

ATTACHMENT 3

- Town of Jupiter Inlet Colony -

Proactive Inspection Program

Suspected Illicit Discharges and/or Improper Disposal

This permit element requires a written **proactive inspection program** for identifying and eliminating sources of illicit discharges, illicit connection or illegal dumping, to your MS4.

- You must inspect portions of your MS4 that have a reasonable potential of containing illicit discharges/connections/dumping. The FDEP has indicated that this should be considered to be the commercial and industrial zoned areas/properties within your MS4 contributing area.
- FDEP allows these inspections to be combined with other inspection programs, but the inspections must include specific inspection for potential stormwater contamination.

Proactive Inspections Written Program Components

1. Procedure and Criteria for identifying priority areas/facilities
2. List of identified priority areas/facilities
3. Annual schedule for inspections
4. Procedure for conducting site inspections (include checking for MSGP)
5. Procedure for tracing source of discovered or suspected illicit discharge
6. Procedure for eliminating the discharge
7. Procedure for documenting the inspections and enforcement activities
(See form)
8. Procedures for enforcement actions (or referrals to appropriate jurisdictional authority)
9. Identification of staff /department/outside entity responsible for inspections and for enforcement
10. Description of resources allocated to implement this permit element

Proactive Inspection Program (Written Procedures)

1. Procedure and Criteria for identifying priority areas/facilities

According to the MS4 NPDES permit, priority areas for inspection should include:

- Areas with older infrastructure
- Industrial, commercial, or mixed use areas
- Areas with history of past illicit discharges and/or illegal dumping
- Areas with on-site sewage disposal systems
- Areas upstream of sensitive or impaired water bodies

Jupiter Inlet Colony is developed as a single family residential community. There are only two (2) residential lots available for future residential development. There are no Commercial or Industrial uses in Jupiter Inlet Colony, nor are they allowed by local land use and zoning regulations.

2. List of identified priority areas/facilities

Priority areas/facilities shall be the Town's outfalls, grass swales and piping system connecting those facilities.

3. Annual schedule for inspections

The stormwater outfalls are inspected two (2) times per year and are recorded on 'Dry Weather Field Screening Forms'. The grass swales throughout the community are inspected regularly (daily) by the Police Department as part of their patrols. At the end of the year an Annual Summary is recorded which identifies any problems of illicit discharges or illegal dumping. The Town shall continue these practices until such time that more is needed. If illicit discharges are identified at any time, they shall be immediately recorded on the "Proactive Illicit Discharge/Illegal Connection Inspection" Form attached hereto and reported to the Town Administrative Officer for administrative action. As stated in 1. above, there are no Commercial (businesses) or Industrial uses within the Town; therefore, no MSGP's are required.

4. Procedure for conducting site inspections (include checking for MSGP)

Priority Facility inspections: For proactive facility inspections, the trained inspector conducts an unannounced visit to the facility/site. Standardized inspection forms will be used (Dry Weather Screening Form for outfalls; Grass Swale for swales; and, Piping/Culverts Forms for piping system)

Priority Area inspections: For general areas that have been designated to have a reasonable potential of containing illicit discharges/connections/dumping, a drive-around procedure will be followed. The trained inspector(s) patrols the prioritized area searching for indications of illicit discharges/connections/dumping. If any are identified, the inspector either stops to do a facility inspection, a reactive investigation to issues noted in the field, or completes a work order form for the appropriate personnel to complete the investigation.

5. Procedure for tracing source of discovered illicit discharge

If illicit discharges have been identified at the outfall locations, the entire stormwater system system and structures will be traced back to the grass swales. Likewise, if illicit discharges or illegal dumping is observed in grass swales, the entire system to the outfall locations will be inspected to identify the source.

6. Procedure for eliminating the discharge

Property owner to be put on notice with time frame for compliance. Enforcement shall be in accordance with the Town's Code Enforcement procedures, including fines allowed by Law, until discharge is eliminated. In some cases if contamination cleanup is severe, the Town may seek funds from the designated offender. Should discharge be determined to be immediately detrimental to Public Health and Safety (i.e. large fuel spill) Palm Beach County (PBC) Fire Hazmat may need to be notified. Town to coordinate all agencies involved in an incident and obtain and record under this section any and all reports generated by outside agencies.

7. Procedure for documenting the inspections and enforcement activities

Reference Dry Weather Screening, Grass Swale, Pipes/Culverts and Annual Summary Forms utilized by the Town.

8. Procedures for enforcement actions (or referrals to appropriate jurisdictional authority)

Shall be in accordance with the Town's Code Enforcement procedures, as revised from time to time. In the case where outside agency may have jurisdiction that jurisdiction shall be notified in writing explaining the violation being observed.

9. Identification of staff /department/outside entity responsible for inspections and for enforcement

- 1) Town Police Department**
- 2) Town Administrative Officer**
- 3) Planning Consultant**

Outside Agencies that have potential involvement:

- 1) PBC Health Department**
- 2) PBC Fire Rescue-Hazmat Division**

10. Description of resources allocated to implement this permit element

Town budget and special assessments, if needed, of violators. The Town's budget should cover all personnel and contractors initially involved.

Proactive Illicit Discharge/Illegal Connection Inspection Form

Date of Inspection: _____

Address of Facility OR General Description of Area Inspected: _____

Identification of MS4 component that could receive discharge from this site/area: _____

If Facility inspection, does type of business require an MSGP? Yes___ No___

If yes, does this facility have one? Yes___ No___

Findings:

Evidence of illicit connections to storm sewer? Yes___ No___

Evidence of dumping/spills to storm sewer? Yes___ No___

Evidence of wash water going to storm sewer? Yes___ No___

Storage tanks leaking or improperly contained? Yes___ No___

Stockpiles/debris piles uncontained? Yes___ No___

If "yes," to any above, describe:

Type of Enforcement Action Taken: _____

Date to verify elimination: _____

Date of Referral to FDEP of facility that may require MSGP: _____