



# ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-624.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below.**

**Submit the form and attachments to:**  
 Florida Department of Environmental Protection  
 Mail Station 2500  
 2600 Blair Stone Road  
 Tallahassee, Florida 32399-2400

## SECTION I. BACKGROUND INFORMATION

|                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                    |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
|--------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--|-------------------|-----------------|--------------------|--------------------------------|--------------------------|--|--------------------------------------------------------------------------------------------|--|--|
| <b>A.</b>                                                                                  | Permittee Name: City of Belle Glade                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                    |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
| <b>B.</b>                                                                                  | Permit Name: Palm Beach County Municipal Separate Storm Sewer System (MS4)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                    |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
| <b>C.</b>                                                                                  | Permit Number: FLS000018-003 (Cycle 3)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                    |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
| <b>D.</b>                                                                                  | Annual Report Year: <input type="checkbox"/> Year 1 <input checked="" type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                    |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
| <b>E.</b>                                                                                  | Reporting Time Period (month/year): October / 2011 through September / 2012                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
| <b>F.</b>                                                                                  | Name of the Responsible Authority: Lomax Harrelle<br>Title: City Manager<br>Mailing Address: Belle Glade Municipal Complex, 110 Dr. Martin Luther King, Jr. Blvd.<br><table style="width: 100%; border: none;"> <tr> <td style="border: none;">City: Belle Glade</td> <td style="border: none;">Zip Code: 33430</td> <td style="border: none;">County: Palm Beach</td> </tr> <tr> <td style="border: none;">Telephone Number: 561-996-0100</td> <td colspan="2" style="border: none;">Fax Number: 561-992-2221</td> </tr> <tr> <td colspan="3" style="border: none;">E-mail Address: <a href="mailto:lharelle@belleglade-fl.com">lharelle@belleglade-fl.com</a></td> </tr> </table>                                                                                        |                    |  | City: Belle Glade | Zip Code: 33430 | County: Palm Beach | Telephone Number: 561-996-0100 | Fax Number: 561-992-2221 |  | E-mail Address: <a href="mailto:lharelle@belleglade-fl.com">lharelle@belleglade-fl.com</a> |  |  |
| City: Belle Glade                                                                          | Zip Code: 33430                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | County: Palm Beach |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
| Telephone Number: 561-996-0100                                                             | Fax Number: 561-992-2221                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
| E-mail Address: <a href="mailto:lharelle@belleglade-fl.com">lharelle@belleglade-fl.com</a> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                    |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
| <b>G.</b>                                                                                  | Name of the Designated Stormwater Management Program Contact (if different from Section I.F above):<br>Marcos Yvo Montes de Oca<br>Title: Public Works Director/City Engineer<br>Department: Public Works<br>Mailing Address: 2050 West Canal Street South<br><table style="width: 100%; border: none;"> <tr> <td style="border: none;">City: Belle Glade</td> <td style="border: none;">Zip Code: 33430</td> <td style="border: none;">County: Palm Beach</td> </tr> <tr> <td style="border: none;">Telephone Number: 561-992-2216</td> <td colspan="2" style="border: none;">Fax Number: 561-992-2202</td> </tr> <tr> <td colspan="3" style="border: none;">E-mail Address: <a href="mailto:mmontes@belleglade-fl.com">mmontes@belleglade-fl.com</a></td> </tr> </table> |                    |  | City: Belle Glade | Zip Code: 33430 | County: Palm Beach | Telephone Number: 561-992-2216 | Fax Number: 561-992-2202 |  | E-mail Address: <a href="mailto:mmontes@belleglade-fl.com">mmontes@belleglade-fl.com</a>   |  |  |
| City: Belle Glade                                                                          | Zip Code: 33430                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | County: Palm Beach |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
| Telephone Number: 561-992-2216                                                             | Fax Number: 561-992-2202                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |
| E-mail Address: <a href="mailto:mmontes@belleglade-fl.com">mmontes@belleglade-fl.com</a>   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                    |  |                   |                 |                    |                                |                          |  |                                                                                            |  |  |

## SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

|           |                                                                                                                                                                                                                                                                           |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A.</b> | Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0<br>(Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)     |
| <b>B.</b> | Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0<br>(Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable) |
| <b>C.</b> | Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable                                                                                |

**SECTION III. MONITORING PROGRAM**

|    |                                                                                                                                                                                            |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | Provide a brief statement as to the status of monitoring plan implementation:                                                                                                              |
| A. | <i>"The monitoring plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the monitoring information."</i> |
| B. | Provide a brief discussion of the monitoring results to date:<br><i>"Please see the Palm Beach County Joint Annual Report for the monitoring information."</i>                             |
| C. | Attach a monitoring data summary, as required by the permit. <i>"Monitoring data provided in PBC Joint Annual Report."</i>                                                                 |

**SECTION IV. FISCAL ANALYSIS**

|    |                                                                                                             |
|----|-------------------------------------------------------------------------------------------------------------|
| A. | Total expenditures for the NPDES stormwater management program for the current reporting year: \$502,711.35 |
| B. | Total budget for the NPDES stormwater management program for the subsequent reporting year: \$1,356,890     |

**SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM**

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

| <u>Attached</u>          | <u>N/A</u>                          |                                                                                                                                                                                             |
|--------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.                                                                           |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.         |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.              |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.                                                                                                |

**DO NOT SUBMIT ANY OTHER MATERIALS**

(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

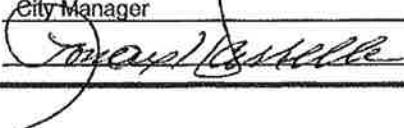
**SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE**

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Lomax Harrelle

Title: City Manager

Signature:  Date: 3/21/13

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A.                                | B.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                | C.                             |                      | D.                               | E.                             | F.                              |                                            |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------|----------------------|----------------------------------|--------------------------------|---------------------------------|--------------------------------------------|
| Permit Citation/<br>SWMP Element  | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                               |                                | Number of Activities Performed |                      | Documentation / Record           | Entity Performing the Activity | Comments                        |                                            |
| Part III.A.1                      | Structural Controls and Stormwater Collection Systems Operation                                                                                                                                                                                                                                                                                                                                                                                             |                                |                                |                      |                                  |                                |                                 |                                            |
|                                   | Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory.                                                                                                                                                                             |                                |                                |                      |                                  |                                |                                 |                                            |
|                                   | Report the number of inspection and maintenance activities conducted for each type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained. If the minimum inspection frequencies set forth in Table II.A.1.a were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. |                                |                                |                      |                                  |                                |                                 |                                            |
|                                   | Type of Structure                                                                                                                                                                                                                                                                                                                                                                                                                                           | Number of Activities Performed |                                |                      |                                  | Documentation / Record         | Entity Performing the Activity  | Comments                                   |
|                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Total Number of Structures     | Number of Inspections          | Percentage Inspected | Number of Maintenance Activities | Percentage Maintained          |                                 |                                            |
|                                   | Dry retention systems                                                                                                                                                                                                                                                                                                                                                                                                                                       | 0                              | N/A                            | N/A                  | N/A                              | N/A                            | N/A                             | No Dry Retention                           |
|                                   | Exfiltration trench / French drains (linear feet)                                                                                                                                                                                                                                                                                                                                                                                                           | 0                              | N/A                            | N/A                  | N/A                              | N/A                            | N/A                             | No Exfiltration Trench Installed This Year |
|                                   | Grass treatment swales (miles)                                                                                                                                                                                                                                                                                                                                                                                                                              | 2                              | 5                              | 60%                  | 1.2                              | 60%                            | Stormwater Maintenance Log      | Facilities Manager-Street Dept.            |
|                                   | Dry detention systems                                                                                                                                                                                                                                                                                                                                                                                                                                       | 1                              | 14                             | 100%                 | 14                               | 100%                           | Stormwater Maintenance Log      | Facilities Manager-Street Dept.            |
|                                   | Wet detention systems                                                                                                                                                                                                                                                                                                                                                                                                                                       | 1                              | 14                             | 100%                 | 14                               | 100%                           | Stormwater Maintenance Log      | Facilities Manager-Street Dept.            |
|                                   | Pollution control boxes                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0                              | N/A                            | N/A                  | N/A                              | N/A                            | N/A                             | N/A                                        |
| Stormwater pump stations          | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                           | N/A                            | N/A                            | N/A                  | N/A                              | N/A                            | N/A                             |                                            |
| Major stormwater outfalls         | 6                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 0                              | 0                              | 0                    | 0                                | N/A                            | N/A                             |                                            |
| Weirs or other control structures | 1                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 14                             | 100%                           | 14                   | 100%                             | Stormwater Maintenance Log     | Facilities Manager-Street Dept. |                                            |
| MS4 pipes / culverts (miles)      | 9                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 0                              | 0                              | 0                    | 0                                | Stormwater Maintenance Log     | Facilities Manager-Street Dept. |                                            |
|                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                |                                |                      |                                  |                                | Pipes are submerged:            |                                            |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A.<br>Permit<br>Citation/<br>SWMP<br>Element | B.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | C.                                   | D.                                    | E.                                   | F.                                                                |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|-------------------------------------------------------------------|
| Permit<br>Citation/<br>SWMP<br>Element       | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Number of<br>Activities<br>Performed | Documentation /<br>Record             | Entity<br>Performing the<br>Activity | Comments                                                          |
|                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                      |                                       | Dept.                                | currently no<br>funding for video<br>inspection of<br>pipe system |
|                                              | Inlets / catch basins / grates                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 33                                   | 16.5%                                 | Stormwater<br>Maintenance Log        |                                                                   |
|                                              | Ditches / conveyance swales (miles)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 2                                    | 5                                     | 60%                                  | Facilities<br>Manager-Street<br>Dept.                             |
|                                              | ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were not met                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                      |                                       |                                      |                                                                   |
|                                              | Year 1 ONLY: Attach a map of all known major outfalls as per Rule 62-624.600(2)(a), F.A.C.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                      |                                       |                                      |                                                                   |
| Part<br>III.A.2                              | Areas of New Development and Significant Redevelopment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                      |                                       |                                      |                                                                   |
|                                              | Report the number of new development and significant redevelopment projects reviewed by the permittee for post-development stormwater considerations.                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                      |                                       |                                      |                                                                   |
|                                              | Number of new development / significant redevelopment projects reviewed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0                                    | Building Division                     | Building Division                    |                                                                   |
|                                              | Provide in the Year 2 Annual Report the summary report of the review of local codes activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation of modifying codes to allow low impact design BMPs.                                                                                                                                                                                                                                                                                                                                                                       |                                      |                                       |                                      |                                                                   |
|                                              | Year 2 ONLY: Attach the summary report of the review activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |                                       |                                      |                                                                   |
|                                              | Year 4 ONLY: Attach the follow-up report on plan implementation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                      |                                       |                                      |                                                                   |
| Part<br>III.A.3                              | Roadways                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                       |                                      |                                                                   |
|                                              | Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected. |                                      |                                       |                                      |                                                                   |
|                                              | PERMITTEE Litter Control Program: Frequency of litter collection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |                                       |                                      |                                                                   |
|                                              | PERMITTEE Litter Control Program: Estimated amount of area maintained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                      |                                       |                                      |                                                                   |
|                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 4x per week                          | City of Belle Glade<br>Weekly Reports | Stormwater<br>Division               |                                                                   |
|                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 4 square miles                       | City of Belle Glade<br>Dumpster Route | Stormwater<br>Division               |                                                                   |

## SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A.                               | B.                                                                                                                                                                                                                                                                                                                                                                                    | C.                             | D.                                                 | E.                                    | F.                                                            |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------------------------------------|---------------------------------------|---------------------------------------------------------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                         | Number of Activities Performed | Documentation / Record                             | Entity Performing the Activity        | Comments                                                      |
|                                  | PERMITTEE Litter Control Program: Estimated amount of litter collected (cubic yards)                                                                                                                                                                                                                                                                                                  | 242.7                          | Sheet<br>City of Belle Glade Dumpsters Route Sheet | Stormwater Division                   |                                                               |
|                                  | CONTRACTOR Litter Control Program: Frequency of litter collection                                                                                                                                                                                                                                                                                                                     | 0                              | N/A                                                | N/A                                   |                                                               |
|                                  | CONTRACTOR Litter Control Program: Estimated amount of area maintained (linear feet)                                                                                                                                                                                                                                                                                                  | 0                              | N/A                                                | N/A                                   |                                                               |
|                                  | CONTRACTOR Litter Control Program: Estimated amount of litter collected (cubic yards)                                                                                                                                                                                                                                                                                                 | 0                              | N/A                                                | N/A                                   |                                                               |
|                                  | If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.                                                                                                                                                                                                                              |                                |                                                    |                                       |                                                               |
|                                  | Keep PBC Beautiful Trash Pick-up Events: Total miles cleaned                                                                                                                                                                                                                                                                                                                          | 0                              | N/A                                                | N/A                                   |                                                               |
|                                  | Keep PBC Beautiful Trash Pick-up Events: Estimated amount of litter collected (lbs.)                                                                                                                                                                                                                                                                                                  | 1,500                          | Event Log                                          | Boys & Girls Club (16 City employees) | Great American Clean-up 04-28-12                              |
|                                  | Adopt-A-Road Program: Total miles cleaned                                                                                                                                                                                                                                                                                                                                             | 0                              | N/A                                                | N/A                                   |                                                               |
|                                  | Adopt-A-Road Program: Estimated amount of litter collected (cubic yards)                                                                                                                                                                                                                                                                                                              | 0                              | N/A                                                | N/A                                   |                                                               |
|                                  | Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report. |                                |                                                    |                                       |                                                               |
|                                  | Frequency of street sweeping                                                                                                                                                                                                                                                                                                                                                          | 4x per week                    | City of Belle Glade Street Sweeper Route Sheet     | Stormwater Division                   |                                                               |
|                                  | Total miles swept (per year)                                                                                                                                                                                                                                                                                                                                                          | 2103                           | City of Belle Glade Street Sweeper Route Sheet     | Stormwater Division                   |                                                               |
|                                  | Estimated quantity of sweeping material collected (lbs)                                                                                                                                                                                                                                                                                                                               | 4,360                          | SWA Weight Ticket                                  | Stormwater Division                   |                                                               |
|                                  | Total nitrogen loadings removed (pounds)                                                                                                                                                                                                                                                                                                                                              | 2                              | N/A                                                | N/A                                   | Reference PBC Joint Annual Report                             |
|                                  | Total phosphorus loadings removed (pounds)                                                                                                                                                                                                                                                                                                                                            | 2                              | N/A                                                | N/A                                   | Reference PBC Joint Annual Report                             |
|                                  | Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned                                                                                                                                                                                                                                                   |                                | N/A                                                | N/A                                   | City of Belle Glade performs street sweeping as listed above. |
|                                  |                                                                                                                                                                                                                                                                                                                                                                                       |                                |                                                    |                                       |                                                               |

# SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A.<br>Permit<br>Citation/<br>SWMP<br>Element | B.<br>Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | C.<br>Number of<br>Activities<br>Performed | D.<br>Documentation /<br>Record                       | E.<br>Entity<br>Performing the<br>Activity | F.<br>Comments |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------------|--------------------------------------------|----------------|
|                                              | Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility.                                                                                                                                                                                                                                                                                                                              |                                            |                                                       |                                            |                |
|                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Number of<br/>Inspections</b>           |                                                       |                                            |                |
|                                              | Name of facility #1: Maintenance Equipment Yards/Shops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 12 (once per month)                        | Municipal<br>Maintenance Yard<br>Inspection Checklist | Public Works                               |                |
| <b>Part<br/>III.A.4</b>                      | Flood Control Projects                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                            |                                                       |                                            |                |
|                                              | Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.                                                                                                                                                                                          |                                            |                                                       |                                            |                |
|                                              | <b>Flood control projects completed during the reporting period</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 0                                          | N/A                                                   | N/A                                        |                |
|                                              | <b>Flood control projects completed during the reporting period that did not include stormwater treatment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 0                                          | N/A                                                   | N/A                                        |                |
|                                              | <b>ATTACH a list of the flood control projects that did not include stormwater treatment and an explanation for each of why it was not</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            | N/A                                                   | N/A                                        |                |
|                                              | <b>Stormwater retrofit projects planned</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 0                                          | N/A                                                   | N/A                                        |                |
|                                              | <b>Stormwater retrofit projects under construction during the reporting period</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 0                                          | N/A                                                   | N/A                                        |                |
|                                              | <b>Stormwater retrofit projects completed during the reporting period</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0                                          |                                                       |                                            |                |
| <b>Part<br/>III.A.5</b>                      | Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                            |                                                       |                                            |                |
|                                              | Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit: <ul style="list-style-type: none"> <li>Operating municipal landfills;</li> <li>Municipal waste transfer stations;</li> <li>Municipal waste fleet maintenance facilities; and</li> <li>Any other municipal waste treatment, waste storage, and waste disposal facilities.</li> </ul> Report the number of applicable facilities and the number of the inspections conducted for each facility.<br>Comments applicable to facility below: The City of Belle Glade has no municipal TDS facilities. |                                            |                                                       |                                            |                |
|                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Number of</b>                           |                                                       |                                            |                |

## SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A.                               | B.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | C.                                                                                                                                                            | D.                     | E.                             | F.                                                           |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------------------|--------------------------------------------------------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Number of Activities Performed                                                                                                                                | Documentation / Record | Entity Performing the Activity | Comments                                                     |
|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Inspections<br>0                                                                                                                                              |                        |                                |                                                              |
|                                  | <b>Name of facility #1:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                               | N/A                    | N/A                            | No TDS Facilities                                            |
| <b>Part III.A.6</b>              | Pesticides, Herbicides, and Fertilizer Application                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                               |                        |                                |                                                              |
|                                  | Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.                                                                                                                                                  |                                                                                                                                                               |                        |                                |                                                              |
|                                  | <b>PERSONNEL:</b> Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides<br><b>CONTRACTORS:</b> FDACS certified / licensed applicators of pesticides and herbicides<br><b>CONTRACTORS:</b> FDACS certified / licensed applicators of fertilizer<br><b>PERSONNEL:</b> Green Industry BMP Program training completed<br><b>CONTRACTORS:</b> Green Industry BMP Program training completed                                                                                                                                                                                                                                                                                                                                                                                                                   | 1                                                                                                                                                             | License Folder         | Willie B. McKinzie             | Mosquito control                                             |
|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 0                                                                                                                                                             | N/A                    | N/A                            |                                                              |
|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 0                                                                                                                                                             | N/A                    | N/A                            |                                                              |
|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 0                                                                                                                                                             | N/A                    | N/A                            |                                                              |
|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 0                                                                                                                                                             | N/A                    | N/A                            |                                                              |
|                                  | Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then all local governments within the watershed of a nutrient-impaired water body shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. <u>The ordinance shall be adopted within 24 months of the date of permit issuance.</u> Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report.                                                  |                                                                                                                                                               |                        |                                |                                                              |
|                                  | <b>Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                               | N/A                    | N/A                            | City is not proceeding with ordinance adoption at this time. |
|                                  | During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction. |                                                                                                                                                               |                        |                                |                                                              |
|                                  | <b>FYN PROGRAM FUNDING: Permittee Provides Funding? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount of Funding = \$0.00* *See Joint Annual Report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                               |                        |                                |                                                              |
|                                  | <b>Public education and outreach program</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual |                        |                                |                                                              |



## SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A.<br>Permit<br>Citation/<br>SWMP<br>Element  | B.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | C.<br>Number of<br>Activities<br>Performed | D.<br>Documentation /<br>Record                    | E.<br>Entity<br>Performing the<br>Activity | F.<br>Comments                   |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------------------------------------------------|--------------------------------------------|----------------------------------|
| Permit Requirement/Quantifiable SWMP Activity |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                            |                                                    |                                            |                                  |
|                                               | Brochures/Flyers/Fact sheets distributed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 50                                         | 50 brochures posted at City Hall Beginning of Year | Belle Glade                                | All brochures taken by customers |
|                                               | Neighborhood presentations: Number conducted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 0                                          | N/A                                                | N/A                                        |                                  |
|                                               | Neighborhood presentations: Number of participants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0                                          | N/A                                                | N/A                                        |                                  |
|                                               | Special events: Number conducted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 0                                          | N/A                                                | N/A                                        |                                  |
|                                               | Special events: Number of participants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 0                                          | N/A                                                | N/A                                        |                                  |
|                                               | <b><i>DEP Note: This permit requirement has been removed from other Phase I MS4 permits that were reissued after the Palm Beach County MS4 permit since recent changes to the FDACS certification / licensing program have allowed it to adequately fulfill this requirement. Therefore, at this time, this permit requirement does not need to be implemented.</i></b>                                                                                                                                                                                                                                                                                                                 |                                            |                                                    |                                            |                                  |
| Part<br>III.A.7.a                             | <b>Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            |                                                    |                                            |                                  |
|                                               | Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed.                                                                                                                                                                                                                                                                                                                                                                            |                                            |                                                    |                                            |                                  |
|                                               | <b>ATTACH a report on any amendments to the applicable legal authority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                            | N/A                                                | N/A                                        | No Amendments                    |
| Part<br>III.A.7.c                             | <b>Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                            |                                                    |                                            |                                  |
|                                               | During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken.                                                                                                                                                                                                                                                                                      |                                            |                                                    |                                            |                                  |
|                                               | Proactive inspections for suspected illicit discharges / connections / dumping                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 0                                          | Code Enforcement                                   | Code Enforcement                           |                                  |
|                                               | Illicit discharges / connections / dumping found during a proactive inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 0                                          | Code Enforcement                                   | Code Enforcement                           |                                  |
|                                               | Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a proactive inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0                                          | Code Enforcement                                   | Code Enforcement                           |                                  |
|                                               | Fines issued for illicit discharges / connections / dumping found during a proactive inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 0                                          | Code Enforcement                                   | Code Enforcement                           |                                  |
|                                               | <b>Year 1 ONLY: Attach the written proactive inspection program plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                            | N/A                                                | N/A                                        |                                  |
|                                               | Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken. |                                            |                                                    |                                            |                                  |



## SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A.                               | B.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | C.                             | D.                     | E.                                                      | F.                           |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------------------|---------------------------------------------------------|------------------------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Number of Activities Performed | Documentation / Record | Entity Performing the Activity                          | Comments                     |
|                                  | <b>Reports of suspected illicit connections / discharges / dumping received</b><br><b>Reactive investigations of reports of suspected illicit discharges/ connections / dumping</b>                                                                                                                                                                                                                                                                                                                                                                                      | 0                              | Code Enforcement       | Code Enforcement                                        |                              |
|                                  | <b>Illicit discharges / connections / dumping found during a reactive investigation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 0                              | Code Enforcement       | Code Enforcement                                        |                              |
|                                  | <b>Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a reactive investigation</b>                                                                                                                                                                                                                                                                                                                                                                                                             | 0                              | Code Enforcement       | Code Enforcement                                        |                              |
|                                  | <b>Fines issued for illicit discharges / connections / dumping found during a reactive investigation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0                              | Code Enforcement       | Code Enforcement                                        |                              |
|                                  | During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) and contractors to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Follow-up training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training). |                                |                        |                                                         |                              |
|                                  | <b>Initial Training</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Refresher Training</b>      |                        |                                                         |                              |
|                                  | Personnel trained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 0                              | 1                      | Sign-in Sheet, "Raincheck" by Excel Video shown 3/21/12 | PBC NPDES Steering Committee |
|                                  | Contractors trained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0                              | 0                      | N/A                                                     | N/A                          |
| <b>Part III.A.7.d</b>            | <b>Illicit Discharges and Improper Disposal — Spill Prevention and Response</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                |                        |                                                         |                              |
|                                  | Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed.                                                                                                                                                                                                                                                              |                                |                        |                                                         |                              |
|                                  | <b>Hazardous and non-hazardous material spills responded to</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 0                              | N/A                    | N/A                                                     |                              |
|                                  | During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) and contractors on proper spill prevention, containment, and response techniques and procedures. Follow-up training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).                                                           |                                |                        |                                                         |                              |
|                                  | <b>Initial Training</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Refresher Training</b>      |                        |                                                         |                              |
|                                  | Personnel trained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 0                              | 1                      | Sign-in Sheet, "Raincheck" by Excel Video shown 3/21/12 | PBC NPDES Steering Committee |
|                                  | Contractors trained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0                              | 0                      | N/A                                                     | N/A                          |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A.                               | B.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | C.                                                                                                                                                                                                                                                                           | D.                                                                                                    | E.                                                             | F.                                      |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-----------------------------------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Number of Activities Performed                                                                                                                                                                                                                                               | Documentation / Record                                                                                | Entity Performing the Activity                                 | Comments                                |
|                                  | Contractors trained 0 0 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 0                                                                                                                                                                                                                                                                            | N/A                                                                                                   | N/A                                                            |                                         |
| Part III.A.7.e                   | Illicit Discharges and Improper Disposal — Public Reporting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                              |                                                                                                       |                                                                |                                         |
|                                  | <p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p>                                           |                                                                                                                                                                                                                                                                              |                                                                                                       |                                                                |                                         |
|                                  | <p><b>Public education and outreach program</b></p> <p><b>Brochures/Flyers/Fact sheets distributed</b></p> <p><b>Neighborhood presentations: Number conducted</b></p> <p><b>Neighborhood presentations: Number of participants</b></p> <p><b>Special events: Number conducted</b></p> <p><b>Special events: Number of participants</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p>The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.</p> <p>50</p> <p>0</p> <p>0</p> <p>0</p> <p>0</p> | <p>50 brochures posted at City Hall Beginning of Year</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> | <p>Belle Glade</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> | <p>All brochures taken by customers</p> |
| Part III.A.7.f                   | Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                              |                                                                                                       |                                                                |                                         |
|                                  | <p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> |                                                                                                                                                                                                                                                                              |                                                                                                       |                                                                |                                         |
|                                  | <p><b>Public education and outreach program</b></p> <p><b>Brochures/Flyers/Fact sheets distributed</b></p> <p><b>Neighborhood presentations: Number conducted</b></p> <p><b>Neighborhood presentations: Number of participants</b></p> <p><b>Special events: Number conducted</b></p> <p><b>Special events: Number of participants</b></p> <p><b>Web Site: Number of visitors to the stormwater-related pages</b></p>                                                                                                                                                                                                                                                                                                                                                                 | <p>The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.</p> <p>50</p> <p>0</p> <p>0</p> <p>0</p> <p>0</p> | <p>50 brochures posted at City Hall Beginning of Year</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> | <p>Belle Glade</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> | <p>All brochures taken by customers</p> |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A.<br>Permit Citation/<br>SWMP Element | B.<br>Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | C.<br>Number of Activities Performed                                         | D.<br>Documentation / Record                                                 | E.<br>Entity Performing the Activity                                         | F.<br>Comments                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Part III.A.7.g</b>                  | <b>Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                              |                                                                              |                                                                              |                                                                                                                                                                                                                                                                                                                                                 |
|                                        | <p>Annually review (and revise, as needed) and implement the permittee's written procedures to reduce or eliminate sanitary wastewater contamination into the MS4, including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4. Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction.</p> <p><b>Activity to reduce/eliminate SSOs and inflow / infiltration: Repair / lining of sanitary sewer system</b></p> <p><b>Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems removed</b></p> <p><b>Activity to reduce/eliminate SSOs and inflow / infiltration: Emergency generator added</b></p> <p><b>SSO incidents discovered</b></p> <p><b>SSO incidents resolved</b></p> <p><b>Inflow / infiltration incidents discovered</b></p> <p><b>Inflow / infiltration incidents resolved</b></p> <p><b>Name of owner of the sanitary sewer system</b></p> | <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> | <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> | <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> | <p>Utilities under Glades Utility Authority</p> <p>Utilities under Glades Utility Authority</p> <p>Utilities under Glades Utility Authority</p> <p>Utilities under Glades Utility Authority</p> <p>Utilities under Glades Utility Authority</p> <p>Utilities under Glades Utility Authority</p> <p>Utilities under Glades Utility Authority</p> |
| <b>Part III.A.8.a</b>                  | <b>Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                              |                                                                              |                                                                              |                                                                                                                                                                                                                                                                                                                                                 |
|                                        | <p>Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include:</p> <ul style="list-style-type: none"> <li>• Operating municipal landfills;</li> <li>• Hazardous waste treatment, storage, disposal and recovery facilities;</li> <li>• Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and</li> <li>• Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                              |                                                                              |                                                                              |                                                                                                                                                                                                                                                                                                                                                 |



# SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A.                               | B.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | C.                             | D.                     | E.                             | F.                       |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------------------|--------------------------------|--------------------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments                 |
|                                  | substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. Report the number of high risk facilities sampled.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                |                        |                                |                          |
|                                  | High risk facilities sampled                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 0                              | N/A                    | N/A                            | N/A                      |
| Part III.A.9.a                   | Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                |                        |                                |                          |
|                                  | Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |                        |                                |                          |
|                                  | PERMITTEE SITES: Construction site plans reviewed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 0                              | N/A                    | N/A                            | N/A                      |
|                                  | PERMITTEE SITES: Construction site plans approved                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | N/A                            | N/A                    | N/A                            | N/A                      |
|                                  | PRIVATE SITES: Construction site plans reviewed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 0                              | N/A                    | N/A                            | N/A                      |
|                                  | PRIVATE SITES: Construction site plans approved                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | N/A                            | N/A                    | N/A                            | N/A                      |
|                                  | Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                |                        |                                |                          |
|                                  | Notified of ERP stormwater permit requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 0                              | N/A                    | N/A                            | No projects required ERP |
|                                  | Confirmed ERP coverage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | N/A                            | N/A                    | N/A                            |                          |
|                                  | Notified of CGP stormwater permit requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 0                              | N/A                    | N/A                            | No projects required CGP |
|                                  | Confirmed CGP coverage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | N/A                            | N/A                    | N/A                            |                          |
| Part III.A.9.b                   | Construction Site Runoff — Inspection and Enforcement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                |                        |                                |                          |
|                                  | As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites immediately upon written approval by the Department. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken. |                                |                        |                                |                          |
|                                  | PERMITTEE SITES: Active construction sites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 0                              | N/A                    | N/A                            | No Active Sites          |
|                                  | PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 0                              | N/A                    | N/A                            | No Active Sites          |
|                                  | PERMITTEE SITES: Percentage of active construction sites inspected                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 0                              | N/A                    | N/A                            | No Active Sites          |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A.                               | B.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | C.                                          | D.                        | E.                                          | F.                               |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------|---------------------------------------------|----------------------------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Number of Activities Performed              | Documentation / Record    | Entity Performing the Activity              | Comments                         |
|                                  | <b>PRIVATE SITES: Active construction sites</b><br>Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 0                                           | N/A                       | N/A                                         | No Active Sites                  |
|                                  | <b>PRIVATE SITES: Percentage of active construction sites inspected</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 0                                           | N/A                       | N/A                                         | No Active Sites                  |
|                                  | <b>Notices of Violation (NOVs) / warning letters / citations issued</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 0                                           | N/A                       | N/A                                         | No Active Sites                  |
|                                  | <b>Stop Work Orders issued</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0                                           | N/A                       | N/A                                         | No Active Sites                  |
|                                  | <b>Fines issued</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0                                           | N/A                       | N/A                                         | No Active Sites                  |
|                                  | <b>Year 1 ONLY: Attach the written construction site inspection program plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                             |                           |                                             | See attachment                   |
| <b>Part III.A.9.c</b>            | <b>Construction Site Runoff — Site Operator Training</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                             |                           |                                             |                                  |
|                                  | During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by or under contract with the permittee) and private persons involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. All inspectors of construction sites shall be certified through the Florida Stormwater, Erosion, and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Follow-up training shall be provided annually. Report the number and type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private persons trained by the permittee. |                                             |                           |                                             |                                  |
|                                  | <b>Certification Training</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Initial Training (non-certification)</b> | <b>Refresher Training</b> |                                             |                                  |
|                                  | <b>Permittee construction site inspectors</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 22                                          |                           | PBC Steering Committee – Cheryl Moore, FDEP | PBC Program with 70 Participants |
|                                  | <b>Permittee construction site plan reviewers</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 12                                          |                           | PBC Steering Committee – Cheryl Moore, FDEP | PBC Program with 70 Participants |
|                                  | <b>Permittee construction site operators</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 2                                           |                           | PBC Steering Committee – Cheryl Moore, FDEP | PBC Program with 70 Participants |
|                                  | <b>Private persons</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 34                                          |                           | PBC Steering Committee – Cheryl Moore, FDEP | PBC Program with 70 Participants |

**SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)**

| A. | Permit Citation/<br>SWMP Element | Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY. |
|----|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | N/A                              | No changes proposed.                                                                                                                                                                                                                                                 |
|    |                                  |                                                                                                                                                                                                                                                                      |
|    |                                  |                                                                                                                                                                                                                                                                      |
| B. | Permit Citation/<br>SWMP Element | Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)                                                                                             |
|    | N/A                              | No changes proposed.                                                                                                                                                                                                                                                 |
|    |                                  |                                                                                                                                                                                                                                                                      |
|    |                                  |                                                                                                                                                                                                                                                                      |



## CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

| Attached                            | N/A                                 | Rule / Permit Citation        | Required Attachment                                                                                                                                                                                             | Attachment Number | Attachment Title                     |
|-------------------------------------|-------------------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------------------------|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part II.F                     | <b>EACH ANNUAL REPORT:</b> If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.                                                           |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.1                  | <b>EACH ANNUAL REPORT:</b> An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.                                                                                 |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.4                  | <b>EACH ANNUAL REPORT:</b> A list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it did not, if applicable.                                  |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.7.a                | <b>EACH ANNUAL REPORT:</b> A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.                                              |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part V.B.9                    | <b>EACH ANNUAL REPORT:</b> Reporting and assessment of monitoring results. [Also addressed in Section III of the Annual Report Form]                                                                            |                   |                                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part VI.B.2                   | <b>EACH ANNUAL REPORT:</b> An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, at a minimum, must include responses to the questions listed in the permit. | 1                 | SWMP Effectiveness                   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part VIII.B.3.e               | <b>EACH ANNUAL REPORT:</b> A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.     |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part VIII.B.4.f               | <b>EACH ANNUAL REPORT after approval of the BPCP:</b> The status of the implementation of the Bacterial Pollution Control Plan (BPCP).                                                                          |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Rule 62-624.600(2)(a), F.A.C. | <b>YEAR 1:</b> An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).                                                                           |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.3                  | <b>YEAR 1:</b> If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.                                               |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.6                  | <b>YEAR 1 or YEAR 2:</b> A copy of the adopted Florida-friendly Ordinance, if applicable.                                                                                                                       |                   | Ordinance not yet adopted            |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.7.c                | <b>YEAR 1:</b> A proactive illicit discharge / connection / dumping inspection program plan.                                                                                                                    |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.9.b                | <b>YEAR 1:</b> A construction site inspection program plan. [For approval by DEP]                                                                                                                               |                   |                                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part III.A.2                  | <b>YEAR 2:</b> A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.                                                                      | 2                 | Land Development Code Review Summary |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part V.A.2                    | <b>YEAR 3:</b> Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.                                              |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.2                  | <b>YEAR 4:</b> A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.                                              |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part V.A.3                    | <b>YEAR 4:</b> If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.                                                                |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part V.B.3                    | <b>YEAR 4:</b> The monitoring plan (with revisions, if applicable).                                                                                                                                             |                   |                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part VII.C                    | <b>YEAR 4:</b> An application to renew the permit.                                                                                                                                                              |                   |                                      |

## CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

| Did not complete review of existing SOP / Plan | Developed new written SOP / Plan    | Reviewed & no revision needed to existing SOP / Plan | Reviewed & revised existing SOP / Plan | Permit Citation       | Description of Required SOPs / Plans                                                                                                                                                                                |
|------------------------------------------------|-------------------------------------|------------------------------------------------------|----------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.1          | SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.                                                                                  |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | Part III.A.2          | SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development.                                                             |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.3          | SOP for the litter control program.                                                                                                                                                                                 |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.3          | SOP for the street sweeping program.                                                                                                                                                                                |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.3          | SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.                                                                                                              |
| N/A                                            | N/A                                 | N/A                                                  | N/A                                    | Part III.A.5          | SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.                                                                                                 |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | Part III.A.6          | Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer.                                                                                                                |
| N/A                                            | N/A                                 | N/A                                                  | N/A                                    | Part III.A.6          | <del>Plan for pesticide, herbicide and fertilizer application training</del> <b>DEP Note: A plan is not necessary since the FDACS certification / licensing program adequately fulfills the permit requirement.</b> |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.6          | SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.                                                                            |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | <b>Part III.A.7.c</b> | <b>Plan for proactive illicit discharge / connections / dumping inspections.*</b>                                                                                                                                   |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | Part III.A.7.c        | SOP for reactive illicit discharge / connections / dumping investigations.                                                                                                                                          |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | Part III.A.7.c        | Plan for illicit discharge training.                                                                                                                                                                                |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.7.d        | SOP for spill prevention and response efforts.                                                                                                                                                                      |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.7.d        | Plan for spill prevention and response training.                                                                                                                                                                    |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | Part III.A.7.e        | Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.                                                                                       |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | Part III.A.7.f        | Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste.                                                                                                |
| N/A                                            | N/A                                 | N/A                                                  | N/A                                    | Part III.A.7.g        | SOP to reduce / eliminate sanitary wastewater contamination of the MS4.                                                                                                                                             |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | Part III.A.8          | SOP for inspections of high risk industrial facilities.                                                                                                                                                             |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | Part III.A.9.a        | SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.                                                                                                 |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | <b>Part III.A.9.b</b> | <b>Plan for inspections of construction sites.*</b>                                                                                                                                                                 |
| <input type="checkbox"/>                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>                  | <input type="checkbox"/>               | Part III.A.9.c        | Plan for stormwater, erosion and sedimentation BMPs training.                                                                                                                                                       |

\* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

| REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED <u>SEPARATELY</u> FROM AN ANNUAL REPORT |                                                |                                            |          |
|--------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------------|----------|
| Rule / Permit Citation                                                                           |                                                | Report Title                               | Due Date |
| Part VIII.B.3.a                                                                                  | 6 MONTHS from effective date of permit:        | TMDL Prioritization Report.                | 9/2/11   |
| Part VIII.B.3.b                                                                                  | 12 MONTHS from effective date of permit:       | TMDL Monitoring and Assessment Plan.       | 3/2/12   |
| Part VIII.B.3.c                                                                                  | 6 MONTHS from receiving analyses from the lab: | TMDL Monitoring Report.                    | TBD      |
| Part VIII.B.4                                                                                    | 30 MONTHS from effective date of permit:       | A Bacterial Pollution Control Plan (BPCP). | 9/2/13   |

**END OF REVISED TAILORED MS4 AR FORM  
CYCLE 3 PERMIT**

**City of Belle Glade**  
**Swale System – Structural Control Inspection**  
**Standard Operational/Maintenance/Documentation Protocol**

There are two (2) miles of swales that are part of the City's MS4.

**Inspections:**

Established swales are inspected once every three years, using the following Structural Control Inspection Form. In addition, they are observed for problems that may impact their functionality whenever they are mowed/maintained.

New swales are inspected annually for the first two years of operation.

If chronic problems are identified with a swale, it is inspected annually until the problem is resolved (two consecutive annual inspections without an issue).

Inspections are conducted close to the recovery time of that swale (generally 72 hours after a significant rainfall event) to verify that the system still functions as intended.

The anticipated inspection schedule follows.

*[List the swales or zones of swales and provide inspection date]*

**Maintenance:**

There are several maintenance activities that may be associated with swales. The appropriate activity is chosen to correspond to the reported condition. The following activities may be required:

1. Mow grass.
2. Remove trash and debris from system and dispose of properly.
3. Remove accumulated sediment from the inflow and/or outflow pipe and dispose of properly.
4. Eliminate any mosquito breeding habitats.
5. Repair any undercutting or piping around inflow and/or outflow structure.
6. Repair and re-establish any eroded areas on the bottom, side slopes, and/or near any structure.
7. Scrape, disc, or otherwise aerate the bottom of the swale to restore the infiltration capacity. Include soil testing, if needed, to verify that the infiltration capacity has been restored. Re-establish the surface to its final condition (seed, sod, etc...)

**Documentation:**

The documentation for the inspection and maintenance activities related to swales is the Grass Swale Structural Control Inspection form.

## Grass Swale – Structural Control Inspection

Facility/Segment ID: \_\_\_\_\_

Date: \_\_\_\_\_

Inspection conducted \_\_\_\_\_ days/hours after significant rainfall event.

### FUNCTION:

Wet bottom?                      YES      NO

Aquatic vegetation present?   YES      NO

Dead or dying grass on bottom? YES      NO

Sediment accumulation?      YES      NO

Grading issue?                  YES      NO

If YES, report to supervisor for further investigation or schedule for maintenance.

---

### EROSION:

Vegetation on bottom or side slopes failing?      YES      NO

Any signs of erosion?      YES      NO

If YES, describe and schedule for maintenance: \_\_\_\_\_

---

### GENERAL:

Any signs of damage from parking in swale?      YES      NO

Any fences or other objects that could obstruct flow into/through the swale?   YES      NO

If YES, schedule for maintenance.

Any indications of illicit discharge or illegal dumping?      YES      NO

If YES, describe and report to supervisor for proper response: \_\_\_\_\_

---

**City of Belle Glade**  
**Wet Detention System – Structural Control Inspection**  
**Standard Operational/Maintenance/Documentation Protocol**

There is one wet detention system that is part of the City's MS4; it is located at the Belle Glade Business Park.

**Inspections:**

Established wet detention systems are inspected once every month, using the following Structural Control Inspection Form. In addition, they are observed for problems that may impact their functionality whenever the side slopes are maintained (mowed, trimmed, etc.).

If chronic problems are identified with a wet detention system, it is inspected regularly until the problem is resolved (two consecutive inspections without an issue).

Inspections are conducted close to the storage recovery time of that wet detention system (generally 72 hours after a significant rainfall event) to verify that the system still functions as intended.

**Maintenance:**

There are several maintenance activities that may be associated with a wet detention system. The appropriate activity will be chosen to correspond to the reported condition. The following activities may be required:

1. Maintain and re-establish any eroded areas on side slopes.
2. Repair any undercutting or piping around inflow and/or outflow structure(s).
3. Remove trash and debris from system and dispose of properly.
4. Remove accumulated sediment from the inflow and/or outflow pipe and dispose of properly.
5. Remove any trees or shrubs that may have become established near the discharge structure/pipe.
6. Remove exotic vegetation from the littoral zone (if applicable) and replant as needed.
7. Remove accumulated sediment from basin to restore design storage volume.

**Documentation:**

The documentation for the inspection and maintenance activities related to the wet detention systems is the Wet Detention System Structural Control Inspection form.

## Wet Detention System – Structural Control Inspection

Facility ID: \_\_\_\_\_

Date: \_\_\_\_\_

Inspection conducted \_\_\_\_\_ days/hours after significant rainfall event.

### FUNCTION:

Pond/Lake level above control elevation longer than recovery time (see facility inventory)?      YES      NO

If YES, report to supervisor for further investigation or schedule for maintenance.

---

### EROSION:

Vegetation on side slopes failing?      YES      NO

Any signs of erosion?      YES      NO

If YES, describe and schedule for maintenance: \_\_\_\_\_

---

### INFLOW STRUCTURE:

Any signs of erosion?      YES      NO

Any signs of structure settling?      YES      NO

Any signs of physical damage?      YES      NO

Any signs of accumulated sediment?      YES      NO

If YES to any of the above, schedule the structure for maintenance.

Any debris present?      YES      NO

If YES, remove debris or schedule for maintenance.

---

### OUTFLOW STRUCTURE:

Any signs of erosion?      YES      NO

Any signs of structure settling?      YES      NO

Any signs of physical damage?      YES      NO

Any signs of accumulated sediment?      YES      NO

If YES to any of the above, schedule the structure for maintenance.

Any debris present?      YES      NO

If YES, remove debris or schedule for maintenance.

---

### GENERAL:

Any indications of illicit discharge or illegal dumping?      YES      NO



If YES, describe and report to supervisor for proper response: \_\_\_\_\_

**City of Belle Glade**  
**Dry Detention System – Structural Control Inspection**  
**Standard Operational/Maintenance/Documentation Protocol**

There is one (1) dry detention system that is part of our MS4 located at the Belle Glade Business Park.

**Inspections:**

New and established dry detention systems are inspected once annually, using the following Structural Control Inspection Form. In addition, they are observed for problems that may impact their functionality whenever they are mowed.

If chronic problems are identified with a dry detention system, it is inspected annually until the problem is resolved (two consecutive inspections without an issue).

Inspections are conducted close to the storage recovery time of that dry detention system (generally 72 hours after a significant rainfall event) to verify that the system still functions as intended.

The anticipated inspection schedule follows.

Annual inspection in June of each year.

**Maintenance:**

There are several maintenance activities that may be associated with a dry detention/retention system. The appropriate activity is chosen to correspond to the reported condition. The following activities may be required:

1. Mow grass.
2. Remove trash and debris from system and dispose of properly.
3. Remove accumulated sediment from the inflow pipe and dispose of properly.
4. Eliminate any mosquito breeding habitats.
5. Repair any undercutting or piping around inflow structure.
6. Repair and re-establish any eroded areas on the bottom, side slopes, and/or near inflow structure.
7. Scrape, disc, or otherwise aerate the bottom of the detention/retention area to restore the infiltration capacity. Include soil testing, as needed, to verify that the infiltration capacity has been restored. Re-established the surface to its final condition (seed, sod, etc...)

**Documentation:**

The documentation for the inspection and maintenance activities related to the dry detention/retention systems is the Dry Detention System Structural Control Inspection form.

## Dry Detention/Retention System – Structural Control Inspection

Facility ID: \_\_\_\_\_

Date: \_\_\_\_\_

Inspection conducted \_\_\_\_\_ days/hours after significant rainfall event.

### FUNCTION:

Wet bottom?      YES      NO

Dead or dying vegetation on bottom?      YES      NO

Any signs of accumulated sediment?      YES      NO

If YES, report to supervisor for further investigation or schedule for maintenance.

---

### EROSION:

Vegetation on bottom and side slopes failing?      YES      NO

Any signs of erosion?      YES      NO

If YES, describe and schedule for maintenance: \_\_\_\_\_

---

### INFLOW STRUCTURE:

Any signs of erosion?      YES      NO

Any signs of structure settling?      YES      NO

Any signs of physical damage?      YES      NO

Any signs of accumulated sediment?      YES      NO

If YES to any of the above, schedule the structure for maintenance.

Any debris present?      YES      NO

If YES, remove debris or schedule for maintenance.

---

### OUTFLOW STRUCTURE (for Dry Detention systems only):

Any signs of erosion?      YES      NO

Any signs of structure settling?      YES      NO

Any signs of physical damage?      YES      NO

Any signs of accumulated sediment?      YES      NO

If YES to any of the above, schedule the structure for maintenance.

Any debris present?      YES      NO

If YES, remove debris or schedule for maintenance.

---

### GENERAL:

Any signs of "excessive petroleum hydrocarbon contamination"?      YES      NO

|                                                          |     |    |
|----------------------------------------------------------|-----|----|
| Any indications of illicit discharge or illegal dumping? | YES | NO |
|----------------------------------------------------------|-----|----|

If *YES*, address issue as required.

**City of Belle Glade**  
**Pipes/Culverts and Inlets/Manholes – Structural Control Inspection**  
**Standard Operational/Maintenance/Documentation Protocol**

There are nine (9) miles of pipe/culvert that are part of the City's MS4. The locations are shown on the following map. This value and the locations on the map do NOT include exfiltration trench, which is catalogued separately.

There are 200 inlets/catch basins/manholes that are part of our MS4. Their locations are also shown on the following map.

**Inspections:**

At least 10% of the total number of linear feet of pipe/culvert is inspected each year. The inlets, catchbasins, and manholes associated with a pipe/culvert system are inspected concurrently. Visual inspections are conducted in accordance with the checklist/procedure that follows. Inspection forms are not used. If warranted, as a result of the visual inspection, a work order for maintenance, repair, or a more detailed pipe or structure investigation is generated. A more detailed investigation may include televising the pipe, or using mirrors or other devices, as appropriate, to determine the condition of the pipe/culvert. As a result of the more detailed investigation, a work order for maintenance or repair may be generated.

**Maintenance:**

There are several maintenance activities that may be associated with stormwater networks . The appropriate activity is chosen to correspond to the reported condition. The following activities may be required:

1. Remove trash and debris and dispose of properly.
2. Remove accumulated vegetative matter and dispose of properly.
3. Remove accumulated sediment and dispose of properly.
4. Remove barnacles and/or other marine life and dispose of properly.
5. Repair/replace the headwall at the end of the pipe, if applicable.
6. Repair/replace pipe or structure, if needed.

**Documentation:**

The documentation for the inspection and maintenance activities related to the pipes/culverts and inlets/manholes is the Pipes/Culverts Structural Control Inspection form.

# Pipes/Culverts – Structural Control Inspection

**VISUAL INSPECTION:**

|                                                                               |     |    |
|-------------------------------------------------------------------------------|-----|----|
| Evidence of settling above the pipe alignment?                                | YES | NO |
| Sediment accumulation in pipe (viewed from inlets, manholes, etc.)?           | YES | NO |
| Barnacle accumulation in pipe (viewed from inlets, manholes, and/or outfall)? | YES | NO |

If YES, schedule for maintenance and report to supervisor for further investigation.

---

# **City of Belle Glade**

## **Spill Prevention & Response Training Plan**

Following is the City of Belle Glade plan for training the appropriate personnel in preventing and responding to spills within our jurisdictional area.

### **Who**

Public Works and Code Enforcement personnel shall receive annual training:

### **Topics**

The information covered by the training includes:

- Practices to prevent spills
- How to recognize & assess the nature of a spill
- How to contain a spill
- How to report a spill that is hazardous, too large to manage, or threatens a water body

### **Method**

The training is presented via EXCAL employee training videos. The primary videos for spill prevention & response are “Spills & Skills” and “Controlling Oil: Spill Prevention, Control & Countermeasure.” A question and answer period follows the training video.

### **Presenter**

The training is presented by the NPDES Steering Committee meeting or by use of the videos.

### **Schedule**

The training is presented annually, usually in May.

### **Training Documentation**

Attendance at the training session is documented by sign-in sheets.



## **City of Belle Glade**

### **Street Sweeping Program**

A map of the street sweeping routes is attached. 40.4 miles of public roadway are in the program. Roadways without curb and gutter, and roadways not owned/maintained by the City.

The frequency of sweeping is:

Four times per week.

Documentation of volume of street sweeping collection is tracked by the SWA truck tickets.

An estimate of the total phosphorus and total nitrogen collected by the street sweeping is performed based on the Florida Stormwater Association's determinations of street sweeping removal rates project.

All street sweeping collection is properly disposed of in accordance with DEP's "Guidance For The Management Of Street Sweepings, Catch Basin Sediments and Stormwater System Sediments."

## **Florida Stormwater Association Street Sweeping Nutrient Removal Rates**

Based on the May 31, 2011 Final Report “Quantifying Nutrient Loads Associated with Urban Particulate Matter (PM), and Biogenic/Litter Recovery Through Current MS4 Source Control and Maintenance Practices” and Table 8 in the report (pg.41), the following values may be used to estimate nutrient removal values from street sweeping activity:

| <b>Median Value of Nutrient Removal per Unit of<br/>Material Collected</b> |                       |
|----------------------------------------------------------------------------|-----------------------|
| <b>Total Phosphorus</b>                                                    | <b>Total Nitrogen</b> |
| 0.000361                                                                   | 0.000563              |

### **Example Calculations:**

In fiscal year 2010, Palm Beach County collected 1,915 cubic yards of material with the street sweeping program. Assuming the average density of the street sweeping material is 2,295 pounds per cubic yard,\* then 4,394,925 pounds were collected. Using the table above, the total phosphorus removed would be estimated at  $(4,394,925)(0.000361) = 1,587$  pounds. The total nitrogen removed would be estimated at  $(4,394,925)(0.000563) = 2,474$  pounds.

Last year the Town of Jupiter collected 35.8 dry tons (71,600 pounds) of street sweeping material from residential areas. The estimated nutrient removal rates for total phosphorous and total nitrogen would be  $(71,600 \text{ pounds})(0.000361) = 26$  pounds, and  $(71,600)(0.000563) = 40$  pounds, respectively.

Alternatively, the State has provided a spreadsheet tool, wherein the user has only to enter the cubic feet OR wet or dry pounds of street sweepings collected, in order to determine the pounds of TP and TN removed by the activity. This spreadsheet is available on the Palm Beach County MS4 NPDES website.

*\* This assumption is based on information from the Study referenced above.*

## **City of Belle Glade Maintenance/Equipment Yard Practices And Inspections**

The City-owned and operated equipment yard(s) and maintenance shops (that support road maintenance activities) is located at Public Services, 2050 West Canal Street South. Below are the standard practices in place at those facilities.

### **General Housekeeping:**

Keep your Spill Prevention Control and Countermeasure (SPCC) Plan up-to-date, and implement accordingly.

Place adequate stockpiles of spill cleanup materials where they are readily accessible.

Keep work sites clean and orderly. Remove debris in a timely fashion.

Spot clean leaks and drips routinely. Leaks are not cleaned up until the absorbent is picked up and disposed of properly.

Clean leaks, drips, and other spills with as little water as possible. Use rags for small spills, a damp mop for general cleanup, and dry absorbent material for larger spills. Use the following three-step method for cleaning floors:

- Clean spills with rags or other absorbent materials
- Sweep floor using dry absorbent material
- Mop the floor. Mop water may be discharged to the sanitary sewer via a toilet or sink.

Sweep the maintenance area weekly, if it is paved, to collect loose particles. Do not hose down the area to a storm drain.

Report leaking vehicles to fleet maintenance.

### **Vehicle/Equipment Fueling:**

Design fueling area to prevent stormwater runoff and spills.

Apply a suitable sealant that protects the asphalt from spilled fuels in areas where covering is infeasible and the fuel island is surrounded by pavement.

Use secondary containment when transferring fuel from the tank truck to the fuel tank. Cover storm drains in the vicinity during transfer.

Maintain clean fuel-dispensing areas using dry cleanup methods such as sweeping for removal of litter and debris, or use of rags and absorbents for leaks and spills. Do not wash down areas with water.

Post signs at the fuel dispenser or fuel island warning vehicle owners/operators against "topping off" of vehicle fuel tanks.

## **Vehicle/Equipment Washing:**

If possible, use properly maintained off-site commercial washing and steam cleaning businesses whenever possible. These businesses are better equipped to handle and properly dispose of the wash waters.

Consider washing vehicles and equipment inside the building if washing/cleaning must occur on-site. This will help to control the targeted constituents by directing them to the sanitary sewer.

Design wash areas to properly collect and dispose of wash water when engine cleaning is conducted and when chemical additives, solvents, or degreasers are used. This may include installation of sumps or drain lines to collect wash water or construction of a berm around the designated area and grading of the area to collect wash water as well as prevent stormwater run-on.

Post signs stating that only washing is allowed in wash area and that discharges to the storm drain are prohibited.

Use biodegradable, phosphate-free detergents for washing vehicles as appropriate.

Use hoses with nozzles that automatically turn off when left unattended.

Discharge equipment wash water to the sanitary sewer, a holding tank, or a process treatment system, regardless of the washing method used. Discharge vehicle wash water to (1) the sanitary sewer, a holding tank, or process treatment system or (2) an enclosed recycling system.

## **Vehicle/Equipment Repair:**

Move maintenance and repair activities indoors whenever feasible.

If outside, use a vehicle maintenance area designed to prevent stormwater pollution - minimize contact of stormwater with outside operations through berming and appropriate drainage routing.

If temporary work is being conducted outside, use a tarp, ground cloth, or drip pans beneath the vehicle or equipment to capture all spills and drips.

Designate a special area to drain and replace motor oil, coolant, and other fluids. This area should not have any connections to the storm drain or the sanitary sewer and should allow for easy clean up of drips and spills.

Drain all fluids from wrecked vehicles immediately. Ensure that the drain pan or drip pan is large enough to contain drained fluids (e.g. larger pans are needed to contain antifreeze, which may gush from some vehicles).

Do not pour liquid waste to floor drains, sinks, outdoor storm drain inlets, or other storm drains or sewer connections.

Dispose of all waste materials according to applicable laws and regulations.

Collect leaking or dripping fluids in drip pans or containers. Fluids are easier to recycle if kept separate. Promptly transfer used fluids to the proper waste or recycling drums and store in an appropriately designed area that can contain spills. Don't leave drip pans or other open

containers lying around.

Do not dispose of oil filters in trash cans or dumpsters, which may leak oil and contaminate stormwater. Place the oil filter in a funnel over a waste oil recycling drum to drain excess oil before disposal. Most municipalities prohibit or discourage disposal of these items in solid waste facilities. Oil filters can also be recycled. Ask your oil supplier or recycler about recycling oil filters.

Avoid hosing down your work areas. If work areas are washed, collect and direct wash water to sanitary sewer.

### **Storage:**

If possible, store materials and wastes under cover whenever possible.

Minimize stormwater runoff by enclosing the area or building a berm around it.

Cover the containers where they are stored.

Raise the containers off the ground by use of pallet or similar method, with provisions for spill control and secondary containment.

Use covered dumpsters for waste product containers.

Contain the material in such a manner that if the container leaks or spills, the contents will not discharge, flow, or be washed into the storm drainage system, surface waters or groundwater.

Store cracked and/or dead batteries in a non-leaking covered secondary container and dispose of properly at recycling or household hazardous waste facilities.

If equipment (e.g., radiators, axles) is to be stored outdoors, oil and other fluids should be drained first. This is also applicable to vehicles being stored and not used on a regular basis.

Try to keep chemicals in their original containers, and keep them well labeled.

Store idle equipment containing fluids under cover.

### **Inspections:**

The attached form is used for the inspection of each site on an annual/monthly/weekly/ daily basis.

## Equipment Yard/Maintenance Shop Inspection Form

Facility: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_

Address: \_\_\_\_\_

If site discharges to MS4, provide: Latitude/Longitude of discharge point: \_\_\_\_\_

and receiving water body: \_\_\_\_\_

**YES NO N/A**

|                          |                          |                          |                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Materials/chemicals are stored, handled, and discarded in a manner to reduce the potential risk of spills entering the MS4                                                                                                                                                                                                                                                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A spill kit is on site                                                                                                                                                                                                                                                                                                                                                             |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Outfalls, inlets, and outlets of stormwater treatment systems are free of debris/pollutants                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Storage tanks are clearly marked, properly contained, and protected from potential damage                                                                                                                                                                                                                                                                                          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Loading, unloading, and transfer areas are neat and free of spills/debris/pollutants                                                                                                                                                                                                                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Vehicle maintenance areas are properly maintained and draining to the treatment system or sanitary sewer line                                                                                                                                                                                                                                                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Outdoor manufacturing areas are properly maintained and free of spills or debris                                                                                                                                                                                                                                                                                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Outdoor stockpile/material handling areas are properly maintained and the materials are properly contained (i.e., no potential to leak or leach pollutants)                                                                                                                                                                                                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Trash and debris areas are conspicuous and properly protected from stormwater runoff                                                                                                                                                                                                                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Fueling stations are free of petroleum product spills/leaks                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Vehicle wash and rinse areas are draining to the treatment system or sanitary sewer line                                                                                                                                                                                                                                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The site was free of any visual indication of potential illicit connection/illicit discharge to the MS4. If no, note type of indication:<br><br>Odor <input type="checkbox"/> Color <input type="checkbox"/> Foam <input type="checkbox"/> Sheen <input type="checkbox"/> Surface Scum <input type="checkbox"/> Solids <input type="checkbox"/> Turbidity <input type="checkbox"/> |

### INDUSTRIAL SITES ONLY

|                          |                          |                          |                                                                                |
|--------------------------|--------------------------|--------------------------|--------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MSGP Notice of Intent (FDEP Form 62-621.300(5)(b)) was submitted to DEP        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Stormwater Pollution Prevention Plan was on site and implemented, per the MSGP |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Required SWPPP inspection and maintenance report forms completed, per the MSGP |

**Use reverse side of form for comments.**

**City of Belle Glade**  
**Major Stormwater Outfalls – Structural Control Inspection**  
**Standard Operational/Maintenance/Documentation Protocol**

There are six (6) major stormwater outfalls (MSWOs) that are part of the City's MS4. A MSWO is defined as:

- an outfall pipe larger than 36-inch inside diameter (or its equivalent), OR
- discharge from a single conveyance other than a pipe that serves a drainage area of 50 acres or more, OR
- an outfall pipe larger than 12-inches inside diameter (or its equivalent) that serves a drainage area containing industrial land uses, OR
- discharge from a single conveyance other than a pipe that serves a drainage area of 2 acres or more than include industrial land uses.

The MSOWs within our MS4 are located on the following map.

**Inspections:**

MSWOs are inspected twice annually, or more frequently if historic operations indicate that it is needed for a particular MSWO. Inspections are conducted in accordance with the following Structural Control Inspection Form.

The anticipated inspection schedule follows:

In May before the start of the wet season, and in December.

**Maintenance:**

There are several maintenance activities that may be associated with MSWOs. The appropriate activity is chosen to correspond to the reported condition. The following activities may be required:

1. Remove trash and debris and dispose of properly.
2. Remove accumulated vegetative matter and dispose of properly.
3. Remove accumulated sediment and dispose of properly.
4. Maintain earthen bank adjacent to the discharge pipe or headwall.
5. Maintain the headwall at the outfall, if applicable.
6. Repair/replace pipe if needed.

**Documentation:**

The documentation for the inspection and maintenance activities related to major stormwater outfalls is the Major Stormwater Outfall Structural Inspection form.



## Major Stormwater Outfalls – Structural Control Inspection

Facility ID: \_\_\_\_\_

Date: \_\_\_\_\_

### FUNCTION:

Debris or sediment accumulation in pipe?                      YES      NO

Barnacle accumulation in pipe?                                      YES      NO

Sediment accumulation in receiving water?                      YES      NO

Pipe in need of repair/replacement?                                YES      NO

If YES, report to supervisor for further investigation or schedule for maintenance.

---

### GENERAL:

Any indications of illicit discharge or illegal dumping?                      YES      NO

If YES, describe and report to supervisor for proper response: \_\_\_\_\_

Signs of erosion on bank near outfall?                      YES      NO

Rip-rap in need of maintenance?                                      YES      NO

Headwall in need of repair/replacement?                      YES      NO

If YES, schedule for maintenance.

---

## **City of Belle Glade**

### **Pesticide Minimization Procedures**

In accordance with our MS4 permit, the City of Belle Glade continues to endeavor to minimize its use of pesticides. The City does not currently have a program for the use of herbicides or fertilizers. The procedures used to achieve this are as follows:

#### **Pesticides & Herbicides**

Only employees who have proof of certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for the application of pesticides and herbicides, are allowed to apply these products.

## **City of Belle Glade**

### **Litter Control Program**

The Litter Control Program for City of Belle Glade consists of:

- Litter collection along public streets, roadways, and rights-of-way within our jurisdiction.
- The frequency of collection is daily (4 times per week)
- Documentation of volume of litter collected is kept in a log book by date and is summarized for reporting each year.
- All collected litter is properly disposed of at the dumpster located at Public Works for waste service pick-up.

## **City of Belle Glade**

### **Spill Prevention & Response Procedures**

Following are the City of Belle Glade procedures for preventing and responding to spills within our jurisdictional area.

#### **Procedure**

1. Notification of Palm Beach County Fire Department or EOC at [webeoc.pbcgov.com](http://webeoc.pbcgov.com) to file an incident report. Contact is Chief Lupo at 561-996-2032.

#### **Documentation**

Spills and the follow-up responses are documented in the Spill Prevention and Response Log.

**Attachment 1**  
**City of Belle Glade**  
**SWMP Effectiveness**

Third Term, Year 2 Report

In accordance with Part VI.B.2.:

- The ANNUAL REPORT shall include as an attachment an evaluation of the effectiveness of the permittee's SWMP in reducing pollutant loads discharged from the MS4. At a minimum, the permittee shall attach to the ANNUAL REPORT an explanation of how its SWMP is addressing each of the following:
  1. Have stormwater pollutant loadings discharged from the MS4 decreased? .  
*Since stormwater programs have been implemented as part of the NPDES Program, there have been benefits realized. Why or why not? The Street Sweeping program is reducing nitrogen and phosphorus loadings, by an estimated 49 and 32 tons, respectively, over the reporting period.*
  2. Which components of the SWMP are working well and are effective in reducing stormwater pollutant loadings? *The Street Sweeping program is working well and is effective at reducing stormwater pollutant loadings, as well as the litter control.*  
*Why are they effective? The Street Sweeping program is reducing nitrogen and phosphorus loadings, by 49 and 32 tons respectively over the reporting period. The litter control program has eliminated 243 CY of litter that would have made its way into the stormwater system and clogged inlets and ended up in canals.*
  3. Which components of the SWMP are not working well and need to be revised to make them more effective in reducing stormwater pollutant loadings? *There are no components that the City is aware of that are not*

*effective.*

4. Which components of the SWMP do not contribute to reducing stormwater pollutant loads and could be revised or eliminated, and why? *The City is not aware of any components that should be revised or eliminated.*
5. Is the monitoring program providing data that can be used to assess the effectiveness of the SWMP in reducing stormwater pollutant loadings, assess the effectiveness of specific BMPs, and determine where stormwater retrofitting projects should be prioritized for implementation? *There are currently no monitoring sites in the City of Belle Glade area.*

The evaluation is expected to be subjective and is intended to lead the permittee to consider which programs deserve more or less attention.

# ATTACHMENT 2

## LAND DEVELOPMENT CODE REVIEW

### Palm Beach County MS4 Permit Year 2 Additional Requirements (October 1, 2011 – September 30, 2012) Revised February 5, 2013

1. Conduct an inter-departmental review of a review of code regulation and comprehension to further reduce the stormwater impact from new development /redevelopment. The intent of this review is to determine if existing land development regulations impede or do not allow the use of "Low Impact Design" BMPs such as swales, pervious pavements, etc. These innovative BMPs can help to retain more stormwater runoff on-site and allow it to recharge the groundwater. As part of the review the following items should be addressed.
  - a. Provide a listing and a brief description of your applicable community's comprehensive plan elements and land development regulations/codes/ordinances. The listing will be provided upon completion by the Planning Department.
  - b. Do your community's comprehensive plan and land development regulations/codes allow or promote the use of low impact design principles, such as:

- |                                                                 |                                         |                             |
|-----------------------------------------------------------------|-----------------------------------------|-----------------------------|
| (1) Grassed Swales                                              | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (2) Pervious pavements                                          | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (3) Green roofs                                                 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (4) Rain barrels                                                | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (5) Cisterns                                                    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (6) Directing flows from impervious surfaces to vegetated areas | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (7) Native vegetation for landscaping                           | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (8) Require open spaces minimum (30% or more)                   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (9) Bio-retention Facilities                                    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

- (10) Landscaping with best management practices Yes ☒ No ☐
- (11) Adherence to principles of Florida Yards & Neighborhoods Program Yes ☒ No ☐
- (12) Irrigation conservation practices Yes ☒ No ☐
- (13) Provide infiltration trenches Yes ☒ No ☐
- (14) Vegetative filters/buffers Yes ☒ No ☐
- c. Does your community's land development regulations/codes require revisions to include low impact design principles? Yes ☐ No ☒
- d. If yes, identify items in "b" above that will be added to your community land development regulations/codes (e.g., (5), (7), (8), etc.).
- e. Does your community's site plan review process assure that stormwater impacts are minimized? Yes ☒ No ☐