



Village of Royal Palm Beach, Florida

10996 Okeechobee Boulevard Royal Palm Beach, Florida 33411
Telephone (561) 790-5122 Fax (561) 791-7075 E-mail: pwebster@royalpalmbeach.com

Paul L. Webster, P.E., C.S.M.
Director of Public Works

May 17, 2012

VIA CERTIFIED MAIL
7004 1350 0003 2133 6875
Return Receipt Requested

Mr. Eric H. Livingston
NPDES Stormwater Section
FL Dept of Environmental Protection
Mail Station 2500
2600 Blair Stone Road
Tallahassee, FL 32399-2400

RE: Palm Beach County Municipal Separate Storm Sewer System (MS4)
NPDES Permit No. FLS000018 (Cycle 3)
Response to Year 1 Annual Report Comments – Request for Additional Information
Village of Royal Palm Beach

Dear Mr. Livingston:

The following is our response to your comments, dated April 12, 2012, on the Year 1 (Cycle 3) Annual Report from the Village of Royal Palm Beach:

1. Section VII, Part III.A.7.g of the Annual Report form requires the permittee to obtain and report SSO incidents and preventative activities performed within the municipality's jurisdiction, even when performed by a third party (wastewater operator and/or the county health department). Provide the information required by this section of the Annual Report or adequately explain activities not performed in Column F "Comments" of the Annual Report. *Palm Beach County Water Utilities Department (PBCWUD) maintains the sanitary sewer collection system with the Village. The PBCWUD performs Inflow & Infiltration (I&I) work within the Village. The Village does not have any records or reports from PBCWUD on I&I incidents discovered or resolved during this reporting period. To the best of our knowledge, there have been no repair/lining of the sanitary sewer system and no generators have been added to the system within the Village. For future reporting periods the Village will coordinate with PBCWUD to have those statistics reported to the Village for inclusion on our annual report.*
2. Section VII, Part III.A.9.a of the Annual Report form requires the permittee to report the site-plan applicants which were notified and confirmed in regards to CGP and ERP requirements. The permittee approved 2 site plans for both permittee and private construction sites (total of 4 sites), but reported "0" for ERP notifications and confirmations with no explanation in Column F "Comments". Explain why ERP notifications and confirmations were not performed. *We erred in reporting "0" for the*

Matty Mattioli
Mayor

Fred Pinto
Vice Mayor

Martha Webster
Councilwoman

Richard Valuntas
Councilman

Jeff Hmara
Councilman

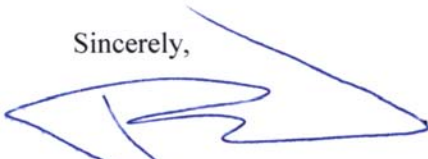
Raymond C. Liggins
Village Manager

number of ERP notifications and confirmations. All four (4) permittees were notified. The notification is in the approval letter from the Village Engineering Department. We erred in reporting "0" for the number of confirmations. Three (3) sites had confirmed ERP coverage and one (1) site did not require coverage. The confirmations and permits are maintained by the Village Engineering Department.

3. On your letter dated April 23, 2012, you indicated that the submitted policy and procedure for Construction Site Inspection was not approved. Please find attached a revised Construction Site Inspection Plan and Inspection Form for your review and approval.

We trust that this response satisfies your comments. If you have any questions or comments concerning the above please contact me at (561) 790-5122.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul L. Webster', with a stylized, flowing script.

Paul L. Webster, P.E., C.S.M.
Director of Public Works

Cc: Mr. Raymond Liggins, P.E., Village Manager
Mr. Alan D. Wertepny, P.E., Mock, Roos & Associates, Inc.
File

Construction Site Inspection Plan and Inspection Form

Construction site inspections are conducted for land-disturbing projects which have the potential to discharge stormwater runoff into our MS4.

Timing

Construction site inspections are conducted:

- Before the start of construction, after the placement of temporary BMPs
- During construction (one or more inspections, based on the project's potential for discharge to our MS4)
- At the end of the construction

Site Priority

All construction sites are considered priority if they have the potential to discharge into water bodies or our MS4. Sites will be inspected with a frequency deemed appropriate during the site plan review process and with consideration to rainfall events. In addition, any sites where compliance is a concern, will be inspected more frequently.

Inspection Procedure for Village of Royal Palm Beach

Inspections are the responsibility of the Engineering Department and are conducted using the attached construction site inspection form. The intent of the inspection is to verify that BMPs are performing and to document the inspections. All completed inspection forms are delivered to and maintained by the VRPB Public Works Department.

Enforcement

Instances of non-compliance will be handled with successively more rigorous enforcement measures.

1. Notice of Violation
2. Stop work order
3. Fines

The Engineering Construction Coordinator will issue notices of violation or stop work orders as deemed necessary.

The VRPB Community Development department will be responsible for issuing fines.

Construction Site Inspection Form

Site: _____

Date of Inspection: _____

Address: _____

Lat/Long of discharge point: _____ Receiving water body: _____

Project owner: ☐ Private ☐ City of _____

YES NO N/A

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Erosion & Sedimentation Controls are installed as shown on plan. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Erosion is being controlled on site. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Sedimentation is being contained on site. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | No indication of sedimentation leaving the site. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | SWPP & completed inspection forms are on site & available. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Copy of SFWMD or FDEP Permit (if applicable) is on-site. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Coverage under the GCP has been obtained. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Prior non-compliance issues have been addressed. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All other sources of pollution are being controlled. |

Comments:
