

Construction Site Plan and Inspection Form

Construction site inspections are conducted for land disturbing-projects which have the potential to discharge stormwater runoff into our MS4.

TIMING

Construction site inspections are conducted:

- Before the start of construction, after the placement of temporary BMP's
- During construction (one or more inspections, based on the project's potential for discharge to our MS4)
- At the end of construction

SITE PRIORITY

All construction sites are considered priority if they have potential to discharge into water bodies or our MS4. Sites will be inspected with a frequency deemed appropriate during site plan review process and with consideration to rainfall events. In addition, any sites where compliance is a concern will be inspected more frequently.

INSPECTION PROCEDURE

Inspections are the responsibility of the Engineering and Construction Services Department and are conducted using the attached construction site inspection form. The intent of the inspection is to verify that BMPs are performing and to document the inspections. All completed inspection forms are transmitted by the Engineering and Construction Services Department to the Public Works Department for filing and reporting.

ENFORCEMENT

Instances of non-compliance will be handled with successively more rigorous enforcement measures.

1. Notice of Violation
2. Fines
3. Injunctive Relief as Necessary

The construction site inspector will issue notices of violation and refer non-compliant offenders the Code Enforcement Board for action as required.

Proactive Inspection Program

Section III.A.7.c – Illicit Discharges and Improper Disposal – Inspection and Investigation of Suspected Illicit Discharges and/or Improper Disposal

This permit element requires a written **proactive inspection program** for identifying and eliminating sources of illicit discharges, illicit connection or illegal dumping, to your MS4.

- You must inspect portions of your MS4 that have a reasonable potential of containing illicit discharges/connections/dumping. The FDEP has indicated that this should be considered to be the commercial and industrial zoned areas/properties within your MS4 contributing area.
- FDEP allows these inspections to be combined with other inspection programs, but the inspections must include specific inspection for potential stormwater contamination.

Proactive Inspections Written Program Components

1. Procedure and Criteria for identifying priority areas/facilities
2. List of identified priority areas/facilities
3. Annual schedule for inspections
4. Procedure for conducting site inspections (include checking for Multi Sector General Permit/MSGP)
5. Procedure for tracing source of discovered or suspected illicit discharge
6. Procedure for eliminating the discharge
7. Procedure for documenting the inspections and enforcement activities
(See form)
8. Procedures for enforcement actions (or referrals to appropriate jurisdictional authority)
9. Identification of staff /department/outside entity responsible for inspections and for enforcement
10. Description of resources allocated to implement this permit element

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