

Part III.A.9b

Construction Site Inspection Plan and Inspection Form

Construction site inspections are conducted for land-disturbing projects which have the potential to discharge stormwater runoff into our MS4.

Timing

Construction site inspections are conducted:

- Before the start of construction, after the placement of temporary BMPs
- During construction (one or more inspections, based on the project's potential for discharge to our MS4)
- At the end of the construction

Site Priority

All construction sites are considered priority if they have the potential to discharge into water bodies or our MS4. Sites will be inspected with a frequency deemed appropriate during the site plan review process and with consideration to rainfall events. In addition, any sites where compliance is a concern, will be inspected more frequently.

Inspection Procedure

Inspections are the responsibility of Public Works Department and are conducted using the attached construction site inspection form. The intent of the inspection is to verify that BMPs are performing and to document the inspections. All completed inspection forms are kept on file at the Public Works Department, 951 Old Okeechobee Road, West Palm Beach, FL 33401.

Enforcement

Instances of non-compliance will be handled with successively more rigorous enforcement measures.

1. Notice of Violation with time frame for compliance. Issued by construction site inspector.
2. Fines will be levied as authorized in "Standards Applicable to Public Works Right of Way and Easements within the Town of Palm Beach, Latest Revision" (the Right of Way Manual).
3. Stop work order. Issued by directive of Department Director, Public Works Department.

Construction Site Inspection Form

Date of Inspection: _____

Address: _____

Lat/Long of discharge point: _____ Receiving water body: _____

Project owner: ☐ Private _____

☐ Town of Palm Beach

YES NO N/A

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erosion & Sedimentation Controls are installed as shown on plan.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erosion is being controlled on site.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sedimentation is being contained on site.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No indication of sedimentation leaving the site.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SWPP & completed inspection forms are on site & available.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Prior non-compliance issues have been addressed.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All other sources of pollution are being controlled.

Comments:
