do not contribute to reducing stormwater pollutant loads and could be revised or eliminated, and why? *The City of Belle Glade is not aware of any components that should be revised or eliminated.*
5. Is the monitoring program providing data that can be used to assess the effectiveness of the SWMP in reducing stormwater pollutant loadings, assess the effectiveness of specific BMPs, and determine where stormwater retrofitting projects should be prioritized for implementation? *There are currently no NPDES Joint Monitoring Program sites in the City of Belle Glade.*

The evaluation is expected to be subjective and is intended to lead the permittee to consider which programs deserve more or less attention.

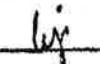
Attachment 2
Fertilizer Ordinance

SUBMITTING DEPARTMENT: Public Works

COMMISSION MEETING DATE: November 18, 2013

DOCUMENT PREPARED BY: Marcos Montes De Oca

DEPARTMENT DIRECTOR'S APPROVAL: 

ASST. TO THE CITY MANAGER'S APPROVAL: 

CITY MANAGER'S APPROVAL: 

AGENDA ITEM TYPE: ☒ ORDINANCE ☐ RESOLUTION ☐ OTHER:

SUBJECT: Ordinance Amendment Adding in Chapter 8 "Drainage", Article III Sections 8-50 through 8-64 "Landscaping and Vegetation Management" to Ordinance Code Book.

DOES THIS ITEM REQUIRE A PUBLIC HEARING? ☐ YES ☒ NO

DOES THIS ITEM HAVE SPECIAL ADVERTISING REQUIREMENTS? ☐ YES ☒ NO

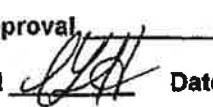
If yes, advertise ☐ Title Only ☐ Attached Document with instructions:

Advertise Date:

DOES THIS ITEM REQUIRE FUNDING? ☐ YES ☒ NO

If yes: 1) Has the item been budgeted? ☐ YES ☒ NO If no, a Budget Amendment/Transfer will be required (see Finance Director).

2) Is the funding grant related? ☐ YES ☒ NO If yes, define Granting Agency and Project Name:

A) Grants & Special Projects Manager's Approval: 

B) Grant Oversight Approval: _____

C) Finance Director's Approval: 

Date: 11/6/13

DISPOSITION OF ORIGINAL ATTACHMENTS (if other than attached to ordinance/resolution)

To be Recorded: _____

Record Declaration of Restrictions: _____

Other: _____

AFTER APPROVAL, ONE COPY SHOULD BE DISTRIBUTED TO THE FOLLOWING: (indicate with a checkbox)

Human Resources ☐

Finance ☒

City Engineer ☐

Parks & Recreation ☐

Grants/Special Projects Manager ☐

Others: _____

Planning & Com. Redev.
Svs. ☐

Purchasing Manager ☒

☐

Public Works ☒

Sanitation ☒

Chief Accountant ☐

☐

COMMENTS &
ROUTING
INSTRUCTIONS:

CITY CLERK OFFICE USE ONLY

RESOLUTION # _____

COMMISSION MEETING _____

ORDINANCE # 13-12

FIRST READING 11-18-2013

SECOND READING 12-2-2013

PUBLIC HEARING _____



CITY COMMISSION AGENDA REPORT
CITY OF BELLE GLADE

TO: Honorable Mayor and City Commission
FROM: Lomax Harrelle, City Manager
PREPARED BY: Marcos Montes De Oca, Director of Public Works
COMMISSION MEETING DATE: November 18, 2013

COMMISSION	
APPROVED	
DURING	<i>Regular</i> SESSION
OF	<i>2</i>
CC	<i>12-2-13</i>
_____ _____ _____ _____ (all backup - cover memo only) <i>DOC for ORB</i> Debra R. Hall, City Clerk	

SUBJECT: Ordinance Amendment Adding in Chapter 8 "Drainage", Article III Sections 8-50 through 8-64 "Landscaping and Vegetation Management" to Ordinance Code Book.

TITLE OF AGENDA ITEM: Adding sections within the ordinance code book in reference to "Landscaping and Vegetation Management" to adhere National Pollutant Discharge Elimination System (NPDES) issued permits referencing federal and state standards.

REPORT IN BRIEF: As required by the NPDES, permits for federal and state standards of surface water runoff and base flow runoff, the City of Belle Glade is required to adopt an ordinance outlining the following: Fertilizer Free Zones, Fertilizer Content and Application Rates, Fertilizer Application Practices, Management of Grass Clippings and Vegetative Matter, Exemptions, Training, Licensing or Commerical Applicators, Enforcement, Penalties, Appeal, and Captions. This addition is to insure state water quality standards are achieved while also providing the required permit NPDES ordinance language.

STAFF COMMENTS: Staff recommends adoption of the attached ordinance reflecting the required NPDES permit requirements referencing federal and state standards.

PREVIOUS ACTIONS:

LEGAL REVIEW AND SUFFICIENCY: ☒ YES ☐ NO

FISCAL IMPACT: Has request been budgeted (check one)? ☒ YES ☐ NO

If yes, expected cost: \$

Account Number and Name:

If no, amount needed: \$

Account Number and Name funds will be appropriated from:

Additional Comments:

RECOMMENDATION(S): Motion to adopt ordinance reflecting the required NPDES permit requirements referencing federal and state standards, within Chapter 8, "Drainage", Article III, with the addition of Sections 8-50 thru 8-64 "Landscaping and Vegetation Management" to the Ordinance Code Book.

Attachments: Ordinance

PUBLIC NOTICE

The Belle Glade City Commission will consider adoption of proposed municipal Ordinance, the title of which is as follows:

ORDINANCE NO. 13-12

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF BELLE GLADE, PALM BEACH COUNTY, FLORIDA, ADOPTING CHAPTER 8 "DRAINAGE", ARTICLE III "LANDSCAPING AND VEGETATION MANAGEMENT" TO ADDRESS NUTRIENT LEVELS IN PALM BEACH COUNTY WATER BODIES; PROVIDING FOR THE FOLLOWING: TITLE, DEFINITIONS, FINDINGS, PURPOSE AND INTENT, APPLICABILITY, TIMING OF FERTILIZER APPLICATIONS, FERTILIZER FREE ZONES, FERTILIZER CONTENT AND APPLICATION RATES, FERTILIZER APPLICATION PRACTICES, MANAGEMENT OF GRASS CLIPPINGS AND VEGETATIVE MATTER, EXEMPTIONS, TRAINING, LICENSING OF COMMERCIAL APPLICATORS, ENFORCEMENT, PENALTIES, APPEAL, AND CAPTIONS; AND PROVIDING FOR SEVERABILITY, REPEAL OF LAWS IN CONFLICT, CODIFICATION, AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

Said Ordinance will be considered for second and final reading during the Regular Meeting of the City Commission to be held in City Hall, 110 Dr. Martin Luther King Jr., Blvd., West, Belle Glade, Palm Beach County, Florida at 6:30 p.m., on the 2nd day of December, 2013, or continuing from time to time and place to place as said meetings may be adjourned to hear the public. Copy of said proposed ordinance is available for inspection in the office of the City Clerk located at the aforementioned address.

Should any interested party seek to appeal any decision made by the City Commission with respect to any matter considered at such meetings or hearings, such person will need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (Reference: Florida Statutes 286.0105)

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact the City Clerk at 561-996-0100 no later than 48 hours prior to the proceeding. If hearing impaired, telephone the Florida Relay Service Numbers, 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)

CITY OF BELLE GLADE
DEBRA R. BUFF, MMC
CITY CLERK

PUBLISH: November 22, 2013, PALM BEACH POST

POSTED IN CITY HALL and BOYS & GIRLS CLUB

FAXED TO: WAFC (AM & FM), WBGF-WSWN

E-MAILED TO: City Manager, Asst to the City Manager, Directors, Managers, City Attorney, PBSO, Palm Beach Post, The Sun and Others

cc: Mayor and Commissioners

DATE POSTED/FAXED/E-MAILED: November 20, 2013

ORDINANCE NO. 13-12

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF BELLE GLADE, PALM BEACH COUNTY, FLORIDA, ADOPTING CHAPTER 8 "DRAINAGE", ARTICLE III "LANDSCAPING AND VEGETATION MANAGEMENT" TO ADDRESS NUTRIENT LEVELS IN PALM BEACH COUNTY WATER BODIES; PROVIDING FOR THE FOLLOWING: TITLE, DEFINITIONS, FINDINGS, PURPOSE AND INTENT, APPLICABILITY, TIMING OF FERTILIZER APPLICATIONS, FERTILIZER FREE ZONES, FERTILIZER CONTENT AND APPLICATION RATES, FERTILIZER APPLICATION PRACTICES, MANAGEMENT OF GRASS CLIPPINGS AND VEGETATIVE MATTER, EXEMPTIONS, TRAINING, LICENSING OF COMMERCIAL APPLICATORS, ENFORCEMENT, PENALTIES, APPEAL, AND CAPTIONS; AND PROVIDING FOR SEVERABILITY, REPEAL OF LAWS IN CONFLICT, CODIFICATION, AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

WHEREAS, the City of Belle Glade, Florida (the "City") is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, Chapter 8 "Drainage" of the City's Code of Ordinances addresses drainage and use and control of the drainage system; and

WHEREAS, pursuant to Section 303(d) of the Federal Clean Water Act and the resulting Florida Impaired Waters Rule (Chapter 62-303, Florida Administrative Code), the Florida Department of Environmental Protection (FDEP) has classified specific water bodies in Palm Beach County as "impaired" as a result of the presence of excessive nutrients; and

WHEREAS, Florida Statutes, Section 403.9337 requires local governments located within the watershed of a water body or water segment that is listed as impaired by nutrients pursuant to Florida Statutes, Section 403.067, to adopt an ordinance for Florida-Friendly™ fertilizer use on urban landscapes; and

WHEREAS, the FDEP on the 2nd day of March 2011, issued its Palm Beach County Municipal Separate Storm Sewer System Permit No. FLS 000018-003 (hereinafter referred to as the "MS4 Permit") to forty-one (41) governmental entities including the City; and

WHEREAS, the MS4 permit requires local governments within the watershed of a nutrient impaired water body to adopt FDEP's Model Ordinance for Florida Friendly Fertilizer Use on Urban Landscapes or an ordinance that includes all the requirements set forth in the model ordinance; and

WHEREAS, surface water runoff and base flow runoff leaves residential neighborhoods, commercial centers, industrial areas, and other lands of the City and Palm Beach County and enters into natural and artificial stormwater and drainage conveyances and natural water bodies in the City and other areas of Palm Beach County; and

WHEREAS, phosphorus and nitrogen, the primary nutrients associated with the degradation of surface water, are commonly the primary components of fertilizer for turf and landscape application; and

WHEREAS, the quality of streams, lakes, and wetlands is important to environmental, economic, and recreational prosperity and to the health, safety, and welfare of the residents of Palm Beach County; and

WHEREAS, algae blooms and accelerated growth of aquatic weeds in the City's and other areas in Palm Beach County's water bodies have heightened community concerns about water quality and eutrophication of surrounding waters; and

WHEREAS, it has been recognized that proper application of slow-release nitrogen sources is more efficiently used by plants and less likely to leach or runoff; and

WHEREAS, this ordinance is part of a regulatory program to address nonpoint sources of nutrient pollution which is scientifically based, and economically and technically feasible; and

WHEREAS, in the process of adopting this ordinance, the City has considered scientific information, including input from the Department of Environmental Protection, the Department of Agriculture and Consumer Services, and the University of Florida Institute of Food and Agricultural Sciences; and

WHEREAS, the City Commission has reviewed this proposed ordinance and has determined that its adoption is in the best interest of the public health, safety and general welfare of the City, its residents and visitors.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BELLE GLADE, FLORIDA, THAT:

Section 1. The foregoing “WHEREAS” clauses are true and correct and are hereby ratified and confirmed by the City Commission.

Section 2. Chapter 8 “Drainage”, Article III “Landscaping and Vegetative Management”, is hereby adopted to read as follows:

ARTICLE III. LANDSCAPING AND VEGETATIVE MANAGEMENT

Sec. 8-50. Title.

This article shall be known as the Fertilizer-Friendly Use Ordinance.

Sec. 8-51. Findings.

As a result of the Florida Department of Environmental Protection’s determination that certain water bodies within Palm Beach County are impaired for excessive nutrient levels, the city finds that the best management practices contained in the most recent edition of the

"Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries", are required by this article.

Sec. 8-52. Purpose and Intent.

This article regulates the proper use of fertilizers by any applicator; requires proper training of commercial and institutional fertilizer applicators; establishes training and licensing requirements; establishes a prohibited application period; and specifies allowable fertilizer application rates and methods, fertilizer-free zones, and exemptions. This article requires the use of Best Management Practices to minimize negative environmental effects associated with excessive nutrients in our water bodies. These environmental effects have been observed in and on Palm Beach County's natural and constructed stormwater conveyances, rivers, creeks, canals, lakes, estuaries and other water bodies. Collectively, these water bodies are an asset important to the environmental, recreational, cultural and economic well-being of Palm Beach County residents and the health of the public. Overgrowth of algae and vegetation hinder the effectiveness of flood attenuation provided by natural and constructed stormwater conveyances. Regulation of nutrients, including both phosphorus and nitrogen contained in fertilizer, is anticipated to help improve and maintain water and habitat quality.

Sec. 8-53. Definitions.

For the purposes of this article, the following words and phrases shall have the meanings set forth in this section unless the context clearly indicates otherwise.

Application or apply means the actual physical deposition of fertilizer to turf or landscape plants.

Applicator means any person who applies fertilizer on turf and/or landscape plants in the city.

Approved test means a soil test from the University of Florida, government, or other commercial licensed laboratory that regularly performs soil testing and recommendations.

Best Management Practices (BMP's) means turf and landscape practices or combination of practices based on research, field-testing, and expert review, determined to be the most effective and practical site-specific means, including economic and technological considerations, for improving water quality, conserving water supplies and protecting natural resources.

Code enforcement officer, official, or inspector means any designated employee or agent of the city whose duty it is to enforce codes and ordinances enacted by the city.

Commercial fertilizer applicator except as provided in section 482.1562(9), F.S., means any person who applies fertilizer for payment or other consideration to property not owned by the person or firm applying the fertilizer or the employer of the applicators.

Fertilizing, or fertilization means the act of applying fertilizer to turf, specialized turf, or landscape plants.

Fertilizer means any substance or mixture of substances that contains one or more recognized plant nutrients and promotes plant growth, or controls soil acidity or alkalinity, or provides other soil enrichment, or provides other corrective measures to the soil.

Institutional applicator means any person, other than a private, non-commercial or a commercial applicator (unless such definitions also apply under the circumstances), that applies fertilizer for the purpose of maintaining turf and/or landscape plants. Institutional Applicators shall include, but shall not be limited to, owners, managers, or employees of public lands, schools, parks, religious institutions, utilities, industrial or business sites and any residential properties maintained in condominium and/or common ownership.

Landscape plant means any native or non-native tree, shrub, or groundcover (excluding turf).

Pasture means land managed for livestock grazing.

Person means any natural person, business, corporation, limited liability company, partnership, limited partnership, association, club, organization, and/or any group of people acting as an organized entity.

Prohibited application period means the time period during which a Flood Watch or Warning, a Tropical Storm Watch or Warning, or a Hurricane Watch or Warning is in effect for any portion of the city issued by the National Weather Service, or if heavy rain (2 inches or more within a twenty-four (24) hour period) is likely.

Saturated soil means a soil in which the voids are filled with water. Saturation does not require flow. For the purposes of this article, soils shall be considered saturated if standing water is present or the pressure of a person standing on the soil causes the release of free water.

Slow-release, controlled release, timed release, slowly available, or water insoluble nitrogen means nitrogen in a form which delays its availability for vegetative uptake and use after application, or which extends its availability to the vegetation longer than a reference rapid or quick release product.

Turf, sod, or lawn means an area of grass-covered soil held together by the roots of the grass.

Urban landscape means pervious areas on residential, commercial, industrial, institutional, highway rights-of-way, or other nonagricultural lands that are planted with turf or landscape plants. For the purposes of this article, agriculture has the same meaning as provided in section 570.02, Florida Statutes.

Sec. 8-54. Applicability.

This article shall be applicable to and shall regulate any and all applicators of fertilizer and areas of application of fertilizer to urban landscapes within the city, unless such application is specifically exempted by section 8-60 of this article. This article shall be prospective only, and shall not impair any existing contracts.

Sec. 8-55. Timing of Fertilizer Applications.

No applicator shall apply fertilizers containing nitrogen and/or phosphorus to turf and/or landscape plants during the prohibited application period or to saturated soils. Fertilizer containing nitrogen and/or phosphorus shall not be applied before seeding or sodding a site, and shall not be applied for the first thirty (30) days after seeding or sodding, except when hydro-seeding for temporary or permanent erosion control in an emergency situation (wildfire, etc), or in accordance with the Stormwater Pollution Prevent Plan for that site.

Sec. 8-56. Fertilizer Free Zone.

Fertilizer shall not be applied within ten (10) feet, or three (3) feet if a deflector shield or drop spreader is used, of any pond, stream, water body, lake, canal, or wetland as defined by the Florida Department of Environmental Protection (Chapter 62-14 340), Florida Administrative Code or from the top of a seawall or lake bulkhead. Newly planted turf or landscape plants may be fertilized in this zone only for a sixty (60) day period beginning thirty (30) days after planting if needed to allow the vegetation to become well established. Caution shall be used to prevent direct deposition of fertilizer into the water.

Sec. 8-57. Fertilizer Content and Application Rates.

- (a) Fertilizers applied to turf within the city shall be applied in accordance with requirements and directions provided by Rule 5E-1.003(2), Florida

Administrative Code, Labeling Requirements For Urban Turf Fertilizers. Under Rule 5E-1.003(2), Florida Administrative Code, required application rate and frequency maximums, which vary by plant and turf types, are found on the labeled fertilizer bag or container.

(b) Nitrogen or phosphorus fertilizer shall not be applied to turf or landscape plants except as provided in section (a) above for turf, or in the UF/IFAS recommendations for landscape plants, vegetable gardens, and fruit trees and shrubs, unless a soil or tissue deficiency has been verified by an approved test.

(c) Fertilizer used for sports turf at golf courses shall be applied in accordance with the recommendations in "Best Management Practices for the Enhancement of Environmental Quality on Florida Golf Courses", published by the Florida Department of Environmental Protection, dated January 2007, as may be amended. Fertilizer used at park or athletic fields shall be applied in accordance with Rule 5E-1.003(2), Florida Administrative Code.

Sec. 8-58. Fertilizer Application Practices.

(a) As required in section 8-56 of this article, spreader deflector shields shall be used when fertilizing via rotary (broadcast) spreaders. Deflectors must be positioned such that fertilizer granules are deflected away from all impervious surfaces, fertilizer-free zones and water bodies, including wetlands. Any fertilizer applied, spilled, or deposited, either intentionally or accidentally, on any impervious surface shall be immediately and completely removed to the greatest extent practicable.

- (b) Fertilizer released on an impervious surface must be immediately contained and either legally applied to turf or any other legal site, or returned to the original or other appropriate container.
- (c) In no case shall fertilizer be washed, swept, or blown off impervious surfaces into stormwater drains, ditches, conveyances, or water bodies.
- (d) Property owners and managers are encouraged to use an Integrated Pest Management (IPM) strategy as currently recommended by the University of Florida Cooperative Extension Service publications.

Sec. 8-59. Management of Grass Clippings and Vegetative Matter.

In no case shall grass clippings, vegetative material, and/or vegetative debris intentionally be washed, swept, or blown on to or into stormwater drains, ditches, conveyances, water bodies, wetlands, sidewalks or roadways. Vegetative material may be placed within the roadway right-of-way, but not over the storm drains, for pickup by the municipality's vegetative waste hauler.

Sec. 8-60. Exemptions.

The provisions set forth above in this article shall not apply to:

- (a) Bona fide farm operations as defined in the Florida Right-to-Farm Act, Section 823.14, Florida Statutes.
- (b) Other properties not subject to or covered under the Florida Right-to-Farm Act that have pastures used for grazing livestock.
- (c) Any lands used for bona fide scientific research, including, but not limited to, research on the effects of fertilizer use on urban stormwater, water quality, agronomics, or horticulture.

Sec. 8-61. Training.

- (a) All commercial and institutional applicators of fertilizer within the city shall abide by and successfully complete the six-hour training program in the "Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries" offered by the Florida Department of Environmental Protection through the University of Florida/Palm Beach County Cooperative Extension Service "Florida-Friendly Landscapes" program or an approved equivalent program.
- (b) Non-commercial and non-institutional applicators not otherwise required to be certified, such as private citizens on their own residential property, are encouraged to follow the recommendations of the University of Florida/IFAS "Florida-Friendly Landscape Program" and label instructions when applying fertilizers.

Sec. 8-62. Licensing of Commercial Applicators.

- (a) All businesses applying fertilizer to turf or landscape plants (including, but not limited to, residential lawns, golf courses, commercial properties, and multi-family and condominium properties) must ensure that the business owner or his/her designee holds the appropriate "Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries" training certificate prior to the business owner obtaining a local business tax certificate. Owners for any category of occupation which may apply any fertilizer to turf and/or landscape plants shall provide proof of completion of the program to the city. It is the responsibility of the business owner to maintain the "Florida-

Friendly Best Management Practices for Protection of Water Resources by the Green Industries” certificate to receive their business tax receipt annually.

- (b) After December 31, 2013, all commercial applicators of fertilizer within the city shall have and carry in their possession at all times when applying fertilizer, evidence of certification by the Florida Department of Agriculture and Consumer Services as a commercial fertilizer applicator per Rule 5E-7 14.117(18), Florida Administrative Code.
- (c) All businesses applying fertilizer to turf and/or landscape plants (including, but not limited to, residential lawns, golf courses, commercial properties and multi-family and condominium properties) must ensure that at least one (1) employee has an appropriate “Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries” training certificate prior to the business owner obtaining a local business tax certificate.

Sec. 8-63. Enforcement; penalties.

- (a) Enforcement by code enforcement officer. If a code enforcement officer, based upon personal investigation, has reasonable cause to believe that a person has violated any of the provisions under this article, such code enforcement officer may initiate the code enforcement procedures set forth in Sections 2-256 through 2-267 of this Code. A special magistrate may find that a violation under this article is “irreparable or irreversible in nature” as set forth in Fla. Stat. 162.06(4), as is amended from time to time.
- (b) Other enforcement. The city may enforce this article by any other means available at law or in equity.

(c) Penalties. Funds generated by penalties or fines imposed under this article shall be used by the city for the administration and enforcement of Section 403.9337, Florida Statutes, and the corresponding sections of this article, and to further water conservation and nonpoint pollution prevention activities.

Sec. 8-64. Appeal.

An aggrieved party, including the city, may appeal a final administrative order of a special magistrate to the circuit court. Such an appeal shall not be a hearing de novo, but shall be limited to appellate review of the record created before the special magistrate. An appeal shall be filed within thirty (30) days of the execution of the order to be appealed.

Section 3. **Captions.** The captions, section headings, and section designations used in this Ordinance are for convenience only and shall have no effect on the interpretation of the provisions of this Ordinance.

Section 4. **Conflict.** All ordinances or parts of ordinances in conflict be and the same are hereby repealed.

Section 5. **Severability.** Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

Section 6. **Codification.** Specific authority is hereby granted to codify this ordinance.

Section 7. **Effective date.** This ordinance shall take effect immediately upon adoption.

ORDINANCE NO. 13-12 CONTINUED

The foregoing Ordinance was moved by Commissioner Burroughs seconded by Vice Mayor Wilkerson and upon being put to the vote, the vote was as follows:

	AYE	NAY
Mayor Wilson	<u>✓</u>	<u> </u>
Vice Mayor Wilkerson	<u>✓</u>	<u> </u>
Commissioner Burroughs	<u>✓</u>	<u> </u>
Commissioner Martin	<u>Absent</u>	<u> </u>
Commissioner Underwood	<u>✓</u>	<u> </u>

PASSED on first reading at Regular Session of the City Commission held on November 18, 2013.

The foregoing Ordinance was moved by Vice Mayor Wilkerson seconded by Commissioner Underwood and upon being put to the vote, the vote was as follows:

	AYE	NAY
Mayor Wilson	<u>✓</u>	<u> </u>
Vice Mayor Wilkerson	<u>✓</u>	<u> </u>
Commissioner Burroughs	<u>✓</u>	<u> </u>
Commissioner Martin	<u>✓</u>	<u> </u>
Commissioner Underwood	<u>✓</u>	<u> </u>

PASSED on second and final reading at Regular Session of the City Commission held on December 2, 2013.



Dianne D. Carter
Debra R. Buff, MMC, City Clerk
Dianne D. Carter, Deputy City Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

Glen J. Torcivia
Glen J. Torcivia, City Attorney

CITY OF BELLE GLADE, FLORIDA

[Signature]
Mayor-Commissioner

[Signature]
Mary Kers Wilkerson

[Signature]

[Signature]

[Signature]
Commissioners