

# ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-624.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- Please print or type information in the appropriate areas below.

**Submit the form and attachments to:**  
 Florida Department of Environmental Protection  
 Mail Station 2500  
 2600 Blair Stone Road  
 Tallahassee, Florida 32399-2400

## SECTION I. BACKGROUND INFORMATION

|                 |   |                 |                            |
|-----------------|---|-----------------|----------------------------|
| <b>A</b>        | Permittee Name: Town Of Glen Ridge  |                 |                            |
| <b>B</b>        | Permit Name: Palm Beach County Municipal Separate Storm Sewer System  |                 |                            |
| <b>C</b>        | Permit Number: FLS000018-003 (Cycle 3)  |                 |                            |
| <b>D</b>        | Annual Report Year: <input checked="" type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5   Other, specify Year: |                 |                            |
| <b>E</b>        | Reporting Time Period (month/year): 10/10      through 09 11/   |                 |                            |
| <b>F</b>        | Name of the Responsible Authority: Michelle Suiter  |                 |                            |
|                 | Title: Town Manager   |                 |                            |
|                 | Mailing Address: 1501 Glen Road   |                 |                            |
|                 | City: Glen Ridge  | Zip Code: 33406 | County: Palm Beach         |
|                 | Telephone Number: (561) 697-8868  |                 | Fax Number: (561) 697-1755 |
| <b>G</b>        | E-mail Address: glenridgetownof@bellsouth.net   |                 |                            |
|                 | Name of the Designated Stormwater Management Program Contact (if different from Section I.F above):   |                 |                            |
|                 | Title:  |                 |                            |
|                 | Department:   |                 |                            |
|                 | Mailing Address   |                 |                            |
|                 | City:   | Zip Code        | County: Palm Beach         |
|                 | Telephone Number  |                 | Fax Number:                |
| E-mail Address: |   |                 |                            |

## SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

|          |   |
|----------|---|
| <b>A</b> | Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none):<br>(Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)     |
| <b>B</b> | Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none):<br>(Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable) |
| <b>C</b> | Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable  |

### SECTION III. MONITORING PROGRAM

|          |  |
|----------|--|
| <b>A</b> | Provide a brief statement as to the status of monitoring plan implementation:<br><br><i>DEP Note: All co-permittees may refer to the PBC Joint AR here as follows: "The monitoring plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the monitoring information."</i>       |
| <b>B</b> | Provide a brief discussion of the monitoring results to date:<br><br><i>DEP Notes:</i> <ul style="list-style-type: none"><li>All co-permittees may refer to the PBC Joint AR here as follows: "Please see the Palm Beach County Joint Annual Report for the monitoring information."</li><li>See Part V of the permit for the monitoring requirements.</li></ul> |
| <b>C</b> | Attach a monitoring data summary, as required by the permit.   |

### SECTION IV. FISCAL ANALYSIS

|          |   |
|----------|---|
| <b>A</b> | Total expenditures for the NPDES stormwater management program for the current reporting year: \$3000.00<br><i>DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit.</i> |
| <b>B</b> | Total budget for the NPDES stormwater management program for the subsequent reporting year: \$3500.00   |

### SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

| Attached | N/A      | <b>***DEP Note: Please complete Checklists A, B &amp; C at the end of the tailored form.***</b>   |
|----------|----------|---|
|          | <b>X</b> | Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below. |
| <b>X</b> |          | A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.   |
| <b>X</b> |          | Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.         |
|          | <b>X</b> | Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.              |
|          | <b>X</b> | Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.  |

#### DO NOT SUBMIT ANY OTHER MATERIALS

(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

### SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Michelle Suiter

Title: Town Manager

Signature: 

Date: 2/9/2012

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A.  | B.   | C.                             | D.                             | E.                               | F.                    |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
|---|--|--------------------------------|--------------------------------|----------------------------------|-----------------------|------------------------|--------------------------------|------------------------|--------------------------------|----------|--|----------------------------|-----------------------|----------------------|----------------------------------|-----------------------|--|--|--|-----------------------|---|--|--|--|--|--|--|--|---|---|--|--|--|--|--|--|--|--------------------------------|---|--|--|--|--|--|--|--|-----------------------|---|--|--|--|--|--|--|--|-----------------------|---|----|-----|---|-----|-----------------|--------------|--------------|-------------------------|---|--|--|--|--|--|--|--|--------------------------|---|--|--|--|--|--|--|--|---------------------------|---|--|--|--|--|--|--|--|-----------------------------------|---|--|--|--|--|--|--|--|------------------------------|---|--|--|--|--|--|--|--|--------------------------------|---|--|--|--|--|--|--|--|-------------------------------------|-----|----|-----|---|-----|-----------------|--------------|--------------|--|--|--|--|
| Permit Citation/<br>SWMP Element                  | Permit Requirement/Quantifiable SWMP Activity  | Number of Activities Performed | Documentation / Record         | Entity Performing the Activity   | Comments              |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Part III.A.1                                      | <b>Structural Controls and Stormwater Collection Systems Operation</b>   |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
|   | <p>Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory.</p> <p><i>DEP Note: The permittee needs to "customize" this section by adding any structural controls to the list below that are part of the permittee's MS4 currently or are planned for the future. The permittee may remove any structural controls listed that it does not have currently or will likely not have during this permit cycle. Please see the attached description of each type of structure. In addition, the permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i></p> <p>Report the number of inspection and maintenance activities conducted for each type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained. If the minimum inspection frequencies set forth in Table II.A.1.a were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.</p> <p><i>DEP Note: If the minimum inspection frequencies set forth in Table II.A.1.a of the permit were not met for one or more type of structure, the permittee must provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i></p>   |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
|   | <table border="1"> <thead> <tr> <th>Type of Structure</th> <th colspan="5">Number of Activities Performed</th> <th>Documentation / Record</th> <th>Entity Performing the Activity</th> <th>Comments</th> </tr> <tr> <th></th> <th>Total Number of Structures</th> <th>Number of Inspections</th> <th>Percentage Inspected</th> <th>Number of Maintenance Activities</th> <th>Percentage Maintained</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Dry retention systems</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Exfiltration trench / French drains (linear feet)</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Grass treatment swales (miles)</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Dry detention systems</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Wet detention systems</td> <td>1</td> <td>12</td> <td>100</td> <td>0</td> <td>100</td> <td>Inspection Form</td> <td>Town Manager</td> <td>FY Log 10/11</td> </tr> <tr> <td>Pollution control boxes</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Stormwater pump stations</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Major stormwater outfalls</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Weirs or other control structures</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>MS4 pipes / culverts (miles)</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Inlets / catch basins / grates</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ditches / conveyance swales (miles)</td> <td>1.5</td> <td>12</td> <td>100</td> <td>0</td> <td>100</td> <td>Inspection Form</td> <td>Town Manager</td> <td>FY Log 10/11</td> </tr> </tbody> </table> | Type of Structure              | Number of Activities Performed |                                  |                       |                        |                                | Documentation / Record | Entity Performing the Activity | Comments |  | Total Number of Structures | Number of Inspections | Percentage Inspected | Number of Maintenance Activities | Percentage Maintained |  |  |  | Dry retention systems | 0 |  |  |  |  |  |  |  | Exfiltration trench / French drains (linear feet) | 0 |  |  |  |  |  |  |  | Grass treatment swales (miles) | 0 |  |  |  |  |  |  |  | Dry detention systems | 0 |  |  |  |  |  |  |  | Wet detention systems | 1 | 12 | 100 | 0 | 100 | Inspection Form | Town Manager | FY Log 10/11 | Pollution control boxes | 0 |  |  |  |  |  |  |  | Stormwater pump stations | 0 |  |  |  |  |  |  |  | Major stormwater outfalls | 0 |  |  |  |  |  |  |  | Weirs or other control structures | 0 |  |  |  |  |  |  |  | MS4 pipes / culverts (miles) | 0 |  |  |  |  |  |  |  | Inlets / catch basins / grates | 0 |  |  |  |  |  |  |  | Ditches / conveyance swales (miles) | 1.5 | 12 | 100 | 0 | 100 | Inspection Form | Town Manager | FY Log 10/11 |  |  |  |  |
| Type of Structure                                 | Number of Activities Performed   |                                |                                |                                  |                       | Documentation / Record | Entity Performing the Activity | Comments               |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
|   | Total Number of Structures   | Number of Inspections          | Percentage Inspected           | Number of Maintenance Activities | Percentage Maintained |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Dry retention systems                             | 0  |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Exfiltration trench / French drains (linear feet) | 0  |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Grass treatment swales (miles)                    | 0  |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Dry detention systems                             | 0  |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Wet detention systems                             | 1  | 12                             | 100                            | 0                                | 100                   | Inspection Form        | Town Manager                   | FY Log 10/11           |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Pollution control boxes                           | 0  |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Stormwater pump stations                          | 0  |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Major stormwater outfalls                         | 0  |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Weirs or other control structures                 | 0  |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| MS4 pipes / culverts (miles)                      | 0  |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Inlets / catch basins / grates                    | 0  |                                |                                |                                  |                       |                        |                                |                        |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |
| Ditches / conveyance swales (miles)               | 1.5  | 12                             | 100                            | 0                                | 100                   | Inspection Form        | Town Manager                   | FY Log 10/11           |                                |          |  |                            |                       |                      |                                  |                       |  |  |  |                       |   |  |  |  |  |  |  |  |   |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                       |   |  |  |  |  |  |  |  |                       |   |    |     |   |     |                 |              |              |                         |   |  |  |  |  |  |  |  |                          |   |  |  |  |  |  |  |  |                           |   |  |  |  |  |  |  |  |                                   |   |  |  |  |  |  |  |  |                              |   |  |  |  |  |  |  |  |                                |   |  |  |  |  |  |  |  |                                     |     |    |     |   |     |                 |              |              |  |  |  |  |

# SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A.                               | B.  | C.                             | D.                            | E.                                   | F.  |
|----------------------------------|---|--------------------------------|-------------------------------|--------------------------------------|---|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed | Documentation / Record        | Entity Performing the Activity       | Comments  |
|                                  | ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were <u>not met</u>   |                                |                               |                                      | None  |
|                                  | Year 1 ONLY: Attach a map of all known major outfalls as per Rule 62-624.600(2)(a), F.A.C.  |                                | Ordinance No. 93-1            | Town                                 | Attached  |
| Part III.A.2                     | Areas of New Development and Significant Redevelopment  |                                |                               |                                      |   |
|                                  | Report the number of new development and significant redevelopment projects reviewed by the permittee for post-development stormwater considerations.   |                                |                               |                                      |   |
|                                  | <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. This provision DOES NOT APPLY to Indian Trail Improvement District (ITID), Northern Palm Beach County Improvement District (NPBCID), South Indian River Water Control District (SIRWCD), and FDOT.</i>   |                                |                               |                                      |   |
|                                  | Number of new development / significant redevelopment projects reviewed   | 0                              |                               |                                      | Not Applicable  |
|                                  | Provide in the Year 2 Annual Report the summary report of the review of local codes activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation of modifying codes to allow low impact design BMPs.   |                                |                               |                                      |   |
|                                  | <i>DEP Note: Refer to Part III.A.2 of the permit for details regarding what the review entails, and what must be included in the summary report and follow-up report. Please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E. This provision DOES NOT APPLY to ITID, NPBCID, SIRWCD, and FDOT.</i>   |                                |                               |                                      |   |
|                                  | Year 2 ONLY: Attach the summary report of the review activity   |                                |                               |                                      | Not Applicable  |
|                                  | Year 4 ONLY: Attach the follow-up report on plan implementation   |                                |                               |                                      | Not Applicable  |
| Part III.A.3                     | Roadways  |                                |                               |                                      |   |
|                                  | Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected. |                                |                               |                                      |   |
|                                  | <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. In addition, the permittee may choose its own units of measurement for the reporting items. Unit options for the amount of litter include: bags, cubic yards, pounds, tons. Unit options for the amount of area covered by the activity include: square feet, linear feet, yards, miles, acres. If all litter collection is performed by staff or by contractors, but not by both, please remove the non-applicable reporting items.</i>   |                                |                               |                                      |   |
|                                  | PERMITTEE Litter Control Program: Frequency of litter collection  | Monthly                        | Monthly Safety Inspection Log | Individual property owners/residents | No Trash Pickup Events this Permit Year; Property Owners responsible for Litter and Trash Removal in Swale Areas. |
|                                  | PERMITTEE Litter Control Program: Estimated amount of area maintained (Miles)   | 1.5                            | Town Map                      | Town Manager                         | Safety Log 10/11  |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A                                | B   | C                              | D                      | E                              | F                    |
|----------------------------------|---|--------------------------------|------------------------|--------------------------------|----------------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments             |
|                                  | PERMITTEE Litter Control Program: Estimated amount of litter collected (cubic yards)  | 0                              | Monthly Safety Log     | Town Manager                   | Safety Log 10/11     |
|                                  | Notices of Violations Issued  | 0                              | Monthly Safety Log     | Town Manager                   | Safety Log 10/11     |
|                                  | Fines Issued  | 0                              | Monthly Safety Log     | Town Manager                   | Safety Log 10/11     |
|                                  | Develop a description of the municipally-operated litter control program(s) for highways and streets, including rights-of-way, within each permittee's jurisdictional area. The description shall include a map identifying the highways and streets (including rights-of-way) and the total miles addressed under the litter control program, the frequency of litter collection activities, and the record keeping process that documents the implementation of the litter control program activities. Provide the description of the litter control program. |                                |                        |                                |                      |
|                                  | <i>DEP Note: Please provide the title of the attachment in Column D and the name of the entity who finalized the attachment in Column E.</i>  |                                |                        |                                |                      |
|                                  | Year 1 ONLY: Attach description of the litter control program   |                                | SOP                    | Town                           | Attached             |
|                                  | If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.  |                                |                        |                                |                      |
|                                  | <i>DEP Note: The permittee may choose its own unit of measurement for the amount of litter collected. Unit options include: bags, cubic yards, pounds, tons. If an Adopt-A-Road or similar program is not implemented by the permittee, please note that in Column F but do not remove the Adopt-A-Road Program reporting items.</i>  |                                |                        |                                |                      |
|                                  | Keep PBC Beautiful Trash Pick-up Events: Total miles cleaned  | 0                              |                        |                                | Not Needed           |
|                                  | Keep PBC Beautiful Trash Pick-up Events: Estimated amount of litter collected (cubic yards)   | 0                              |                        |                                |                      |
|                                  | Adopt-A-Road Program: Total miles cleaned   | 0                              |                        |                                |                      |
|                                  | Adopt-A-Road Program: Estimated amount of litter collected (cubic yards)  | 0                              |                        |                                |                      |
|                                  | Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report.   |                                |                        |                                |                      |
|                                  | <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. Also, the permittee may choose its own unit of measurement for the amount of sweeping material collected. Unit options include: cubic yards, pounds, tons.</i>   |                                |                        |                                |                      |
|                                  | <i>DEP Note: If the permittee has curbs and gutters but no street sweeping program is implemented, the permittee must provide an explanation of why not in the Year 1 Annual Report. Refer to Part III.A.3 of the permit for the information that must be included in the explanation (including the alternate BMPs used or planned in lieu of street sweeping). Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i>   |                                |                        |                                |                      |
|                                  | Frequency of street sweeping  | 0                              |                        |                                | No curbs or gutters. |
|                                  | Total miles swept (per year)  |                                |                        |                                |                      |
|                                  | Estimated quantity of sweeping material collected (cubic yards)   |                                |                        |                                |                      |
|                                  | Total nitrogen loadings removed (pounds)  |                                |                        |                                |                      |
|                                  | Total phosphorus loadings removed (pounds)  |                                |                        |                                |                      |
|                                  | Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned   |                                |                        |                                |                      |
|                                  | Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility.   |                                |                        |                                |                      |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A.                               | B.  | C.                             | D.  | E.   | F.  |
|----------------------------------|---|--------------------------------|---|--|---|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed | Documentation / Record  | Entity Performing the Activity                   | Comments  |
|                                  | <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p>   |                                |   |  |   |
|                                  |   | Number of Inspections          |   |  |   |
|                                  | Name of facility #1:  | 0                              |   |  | No facilities   |
| Part III.A.4                     | <b>Flood Control Projects</b>   |                                |   |  |   |
|                                  | <p>Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.</p> <p><i>DEP Note: A "stormwater retrofit project" is one implemented primarily to provide stormwater treatment.</i></p> <p><i>DEP Note: The status of the flood control and retrofit projects should be reported as of the last day of the applicable reporting period. Therefore, there should be no duplication for those reported as planned, for those reported as under construction and for those reported as completed.</i></p> <p><i>DEP Note: If applicable, please provide the title of the attached list of flood control projects that did not include stormwater treatment in Column D and the name of the entity who finalized the list in Column E.</i></p> |                                |   |  |   |
|                                  | Flood control projects completed during the reporting period  | 1                              | Town of Glen Ridge Comprehensive Plan Capital Improvements Element (CIE) and 5-year Schedule of Improvements; SFWMD Permit; PBC Construction Grant. | Town Manager; SFWMD; PBC Engineering Contractor. | 100% Funded by PBC Chain of Lakes and Lake Worth Lagoon Grants; PBC Project #2003061. |
|                                  | Flood control projects completed during the reporting period that did <u>not</u> include stormwater treatment   | 0                              |   |  |   |
|                                  | ATTACH a list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it was not  |                                |   |  |   |
|                                  | Stormwater retrofit projects planned  | 0                              |   |  |   |
|                                  | Stormwater retrofit projects under construction during the reporting period   | 0                              |   |  |   |
|                                  | Stormwater retrofit projects completed during the reporting period  | 0                              |   |  |   |
| Part                             | <b>Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit</b>  |                                |   |  |   |

# SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A   | B   | C                              | D                      | E                              | F        |   |                       |  |  |                 |  |   |  |  |                 |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |
|---|---|--------------------------------|------------------------|--------------------------------|----------|---|-----------------------|--|--|-----------------|--|---|--|--|-----------------|---|---|--|--|--|--|---|--|--|--|--|---|--|--|--|
| Permit Citation/<br>SWMP Element  | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |   |                       |  |  |                 |  |   |  |  |                 |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |
| III.A.5   | <p>Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit:</p> <ul style="list-style-type: none"> <li>Operating municipal landfills;</li> <li>Municipal waste transfer stations;</li> <li>Municipal waste fleet maintenance facilities; and</li> <li>Any other municipal waste treatment, waste storage, and waste disposal facilities.</li> </ul> <p>Report the number of applicable facilities and the number of the inspections conducted for each facility.</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. An applicable facility under Part III.A.5 includes, but is not limited to, those facilities/yards where street sweeping material and/or yard waste are temporary stockpiled, and where solid waste collection vehicles are parked and/or maintained. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p> <table border="1"> <thead> <tr> <th>Name of facility #1:</th><th>Number of Inspections</th><th></th><th></th><th></th></tr> </thead> <tbody> <tr> <td></td><td>0</td><td></td><td></td><td>No Facilities.</td></tr> </tbody> </table>  |                                |                        |                                |          | Name of facility #1:  | Number of Inspections |  |  |                 |  | 0 |  |  | No Facilities.  |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |
| Name of facility #1:  | Number of Inspections   |                                |                        |                                |          |   |                       |  |  |                 |  |   |  |  |                 |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |
|   | 0   |                                |                        | No Facilities.                 |          |   |                       |  |  |                 |  |   |  |  |                 |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |
| Part III.A.6  | Pesticides, Herbicides, and Fertilizer Application  |                                |                        |                                |          |   |                       |  |  |                 |  |   |  |  |                 |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |
|   | <p>Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.</p> <p><i>DEP Note: If "0" is reported in Column C for any of the reporting items, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training / certification was previously provided / obtained, and the names of the personnel and contractors previously trained / certified.</i></p> <table border="1"> <tbody> <tr> <td>PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides</td><td>0</td><td></td><td></td><td>None Performed.</td></tr> <tr> <td>CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides</td><td>0</td><td></td><td></td><td>Not Applicable.</td></tr> <tr> <td>CONTRACTORS: FDACS certified / licensed applicators of fertilizer</td><td>0</td><td></td><td></td><td></td></tr> <tr> <td>PERSONNEL: Green Industry BMP Program training completed</td><td>0</td><td></td><td></td><td></td></tr> <tr> <td>CONTRACTORS: Green Industry BMP Program training completed</td><td>0</td><td></td><td></td><td></td></tr> </tbody> </table> <p>Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then <u>all local governments within the watershed of a nutrient-impaired water body</u> shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. <u>The ordinance shall be adopted within</u></p> |                                |                        |                                |          | PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides | 0                     |  |  | None Performed. | CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides | 0 |  |  | Not Applicable. | CONTRACTORS: FDACS certified / licensed applicators of fertilizer | 0 |  |  |  | PERSONNEL: Green Industry BMP Program training completed | 0 |  |  |  | CONTRACTORS: Green Industry BMP Program training completed | 0 |  |  |  |
| PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides | 0   |                                |                        | None Performed.                |          |   |                       |  |  |                 |  |   |  |  |                 |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |
| CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides  | 0   |                                |                        | Not Applicable.                |          |   |                       |  |  |                 |  |   |  |  |                 |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |
| CONTRACTORS: FDACS certified / licensed applicators of fertilizer   | 0   |                                |                        |                                |          |   |                       |  |  |                 |  |   |  |  |                 |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |
| PERSONNEL: Green Industry BMP Program training completed  | 0   |                                |                        |                                |          |   |                       |  |  |                 |  |   |  |  |                 |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |
| CONTRACTORS: Green Industry BMP Program training completed  | 0   |                                |                        |                                |          |   |                       |  |  |                 |  |   |  |  |                 |   |   |  |  |  |  |   |  |  |  |  |   |  |  |  |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A                                | B  | C   | D                      | E   | F              |
|----------------------------------|--|---|------------------------|---|----------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity  | Number of Activities Performed  | Documentation / Record | Entity Performing the Activity  | Comments       |
|                                  | <p><u>24 months of the date of permit issuance.</u> Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report.</p> <p><i>DEP Note: This provision DOES NOT APPLY to ITID, NPBCID, SIRWCD, and FDOT. For all other permittees, if this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, then please indicate that in Column F, but do not remove this reporting item.</i></p> <p><i>DEP Note: Please provide the title and citation of the ordinance in Column D, and the name of the entity who finalized the ordinance in Column E.</i></p>  |   |                        |   |                |
|                                  | Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance   |   |                        |   | Not Applicable |
|                                  | <p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction.</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: All the permittees may refer to the PBC Joint AR in place of reporting individual items as demonstrated in the row below. The permittees may remove all reporting items except the first reporting item if they include reference to the PBC Joint AR. However, a permittee can choose to also report any outreach activities it performs in addition to the joint effort – in such a case, please keep the reporting items that are applicable.</i></p> <p><i>DEP Note: Indicate under Column E "Entity Performing the Activity" if FYN or IFAS is performing any of the reported public education and outreach activities. In addition, please complete the following line:</i></p> <p style="text-align: center;"><b>FYN PROGRAM FUNDING: Permittee Provides Funding? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount of Funding = \$</b></p> |   |                        |   |                |
|                                  | Public education and outreach program  | The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information. |                        |   |                |
|                                  | Estimated percentage of the population reached by the activities in total  | 25  | Contacts               | Town Manager  |                |
|                                  | Brochures/Flyers/Fact sheets distributed   | 6   | Brochures/Flyers       | PBC Solid Waste Authority & Florida Dept of Environmental Protection. | FY 10/11       |
|                                  | Public displays (e.g., kiosks, storyboards, posters, etc.)   | 1   | Display at Town Hall   | Town Manager  |                |
|                                  | <p>During Year 1 of the permit, develop and implement a written plan for the training of all permittee personnel applicators and contracted applicators to emphasize the stormwater implications of pesticide, herbicide and fertilizer application. Follow up training shall be provided annually. Training to obtain or maintain an FDACS certificate and/or license does not satisfy this requirement. Report the number of permittee personnel applicators and contracted applicators who participated in training on the stormwater implications of pesticide, herbicide and fertilizer application (both in-house and outside training).</p>   |   |                        |   |                |



**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A                                | B   | C                              | D                      | E                              | F   |
|----------------------------------|---|--------------------------------|------------------------|--------------------------------|---|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments  |
|                                  | <b>DEP Note:</b> This permit requirement has been removed from other Phase I MS4 permits that were reissued after the Palm Beach County MS4 permit since recent changes to the FDACS certification / licensing program have allowed it to adequately fulfill this requirement. Therefore, at this time, this permit requirement does not need to be implemented.  |                                |                        |                                |   |
| Part III.A.7.a                   | <b>Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures</b>   |                                |                        |                                |   |
|                                  | Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed.  |                                |                        |                                |   |
|                                  | <b>DEP Note:</b> If applicable, please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E.  |                                |                        |                                |   |
|                                  | <b>ATTACH a report on any amendments to the applicable legal authority</b>  |                                |                        |                                | Not Applicable  |
|                                  | Develop and implement the legal authorities necessary to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. This includes the legal authority to take legal action to eliminate illicit discharges or connections. Perform an assessment of the non-stormwater discharges listed under Part II.A.7.a of this permit, as well as any other non-stormwater discharges, which will be allowed to be discharged to the MS4. Provide copies of the legal authorities that allow the permittee to control illicit discharges into the MS4 and to require compliance with stormwater BMPs in permits, contracts, and orders. |                                |                        |                                |   |
|                                  | <b>DEP Note:</b> Please provide the title of the attachment in Column D and the name of the entity who finalized the attachment in Column E.  |                                |                        |                                |   |
|                                  | <b>Year 1 ONLY: Attach copies of the applicable legal authorities</b>   |                                | Ordinance No. 93-1     | Town                           | Attached  |
| Part III.A.7.c                   | <b>Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal</b>  |                                |                        |                                |   |
|                                  | During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken.  |                                |                        |                                |   |
|                                  | <b>DEP Note:</b> If "0" is reported in Column C for the first reporting item, please include an explanation in Column F for why no proactive inspections were performed. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.   |                                |                        |                                |   |
|                                  | <b>DEP Note:</b> Proactive inspections may include, for example, suspect areas (e.g., industrial areas), commercial businesses (e.g., restaurants, car washes, service stations, laundries / dry cleaners, auto body shops, mobile carpet cleaners) or temporary activities (e.g., special events / fairs / circus) that would not otherwise be inspected during routine inspections and maintenance of the MS4, in association with high risk industrial facilities or construction sites, or in response to citizen or staff reports.   |                                |                        |                                |   |
|                                  | <b>DEP Note:</b> Refer to Part III.A.7.c of the permit for what must be included in the written proactive inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.   |                                |                        |                                |   |
|                                  | <b>Proactive inspections for suspected illicit discharges / connections / dumping</b>   | 52                             | Safety Log             | Town Manager                   | Town Manager/Code Officer inspects the whole town at least once |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A                                | B   | C                              | D                         | E                              | F                            |
|----------------------------------|---|--------------------------------|---------------------------|--------------------------------|------------------------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed | Documentation / Record    | Entity Performing the Activity | Comments                     |
|                                  | Illicit discharges / connections / dumping found during a proactive inspection  | 0                              | Phone Log                 | Town Manager                   | every week.<br>None Received |
|                                  | Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a proactive inspection   | 0                              |                           |                                |                              |
|                                  | Fines issued for illicit discharges / connections / dumping found during a proactive inspection   | 0                              |                           |                                |                              |
|                                  | Year 1 ONLY: Attach the written proactive inspection program plan   |                                | Proactive Inspection Form | Town Manager                   | Attached                     |
|                                  | Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken. |                                |                           |                                |                              |
|                                  | <i>DEP Note: If the number of reports received differs from the number of reactive investigations, please provide an explanation for the discrepancy in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i>  |                                |                           |                                |                              |
|                                  | Reports of suspected illicit connections / discharges / dumping received  | 0                              |                           |                                |                              |
|                                  | Reactive investigations of reports of suspected illicit discharges/connections / dumping  | 0                              |                           |                                |                              |
|                                  | Illicit discharges / connections / dumping found during a reactive investigation  | 0                              |                           |                                |                              |
|                                  | Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a reactive investigation   | 0                              |                           |                                |                              |
|                                  | Fines issued for illicit discharges / connections / dumping found during a reactive investigation   | 0                              |                           |                                |                              |
|                                  | Develop and implement a reactive investigation program to inspect and investigate suspected illicit discharges, including explicit written standard investigative procedures and designation of a single reporting point that maintains reports received from permittee personnel, contractors, citizens, or other entities of suspected illicit discharges/connections/dumping. Provide a description of the reactive investigation program.   |                                |                           |                                |                              |
|                                  | <i>DEP Note: Please provide the title of the attachment in Column D and the name of the entity who finalized the attachment in Column E.</i>  |                                |                           |                                |                              |
|                                  | Year 1 ONLY: Attach a description of the reactive investigation program   |                                | Reactive Inv. Form        | Town Manager                   | Attached                     |
|                                  | During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) and contractors to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Follow-up training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).  |                                |                           |                                |                              |
|                                  | <i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i>  |                                |                           |                                |                              |
|                                  | Initial Training  | Refresher Training             |                           |                                |                              |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A                                | B  | C                              | D                      | E                              | F               |
|----------------------------------|--|--------------------------------|------------------------|--------------------------------|-----------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity  | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments        |
|                                  | Personnel trained  | 0                              | 1                      |                                |                 |
|                                  | Contractors trained  | 0                              | 0                      |                                |                 |
|                                  |  |                                |                        |                                | Not Applicable. |
| Part III.A.7.d                   | <b>Illicit Discharges and Improper Disposal — Spill Prevention and Response</b>  |                                |                        |                                |                 |
|                                  | Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed.  |                                |                        |                                |                 |
|                                  | <i>DEP Note: The permittee may report the number of hazardous material spills separately from the number of non-hazardous material spills, or report one combined number, to more accurately reflect its tracking of these spills.</i>   |                                |                        |                                |                 |
|                                  | Hazardous and non-hazardous material spills responded to   | 0                              | Daily E-Mail           | PBC Fire Rescue                |                 |
|                                  | During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) and contractors on proper spill prevention, containment, and response techniques and procedures. Follow-up training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).   |                                |                        |                                |                 |
|                                  | <i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i>   |                                |                        |                                |                 |
|                                  |  | Initial Training               | Refresher Training     |                                |                 |
|                                  | Personnel trained  | 0                              | 1                      |                                |                 |
|                                  | Contractors trained  | 0                              | 0                      |                                |                 |
|                                  |  |                                |                        |                                | Not Applicable. |
| Part III.A.7.e                   | <b>Illicit Discharges and Improper Disposal — Public Reporting</b>   |                                |                        |                                |                 |
|                                  | During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). |                                |                        |                                |                 |
|                                  | <i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced,</i>  |                                |                        |                                |                 |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A                                | B   | C   | D                      | E                              | F                                 |
|----------------------------------|---|---|------------------------|--------------------------------|-----------------------------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed  | Documentation / Record | Entity Performing the Activity | Comments                          |
|                                  | <p><i>please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: All the co-permittees may refer to the PBC Joint AR in place of reporting individual items as demonstrated in the first line below. The co-permittees may remove all the other reporting items except the first one if they include reference to the PBC Joint AR. However, a permittee can choose to also report any outreach activities it performs in addition to the joint effort – in such a case, please keep the reporting items that are applicable.</i></p>   |   |                        |                                |                                   |
|                                  | Public education and outreach program   | The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information. |                        |                                |                                   |
|                                  | Estimated percentage of the population reached by the activities in total   | 100   | Contacts               | Town Manager                   | 100 Homes were mailed Information |
|                                  | Brochures/Flyers/Fact sheets distributed  | 6   | Brochures              | PBCSWA & FDEP                  | FY Log 10/11                      |
|                                  | Public displays (e.g., kiosks, storyboards, posters, etc.)  | 1   | Display at Town Hall   | Town Manager                   | FY Log 10/11                      |
| Part III.A.7.f                   | <b>Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control</b>   |   |                        |                                |                                   |
|                                  | <p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: All the co-permittees may refer to the PBC Joint AR in place of reporting individual items as demonstrated in the first line below. The co-permittees may remove all the other reporting items if they include reference to the PBC Joint AR. However, a permittee can choose to also report any outreach activities it performs in addition to the joint effort – in such a case, please keep the reporting items that are applicable.</i></p> |   |                        |                                |                                   |
|                                  | Public education and outreach program   | The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information. |                        |                                |                                   |
|                                  | Estimated percentage of the population reached by the activities in total   | 100   | Contacts               | Town Manager                   | 100 Homes were mailed Information |
|                                  | Brochures/Flyers/Fact sheets distributed  | 6   | Brochures              | PBCSWA & FDEP                  | FY Log 10/11                      |
|                                  | Public displays (e.g., kiosks, storyboards, posters, etc.)  | 1   | Display at Town Hall   | Town Manager                   | FY Log 10/11                      |
| Part III.A.7.g                   | <b>Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage</b>  |   |                        |                                |                                   |
|                                  | Annually review (and revise, as needed) and implement the permittee's written procedures to reduce or eliminate sanitary wastewater contamination into the MS4,   |   |                        |                                |                                   |

# SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A                                | B   | C                              | D                      | E                              | F                                      |  |  |  |  |
|----------------------------------|---|--------------------------------|------------------------|--------------------------------|--|--|--|--|--|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments                               |  |  |  |  |
|                                  | <p>including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4. Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction.</p> <p><i>DEP Note: The permittee needs to "customize" this section as it pertains to the type of activities undertaken to reduce or eliminate SSOs and inflow / infiltration into the MS4. The first three reporting items below are examples.</i></p> <p><i>DEP Note: The permittee should contact the appropriate authorities for accurate reporting information, such as the sanitary sewer system operator who is responsible for investigating and eliminating SSOs and the local health department who is responsible for permitting / overseeing septic tank systems.</i></p> <p><i>DEP Note: Report only the SSOs and inflow / infiltration incidents into the MS4.</i></p>  |                                |                        |                                |  |  |  |  |  |
|                                  | Activity to reduce/eliminate SSOs and inflow / infiltration: Repair / lining of sanitary sewer system   | 0                              |                        |                                | All Properties served by septic tanks. |  |  |  |  |
|                                  | Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems removed   | 0                              |                        |                                | None                                   |  |  |  |  |
|                                  | Activity to reduce/eliminate SSOs and inflow / infiltration: Emergency generator added  | 0                              |                        |                                | NA                                     |  |  |  |  |
|                                  | SSO incidents discovered  | 0                              |                        |                                | None                                   |  |  |  |  |
|                                  | SSO incidents resolved  | 0                              |                        |                                | N/A                                    |  |  |  |  |
|                                  | Inflow / infiltration incidents discovered  | 0                              |                        |                                | None                                   |  |  |  |  |
|                                  | Inflow / infiltration incidents resolved  | 0                              |                        |                                | N/A                                    |  |  |  |  |
|                                  | Name of owner of the sanitary sewer system  | Not Applicable                 |                        |                                |  |  |  |  |  |
| Part III.A.8.a                   | <b>Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections</b>  |                                |                        |                                |  |  |  |  |  |
|                                  | <p>Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include:</p> <ul style="list-style-type: none"> <li>• Operating municipal landfills;</li> <li>• Hazardous waste treatment, storage, disposal and recovery facilities;</li> <li>• Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and</li> <li>• Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit.</li> </ul> <p>Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.</p> <p><i>DEP Note: The TRI is updated every spring / summer by the U.S. EPA at <a href="http://www.epa.gov/triexplorer">www.epa.gov/triexplorer</a>. Select "Facility" on the left, chose your Geographic Location, and then select "Generate Report." Please indicate in Column F when (month / year) you last checked EPA's TRI for applicable facilities.</i></p> <p><i>DEP Note: The total number of high risk facilities reported needs to equal the sum of the numbers of the four types of applicable facilities.</i></p> <p>During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facilities to determine compliance with all appropriate aspects</p> |                                |                        |                                |  |  |  |  |  |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A   | B   | C                              | D   | E  | F              |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
|---|---|--------------------------------|---|--|----------------|------------------------------|----------------------|-----------------------|---|--|----------------|--|--|--|--|--|--------------|--|--|--|--|----------------------------|---|--|--|--|--|--|----------------|---|---|--|--|--|--|--|--|-------------------------------|---|--|--|--|--|--|--|---|---|--|--|--|--|--|----------------|---|---|--|--|--|--|--|----------------|---|---|--|--|--|--|--|--|---|---|--|--|--|--|--|----------------|
| Permit Citation/<br>SWMP Element  | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed | Documentation / Record                                  | Entity Performing the Activity                                   | Comments       |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
|   | <p>of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.</p> <p><i>DEP Note: If "0" is reported for the number of inspections conducted and the permittee has one or more high risk facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary</i></p> <table border="1"> <thead> <tr> <th></th><th>Number of Facilities</th><th>Number of Inspections</th><th colspan="2">For violations discovered during a high risk inspection</th><th></th><th></th><th></th></tr> <tr> <th></th><th></th><th></th><th>Fines issued</th><th>Notices of Violation (NOVs) / warning letters / citations issued</th><th></th><th></th><th></th></tr> </thead> <tbody> <tr> <td>Total high risk facilities</td><td>0</td><td></td><td></td><td></td><td></td><td></td><td>No Facilities.</td></tr> <tr> <td>New high risk facilities added to the inventory during the current reporting period</td><td>0</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td>Operating municipal landfills</td><td>0</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td>Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities</td><td>0</td><td></td><td></td><td></td><td></td><td></td><td>No Facilities.</td></tr> <tr> <td>EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities)</td><td>0</td><td></td><td></td><td></td><td></td><td></td><td>No Facilities.</td></tr> <tr> <td>Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c</td><td>0</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td>Other facilities determined as high risk by the permittee (that are <u>not</u> facilities identified through the proactive inspections)</td><td>0</td><td></td><td></td><td></td><td></td><td></td><td>No Facilities.</td></tr> </tbody> </table> |                                |   |  |                |                              | Number of Facilities | Number of Inspections | For violations discovered during a high risk inspection |  |                |  |  |  |  |  | Fines issued | Notices of Violation (NOVs) / warning letters / citations issued |  |  |  | Total high risk facilities | 0 |  |  |  |  |  | No Facilities. | New high risk facilities added to the inventory during the current reporting period | 0 |  |  |  |  |  |  | Operating municipal landfills | 0 |  |  |  |  |  |  | Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities | 0 |  |  |  |  |  | No Facilities. | EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities) | 0 |  |  |  |  |  | No Facilities. | Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c | 0 |  |  |  |  |  |  | Other facilities determined as high risk by the permittee (that are <u>not</u> facilities identified through the proactive inspections) | 0 |  |  |  |  |  | No Facilities. |
|   | Number of Facilities  | Number of Inspections          | For violations discovered during a high risk inspection |  |                |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
|   |   |                                | Fines issued  | Notices of Violation (NOVs) / warning letters / citations issued |                |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
| Total high risk facilities  | 0   |                                |   |  |                |                              | No Facilities.       |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
| New high risk facilities added to the inventory during the current reporting period   | 0   |                                |   |  |                |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
| Operating municipal landfills   | 0   |                                |   |  |                |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
| Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities   | 0   |                                |   |  |                |                              | No Facilities.       |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
| EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities)   | 0   |                                |   |  |                |                              | No Facilities.       |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
| Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c                             | 0   |                                |   |  |                |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
| Other facilities determined as high risk by the permittee (that are <u>not</u> facilities identified through the proactive inspections) | 0   |                                |   |  |                |                              | No Facilities.       |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
| Part III.A.8.b  | <b>Industrial and High-Risk Runoff — Monitoring for High Risk Industries</b>  |                                |   |  |                |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
|   | <p>Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. Report the number of high risk facilities sampled.</p> <table border="1"> <tbody> <tr> <td>High risk facilities sampled</td><td>0</td><td></td><td></td><td></td><td>No Facilities.</td></tr> </tbody> </table>  |                                |   |  |                | High risk facilities sampled | 0                    |                       |   |  | No Facilities. |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
| High risk facilities sampled  | 0   |                                |   |  | No Facilities. |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
| Part III.A.9.a  | <b>Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices</b>   |                                |   |  |                |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |
|   | <p>Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans <u>reviewed for stormwater, erosion, and sedimentation controls</u>, and the number approved.</p>   |                                |   |  |                |                              |                      |                       |   |  |                |  |  |  |  |  |              |  |  |  |  |                            |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |                               |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |                |   |   |  |  |  |  |  |  |   |   |  |  |  |  |  |                |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A                                | B  | C                              | D                      | E                              | F           |
|----------------------------------|--|--------------------------------|------------------------|--------------------------------|-------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity  | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments    |
|                                  | <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</i>   |                                |                        |                                |             |
|                                  | PERMITTEE SITES: Construction site plans reviewed  | 0                              |                        |                                | No Activity |
|                                  | PERMITTEE SITES: Construction site plans approved  | 0                              |                        |                                | N/A         |
|                                  | PRIVATE SITES: Construction site plans reviewed  | 0                              |                        |                                | No Activity |
|                                  | PRIVATE SITES: Construction site plans approved  | 0                              |                        |                                | N/A         |
|                                  | Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.   |                                |                        |                                |             |
|                                  | <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. If the number of applicants notified of ERP or CGP coverage is less than the number of construction site plans reviewed, please provide an explanation for the discrepancy in Column F.</i>   |                                |                        |                                |             |
|                                  | Notified of ERP stormwater permit requirements   | 0                              |                        |                                | None        |
|                                  | Confirmed ERP coverage   | 0                              |                        |                                |             |
|                                  | Notified of CGP stormwater permit requirements   | 0                              |                        |                                |             |
|                                  | Confirmed CGP coverage   | 0                              |                        |                                |             |
|                                  | Develop and implement written procedures for a pre-construction site plan review program that allows the permittee to require construction site planning and review prior to permitting, and require the use of stormwater, erosion, and sedimentation control BMPs during construction to reduce pollutants to the MS4 and receiving waters. Include procedures to notify all new development/ redevelopment permit applicants of the need to obtain all required stormwater permits. Ensure that the ERP and the CGP have been obtained, as applicable, prior to issuing any local grading or clearing permits or approvals. Develop and implement an inspection program for construction sites to verify and maintain compliance with local stormwater ordinances and codes following the requirements specified in Part III.A.9.b below for all other permittees. Provide copies of the legal authorities and a detailed description of the program for: construction site plan review; inspection of active construction sites; and training to certify municipal inspectors in stormwater, sedimentation, and erosion control. |                                |                        |                                |             |
|                                  | <i>DEP Note: Please provide the title of the attachment in Column D and the name of the entity who finalized the attachment in Column E.</i>   |                                |                        |                                |             |
|                                  | Year 1 ONLY: Attach copies of the applicable legal authorities and a description of the program  |                                | Ordinance 93-1         | Town                           | Attached    |
| Part III.A.9.b                   | <b>Construction Site Runoff — Inspection and Enforcement</b>   |                                |                        |                                |             |
|                                  | As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites <u>immediately upon written approval by the Department</u> . Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.  |                                |                        |                                |             |
|                                  | <i>DEP Note: If "0" is reported in Column C for the number of inspections conducted, please provide an explanation in Column F of why no inspections were conducted. If the number of inspections reported is equal to or less than the number of active construction sites, or the percentage inspected is less than 100%, please provide an explanation in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i>  |                                |                        |                                |             |
|                                  | <i>DEP Note: Refer to Part III.A.9.b of the permit for what must be included in the construction site inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</i>  |                                |                        |                                |             |

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

| A                                | B   | C                              | D   | E                                | F        |                   |
|----------------------------------|---|--------------------------------|---|----------------------------------|----------|-------------------|
| Permit Citation/<br>SWMP Element | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed | Documentation / Record                      | Entity Performing the Activity   | Comments |                   |
|                                  | PERMITTEE SITES: Active construction sites  | 0                              |   |                                  | None     |                   |
|                                  | PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs   | 0                              |   |                                  | N/A      |                   |
|                                  | PERMITTEE SITES: Percentage of active construction sites inspected  | 0                              |   |                                  | N/A      |                   |
|                                  | PRIVATE SITES: Active construction sites  | 0                              |   |                                  | None     |                   |
|                                  | PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs   | 0                              |   |                                  | N/A      |                   |
|                                  | PRIVATE SITES: Percentage of active construction sites inspected  | 0                              |   |                                  | N/A      |                   |
|                                  | Notices of Violation (NOVs) / warning letters / citations issued  | 0                              |   |                                  | None     |                   |
|                                  | Stop Work Orders issued   | 0                              |   |                                  | None     |                   |
|                                  | Fines issued  | 0                              |   |                                  | None     |                   |
|                                  | Year 1 ONLY: Attach the written construction site inspection program plan   |                                | Construction Site Inspection Form           | Town Building Official/Inspector | Attached |                   |
| Part III.A.9.c                   | <b>Construction Site Runoff — Site Operator Training</b>  |                                |   |                                  |          |                   |
|                                  | <p>During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by or under contract with the permittee) and private persons involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. All inspectors of construction sites shall be certified through the Florida Stormwater, Erosion, and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Follow-up training shall be provided annually. Report the number and type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private persons trained by the permittee.</p> <p><i>DEP Note: If "0" is reported for any of these reporting items, please include in Column F an explanation of why training was not provided to / obtained by the permittee's staff and private persons during the applicable reporting year.</i></p> <p><i>DEP Note: The permittee should report only the number of staff and private persons (i.e., private construction site operators) trained / certified during the applicable reporting year, and then note in Column F the number of staff and private persons who were previously trained / certified. Private site operator training can include pre-construction meetings.</i></p> |                                |   |                                  |          |                   |
|                                  |   | <b>Certification Training</b>  | <b>Initial Training (non-certification)</b> | <b>Refresher Training</b>        |          |                   |
|                                  | Permittee construction site inspectors  | 1                              | 1   | 1                                |          | Building Official |
|                                  | Permittee construction site plan reviewers  | 1                              | 1   | 1                                |          | Building Official |
|                                  | Permittee construction site operators   | 0                              |   |                                  |          | Contracted out    |
|                                  | Private persons   | 0                              |   |                                  |          | N/A               |



**SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)**

|   |                                  |   |
|---|----------------------------------|---|
| A | Permit Citation/<br>SWMP Element | Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — <b>REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.</b><br><i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i> |
|   | Not Applicable                   | Not Applicable  |
|   |                                  |   |
| B | Permit Citation/<br>SWMP Element | Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)<br><i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>  |
|   | Not Applicable                   | Not Applicable  |
|   |                                  |   |

## CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

| Attached | N/A | Rule / Permit Citation        | Required Attachment   | Attachment Number | Attachment Title                |
|----------|-----|-------------------------------|---|-------------------|---------------------------------|
|          | X   | Part II.F                     | <b>EACH ANNUAL REPORT:</b> If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.   |                   |                                 |
|          | X   | Part III.A.1                  | <b>EACH ANNUAL REPORT:</b> An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.   |                   |                                 |
|          | X   | Part III.A.4                  | <b>EACH ANNUAL REPORT:</b> A list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it did not, if applicable.  |                   |                                 |
| X        |     | Part III.A.7.a                | <b>EACH ANNUAL REPORT:</b> A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.  | 5                 | Reactive Illicit Program        |
| X        |     | Part V.B.9                    | <b>EACH ANNUAL REPORT:</b> Reporting and assessment of monitoring results. <b>[Also addressed in Section III of the Annual Report Form]</b>   | N/A               | Refer To Joint Report           |
| X        |     | Part VI.B.2                   | <b>EACH ANNUAL REPORT:</b> An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, <u>at a minimum</u> , must include responses to the questions listed in the permit. | 1                 | SWMP Effectiveness              |
|          | X   | Part VIII.B.3.e               | <b>EACH ANNUAL REPORT:</b> A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.             |                   |                                 |
|          | X   | Part VIII.B.4.f               | <b>EACH ANNUAL REPORT after approval of the BPCP:</b> The status of the implementation of the Bacterial Pollution Control Plan (BPCP).  |                   |                                 |
| X        |     | Rule 62-624.600(2)(a), F.A.C. | <b>YEAR 1:</b> An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).   | 2                 | Outfall Map                     |
| X        |     | Part III.A.3                  | <b>YEAR 1:</b> If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.   | 3                 | Litter Control Program          |
|          | X   | Part III.A.6                  | <b>YEAR 1 or YEAR 2:</b> A copy of the adopted Florida-friendly Ordinance, if applicable.   |                   |                                 |
| X        |     | Part III.A.7.c                | <b>YEAR 1:</b> A proactive illicit discharge / connection / dumping inspection program plan.  | 4                 | Proactive Illicit Program       |
| X        |     | Part III.A.9.b                | <b>YEAR 1:</b> A construction site inspection program plan. <b>[For approval by DEP]</b>  | 6                 | Construction Inspection program |
|          | X   | Part III.A.2                  | <b>YEAR 2:</b> A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.  |                   |                                 |
|          | X   | Part V.A.2                    | <b>YEAR 3:</b> Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.  |                   |                                 |
|          | X   | Part III.A.2                  | <b>YEAR 4:</b> A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.  |                   |                                 |
|          | X   | Part V.A.3                    | <b>YEAR 4:</b> If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.  |                   |                                 |
|          | X   | Part V.B.3                    | <b>YEAR 4:</b> The monitoring plan (with revisions, if applicable).   |                   |                                 |
|          | X   | Part VII.C                    | <b>YEAR 4:</b> An application to renew the permit.  |                   |                                 |
|          | X   | Part VIII.B.3.d               | <b>YEAR 4:</b> A TMDL Implementation Plan / Supplemental SWMP.  |                   |                                 |

## CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.

| Did not complete review of existing SOP / Plan | Developed new written SOP / Plan | Reviewed & <u>no revision needed</u> to existing SOP / Plan | Reviewed & <u>revised</u> existing SOP / Plan | Permit Citation | Description of Required SOPs / Plans  |
|--|----------------------------------|---|---|-----------------|---|
|  |                                  | X   |   | Part III.A.1    | SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.  |
|  |                                  | X   |   | Part III.A.2    | SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development.   |
|  |                                  | X   |   | Part III.A.3    | SOP for the litter control program.   |
| N/A  | N/A                              | N/A   | N/A   | Part III.A.3    | SOP for the street sweeping program.  |
| N/A  | N/A                              | N/A   | N/A   | Part III.A.3    | SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.  |
| N/A  | N/A                              | N/A   | N/A   | Part III.A.5    | SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.   |
|  |                                  | X   |   | Part III.A.6    | Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer.  |
| N/A  | N/A                              | N/A   | N/A   | Part III.A.6    | <del>Plan for pesticide, herbicide and fertilizer application training</del> <i>DEP Note: A plan is not necessary since the FDACS certification / licensing program adequately fulfills the permit requirement.</i> |
| N/A  | N/A                              | N/A   | N/A   | Part III.A.6    | SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.  |
|  |                                  | X   |   | Part III.A.7.c  | Plan for proactive illicit discharge / connections / dumping inspections.*  |
|  |                                  | X   |   | Part III.A.7.c  | SOP for reactive illicit discharge / connections / dumping investigations.  |
|  |                                  | X   |   | Part III.A.7.c  | Plan for illicit discharge training.  |
|  |                                  | X   |   | Part III.A.7.d  | SOP for spill prevention and response efforts.  |
|  |                                  | X   |   | Part III.A.7.d  | Plan for spill prevention and response training.  |
|  |                                  | X   |   | Part III.A.7.e  | Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.   |
|  |                                  | X   |   | Part III.A.7.f  | Plan for public education and outreach on the proper use and disposal of oils, toxics, and household hazardous waste.   |
|  |                                  | X   |   | Part III.A.7.g  | SOP to reduce / eliminate sanitary wastewater contamination of the MS4.   |
| N/A  | N/A                              | N/A   | N/A   | Part III.A.8    | SOP for inspections of high risk industrial facilities.   |
|  |                                  | X   |   | Part III.A.9.a  | SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.   |
|  |                                  | X   |   | Part III.A.9.b  | Plan for inspections of construction sites.*  |
|  |                                  | X   |   | Part III.A.9.c  | Plan for stormwater, erosion and sedimentation BMPs training.   |

\* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

**CHECKLIST C: ADDITIONAL ATTACHMENTS TO BE SUBMITTED WITH THE YEAR 1 ANNUAL REPORT – NEW PERMITTEES ONLY**

Below is a list of **additional** items required by the permit to be submitted with the Year 1 Annual Report **by the new permittees ONLY: Town of Glen Ridge and Town of Hypoluxo**. Please enter the number and the title of the attachments in the blanks provided.

| Attached | Rule / Permit Citation | Required Attachment  | Attachment Number | Attachment Title                |
|----------|------------------------|--|-------------------|---------------------------------|
| X        | Part III.A.3           | YEAR 1: A description of the litter control program.   | 3                 | Litter Control Program          |
| X        | Part III.A.7.a         | YEAR 1: Copies of the legal authorities that allow the permittee to control illicit discharges into the MS4, and to require compliance with stormwater BMPs in permits, contracts, and orders.   | 4                 | Proactive Illicit Program       |
| X        | Part III.A.7.c         | YEAR 1: A description of the reactive illicit discharge / connection / dumping investigation program.  | 5                 | Reactive Illicit Program        |
| X        | Part III.A.9.a         | YEAR 1: Copies of the legal authorities and a detailed description of the program for: construction site plan review; inspection of active construction sites; and training to certify municipal inspectors in stormwater, sedimentation, and erosion control. | 6                 | Construction Inspection Program |

**REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED SEPARATELY FROM AN ANNUAL REPORT**

| Rule / Permit Citation | Report Title  | Due Date |
|------------------------|---|----------|
| Part VIII.B.3.a        | 6 MONTHS from effective date of permit: TMDL Prioritization Report.                 | 9/2/11   |
| Part VIII.B.3.b        | 12 MONTHS from effective date of permit: TMDL Monitoring and Assessment Plan.       | 3/2/12   |
| Part VIII.B.3.c        | 6 MONTHS from receiving analyses from the lab: TMDL Monitoring Report.              | TBD      |
| Part VIII.B.4          | 30 MONTHS from effective date of permit: A Bacterial Pollution Control Plan (BPCP). | 9/2/13   |

**END OF REVISED TAILORED MS4 AR FORM  
CYCLE 3 PERMIT**

# **The Town of Glen Ridge NPDES Guidance/Reference Document**

The following Permit Compliance Guidance/Reference Document has been compiled to assist the co-permittee in fulfilling the requirements of the NPDES Permit No. FLS000018.

# TABLE OF CONTENTS

## GENERAL

## PROGRAMS

Part III.A.3. Litter Control Program  
Field Inspections/Safety Log

Part III.A.7.a. Illicit Discharges and Improper Disposal Authority  
Inspections, Ordinances and Enforcement Measures

Part III.A.7.c. Reactive Illicit Discharges Program  
Inspections, Enforcement/Reporting Measures

Part III.A.9.a. Construction Sites  
Site Plan Review & Authority  
Inspection and Enforcement  
Inspector Training

## GENERAL

The following individual is responsible for overseeing the NPDES program:

Michelle Suiter (Name)  
Town Manager (Title)  
\_\_\_\_ (Department)  
(561) 697-8868 (Telephone)

The following individual is responsible to prepare the NPDES annual report:

Michelle Suiter (Name)  
Town Manager (Title)  
\_\_\_\_ (Department)  
(561) 697-8868 (Telephone)

Included here are copies of the following:

All relevant inter-local agreements to which we are a party.  
Map of current jurisdictional area.

## Attachment #1

# SWMP Effectiveness For The Town of Glen Ridge

Year 2010-2011 Report

In accordance with Part VI.B.2.:

1. Have stormwater pollutant loadings discharged from the MS4 decreased? Why or why not? Yes they have. The Town entered into an agreement with Palm Beach County that allowed for a dredging and sedimentation removal project to take place in Gem Lake which decreased the pollutants.
2. Which components of the SWMP are working well and are effective in reducing stormwater pollutant loadings? Regular inspections and the Litter Control Program are both working well together to reduce pollutants.
3. Which components of the SWMP are not working well and need to be revised to make them more effective in reducing stormwater pollutant loadings? None.
4. Which components of the SWMP do not contribute to reducing stormwater pollutant loads and could be revised or eliminated, and why? None.
5. Is the monitoring program providing data that can be used to assess the effectiveness of the SWMP in reducing stormwater pollutant loadings, assess the effectiveness of specific BMPs, and determine where stormwater retrofitting projects should be prioritized for implementation? Yes the monitoring is providing good data.



RECEIVED  
OCT 11 2011

NPDES THIRD TERM PERMIT  
INTERLOCAL AGREEMENT

This Interlocal Agreement (the "Agreement") is being entered into by and between NORTHERN PALM BEACH COUNTY IMPROVEMENT DISTRICT, 359 Hiatt Drive, Palm Beach Gardens, Florida 33418 (hereinafter referred to as the "Lead Permittee"), and TOWN OF GLEN RIDGE (hereinafter referred to as "the Co-Permittee").

WITNESSETH:

WHEREAS, the United States Environmental Protection Agency (hereinafter referred to as "EPA") on the 9th day of December, 1996, issued its National Pollutant Discharge Elimination System ("NPDES") Permit No. FLS000018 (with it and all such subsequent permits being hereinafter referred to as the "MS4 NPDES Permit") to approximately forty (40) governmental entities designated as the Palm Beach County-Municipal Separate Storm Sewer System ("MS4") Permittees (hereinafter referred to jointly as the "Permittees"); and

WHEREAS, EPA has since delegated its regulatory and enforcement authority relating to the MS4 NPDES Permit to the Florida Department of Environmental Protection ("FDEP"); and

WHEREAS, Section 403.0885, Florida Statutes, established the federally approved state NPDES Program; and

WHEREAS, FDEP Rule 62-4.052, F.A.C., implemented an annual regulatory program and also set fees to effect the legislative intent that FDEP's costs for administering the NPDES Permit be borne by the regulated entities; and

WHEREAS, at or before the expiration of each MS4 NPDES Permit, the Permittees must file a re-application to FDEP for renewal of the MS4 NPDES Permit for a subsequent term; and

WHEREAS, the MS4 NPDES Permits granted by FDEP to the Permittees contain separate obligations and responsibilities for each individual Permittee, as well as obligations and responsibilities that may be performed jointly by the Permittees; and

WHEREAS, due to the number of Permittees and the tasks that must be performed pursuant to each MS4 NPDES Permit, it would be more economically and administratively feasible to allocate duties, responsibilities, and costs associated with the MS4 NPDES Permits pursuant to individual interlocal agreements between each Co-Permittee and the Lead Permittee; and

WHEREAS, the Permittees previously established a 7-member Steering Committee comprised of 2 representatives of large municipalities, 2 representatives of smaller municipalities, 1 representative of special districts, 1 representative from Palm Beach County, and the Lead Permittee, which Committee will continue to coordinate the joint activities required under the MS4 NPDES

Permit, including but not limited to recommending to the Lead Permittee retention of necessary consultants to execute each MS4 NPDES Permit; and

WHEREAS, the parties hereto are authorized pursuant to Chapter 163, Part I, Florida Statutes, as amended, to enter into this Agreement and do hereby adopt, ratify and confirm the provisions and incorporation herein of Subparagraph (9), Section 163.01, Florida Statutes.

NOW, THEREFORE, in accordance with Chapter 163, Part I, Florida Statutes, as amended, the undersigned parties, for and in consideration of the mutual benefits set forth herein, do hereby enter into this Agreement and represent, covenant, and agree with each other as follows:

## SECTION ONE REPRESENTATIONS

1.01. Recitals. The recitals and representations as set forth hereinabove are true and correct to the best of the knowledge of the parties and are incorporated herein by this reference.

## SECTION TWO DESIGNATION OF PARTIES

2.01. Lead Permittee. Northern Palm Beach County Improvement District is hereby designated as the Lead Permittee for the purposes of this Agreement and each MS4 NPDES Permit.

2.02. Co-Permittee. The Town of Glen Ridge is hereby designated as a Co-Permittee for the purposes of this Agreement and each MS4 NPDES Permit.

## SECTION THREE TERM OF AGREEMENT

3.01. Agreement Term. The term of this Agreement begins as of the date it is signed by the last of the parties, and shall continue from year to year, subject to the annual Funding Year (as hereinafter defined) renewal process set forth in following Section 3.03, unless otherwise terminated in accordance with other provisions of this Agreement. The parties to this Agreement shall undertake a mutual review of this Agreement during the final year of the term of each Permit.

3.02. Funding Year. The term "Funding Year" is defined as a fiscal year beginning on October 1 and ending on September 30.

3.03. Renewal. This Agreement shall be automatically renewed as of the beginning date of each Funding Year and continue in full force and effect from Funding Year to Funding Year, unless: (i) a party to this Agreement provides written notice of non-renewal to the other party at least thirty (30) days prior to the end of the then-current Funding Year, or (ii) the Agreement has been previously terminated as provided herein.

SECTION FOUR  
SCOPE OF WORK AND ALLOCATION OF DUTIES AND OBLIGATIONS

4.01. Allocation of Duties and Obligations

(i) The Lead Permittee shall be responsible for those duties and obligations which are specifically identified and delineated in Exhibit "A" which is attached hereto and incorporated herein (the "Lead Permittee Services"). The Lead Permittee Services may be revised from time to time as required by the MS4 NPDES Permit. Any such revisions shall be agreed to in writing by the Co-Permittee and incorporated into Exhibit "A" and made a part of this Agreement. All revisions to Exhibit "A" shall be attached sequentially to the original Agreement so that all modifications to the Lead Permittee Services that occur over time may be determined.

(ii) The Co-Permittee shall be responsible for such other duties and obligations which are specifically identified as being its individual responsibility in the MS4 NPDES Permit.

4.02. Modifications to MS4 NPDES Permit

In accordance with Section 403.067, Florida Statutes, NPDES permits must be consistent with the requirements of adopted TMDLs. A MS4 NPDES Permit may be reopened and revised during its term to adjust effluent limitations or monitoring requirements should future adopted TMDL, water quality studies, FDEP-approved changes in water quality standards, or other information show a need for a different limitation or monitoring requirement. It is understood and agreed that any other changes, modifications, revisions, or additions to the terms of the MS4 NPDES Permit made subsequent to the Effective Date of this Agreement are expressly excluded from and not a subject of this Agreement unless and until incorporated herein by written agreement of the parties.

SECTION FIVE  
BUDGET AND FUNDING

5.01. Administrative Procedures. The procedures to be followed by the Lead Permittee regarding the collection, management and disbursement of the Co-Permittee payments are set forth in a resolution titled "Resolution of the Board of Supervisors of Northern Palm Beach County Improvement District Approving the NPDES Steering Committee Administrative Procedures for Collection, Management and Disbursement of NPDES Interlocal Agreement Funds" (the "Resolution), which was adopted by the Lead Permittee, a copy of which is attached hereto as Exhibit "B."

Section 2 of the Resolution incorporates by reference the "NPDES Steering Committee Administrative Procedures for Collection, Management and Disbursement of NPDES Interlocal Agreement Funds" (the "Procedures") which are incorporated into this Agreement and are to be followed by the parties to this Agreement.

The Resolution and the Procedures may be amended from time to time upon the approval of the NPDES Steering Committee and the Lead Permittee. However, the Co-Permittee shall be given a minimum of 60 days advance written notice of any proposed amendments to the Resolution or the Procedures, and shall be afforded the opportunity to offer comments to the Lead Permittee and/or the NPDES Steering Committee prior to any action being taken on said proposed amendments. Any amendment that is incorporated into this Agreement shall also be agreed to in writing by the Co-Permittee.

5.02. Annual Budget. Since this Agreement is anticipated to be renewed for a number of Funding Years, the parties acknowledge that it is not in their respective best interests to project the potential costs the Lead Permittee may be required to incur for future Funding Years in order to carry out the Lead Permittee Services. Therefore, the parties agree to arrive at a mutually acceptable payment amount on a per Funding Year basis in order to more accurately calculate the amount that will be required to be paid by the Co-Permittee to the Lead Permittee for the provision of Lead Permittee Services during each Funding Year.

5.03. Prior Funding. The parties agree that any surplus funds previously paid by the Co-Permittee to the Lead Permittee pursuant to any prior interlocal agreement it has entered into with the Lead Permittee involving a MS4 NPDES Permit shall be applied to and used for the provision of Lead Permittee Services during the next Funding Year period.

5.04. First Funding Year Payment. In addition to the surplus funds referenced in Section 5.03 above, the parties agree that for the upcoming 2011/2012 Funding Year, the Co-Permittee has paid the Lead Permittee the sum of ONE HUNDRED NINE AND NO/100 (\$109.00) DOLLARS, which sum represents payment of both the Lead Permittee's Services for the upcoming Funding Year of this Agreement and the ten percent (10%) Reserve Fund Contingency required pursuant to Section 5.05.

5.05. Reserve Contingency. The parties acknowledge that each Funding Year payment will include a ten percent (10%) reserve fund contingency (the "Reserve Fund Contingency") for unexpected additional costs and expenses incurred in the preparation and implementation of a MS4 NPDES Permit.

5.06. Current Funding. The parties believe that the funding specified in above Section 5.04 will be sufficient to satisfy the current MS4 NPDES Permit requirements for the 2011/2012 Fiscal Year unless unexpected additional costs and expenses of the nature described in following Section 6.03 are incurred.

5.07. Future Funding Year Payments. The parties: (i) acknowledge that on or before January 31, 2011, the Lead Permittee provided a budget to the Steering Committee of the amount the Permittees will each be requested to pay during the next Funding Year, and (ii) agree that all subsequent Funding Year budget estimates will be provided on or about January 31st of each following year. The Lead Permittee and Co-Permittee shall have until July 31<sup>st</sup> of each year to arrive at a mutually acceptable dollar amount to be paid by the Co-Permittee to the Lead Permittee for the immediately upcoming Funding Year, which shall be paid pursuant to Section Six of this

Agreement. If the parties cannot agree upon a mutually acceptable dollar amount by the aforementioned deadline, this Agreement shall be deemed terminated unless otherwise agreed to in writing by and between the parties.

5.08. Final Funding Year of a MS4 NPDES Permit Term. It is assumed that during the last Funding Year of the term of each MS4 NPDES Permit, the Permittees and FDEP will commence to negotiate the provisions of the next MS4 NPDES Permit. As a result, allocation of the Scope of Services that are required to be provided hereunder may be modified. Due to this uncertainty, each party's duties and obligations hereunder, together with the funding process for provision of Lead Permittee Services, will be reexamined during the last Funding Year of the term of each MS4 NPDES Permit.

5.09. Separate Co-Permittee Expenses. In addition to the payments required to be paid by the Co-Permittee to the Lead Permittee pursuant to Sections 5.03 through 5.07, the Co-Permittee shall be responsible for all other costs and expenses relating to its individual duties and obligations under a MS4 NPDES Permit, including, but not limited to: (1) all costs of the Co-Permittee's preparation and submittal of such of its own individual annual report(s) that may be separately required by a MS4 NPDES Permit, (2) costs of all monitoring that may be the Co-Permittee's individual responsibility, (3) costs of gathering, compiling, coordinating, and submitting all necessary data that may be individually required of the Co-Permittee by a MS4 NPDES Permit, and (4) all other costs of carrying out any other individual responsibility of the Co-Permittee according to the requirements of a MS4 NPDES Permit.

## SECTION SIX PAYMENT PROCEDURE

The Co-Permittee agrees to pay each of its Funding Year payments as follows:

6.01. First Funding Year. The First Funding Year payment for the current MS4 NPDES Permit Term will be paid in either a single lump sum payment on or before November 15, 2011 or in twelve (12) equal monthly installments commencing on October 15, 2011, and thereafter on the 15th day of each subsequent month during the First Funding Year (such payment dates being hereinafter referred to as "Payment Due Date(s)"). In addition, an alternative payment schedule allowing for quarterly payments, pursuant to the Procedures found herein may be utilized by the Co-Permittee, unless and until such time as the Procedures are amended to eliminate said alternate payment schedule. The initial Funding Year for all future MS4 NPDES Permits shall be referred as the First Funding Year.

6.02. Subsequent Funding Year Payments. Once a Funding Year payment amount has been agreed upon, the Co-Permittee may, at its option, pay the entire agreed-upon amount in a single lump sum on or before November 15 of that particular Funding Year, or in twelve (12) equal monthly installments commencing on October 15th of that Funding Year and thereafter on the 15th day of each subsequent month during that Funding Year (such payment dates also being hereinafter referred to as "Payment Due Date(s)"). In addition, an alternative payment schedule allowing for quarterly payments, pursuant to the Procedures found herein may be utilized by the Co-Permittee, unless and

until such time as the Procedures are amended to eliminate said alternate payment schedule.

6.03. Additional Costs. Since it is possible that following the parties' agreement as to a particular Funding Year's payment amount, unexpected additional costs and expenses may arise which will need to be paid in order for the Lead Permittee to carry out its Lead Permittee Services for that Funding Year, the parties agree as follows:

(i) If the Lead Permittee determines that unexpected additional costs and expenses must be incurred in order for it to timely provide its Lead Permittee Services, the Lead Permittee shall promptly notify the Co-Permittee, in writing, of the nature and estimated amount of the Co-Permittee's allocable share of these unexpected additional costs and expenses, as well as the Lead Permittee's intent to draw down funds from the Co-Permittee's Reserve Fund Contingency in order to pay said Co-Permittee's allocable share of the unfunded and unexpected additional costs and expenses.

(ii) If the Co-Permittee's allocable share of the unexpected additional costs and expenses exceeds the amount held in the Co-Permittee's Reserve Fund Contingency account, the Lead Permittee shall address the need for such excess amount in the above subparagraph (i) notice to the Co-Permittee. The Lead Permittee and Co-Permittee shall then attempt to negotiate a payment procedure for the unfunded and unexpected additional costs and expenses.

(iii) If the Lead Permittee and Co-Permittee agree as to the need and amount of the unfunded and unexpected additional costs and expenses, their agreement shall be reduced to writing. The agreed upon unfunded and unexpected additional costs and expenses shall be paid either by a lump sum payment within thirty (30) days of their agreement in writing or divided by the remaining months of that particular Funding Year and paid to the Lead Permittee in equal monthly installments for the remainder of the subject Funding Year.

(iv) If the Lead Permittee and Co-Permittee are not able to timely agree as to the need and/or amount of the unfunded and unexpected additional costs and expenses, the Lead Permittee may suspend or terminate this Agreement, at its sole discretion, following the provision of thirty (30) days prior written notice to the Co-Permittee.

6.04. Failure to Pay. Unless otherwise agreed to in writing by and between the parties hereto, if a Funding Year payment or agreed upon unfunded and unexpected additional costs and expenses payment is not timely paid within thirty (30) days of a Payment Due Date, the duties and obligations assumed by the Lead Permittee under the terms of this Agreement may be suspended and/or terminated by the Lead Permittee, at its sole discretion, following the provision of thirty (30) days prior written notice to the Co-Permittee unless cured by the Co-Permittee by payment in full of the omitted payment within said thirty (30) day notice time period.

## SECTION SEVEN OPTION TO TERMINATE

7.01. Termination. Either party to this Agreement shall have the right to terminate this

Agreement at will and without cause, provided that the party wishing to terminate the Agreement must provide thirty (30) days prior written notice to the other party of said terminating party's decision to terminate this Agreement. Said termination shall not be effective until said thirty (30) day prior notice period has elapsed (the "Termination Date"). In addition to the aforementioned termination rights, the Agreement may be terminated as provided in Sections 5.07, 6.03(iv), and 6.04.

7.02. Effect of Termination. In the event of termination of this Agreement by the Co-Permittee, the Co-Permittee shall thereupon be individually and solely responsible for all requirements of the applicable MS4 NPDES Permit which are designated therein as the individual responsibility of said Co-Permittee. Thereafter, the Lead Permittee and other Permittees shall not be responsible for said terminating Co-Permittee's individual obligations under the applicable MS4 NPDES Permit.

7.03. Costs and Expenses. Irrespective of which party elects to terminate this Agreement or in the event of a failure to pay by the Co-Permittee to the Lead Permittee the amounts due under and pursuant to the terms of this Agreement, the parties agree that any costs and expenses previously incurred or obligated to be paid by the Lead Permittee as of the Termination Date shall still be due and owing and the right to collect said amount(s) shall survive termination of this Agreement.

7.04. Refunds. The parties acknowledge that the Lead Permittee anticipates entering into contracts with one or more consultants or contractors for the provision of services required in order for the Lead Permittee to provide some or all of its Lead Permittee Services. Since the Co-Permittee's payments under this Agreement represent only a portion of what the Lead Permittee will have to pay its consultants and contractors for their services, the Co-Permittee will not be entitled to receive a refund from the Lead Permittee for any monies that the Co-Permittee has previously paid pursuant to this Agreement unless the Lead Permittee is able to obtain a reduction in its contractual obligations with its consultants or contractors as a result of the termination of this Agreement. In that event, the Lead Permittee shall be obligated to reimburse the Co-Permittee for its allocable share of the amount of such reduction in costs and expenses.

7.05. Documentation and Data. In the event this Agreement is cancelled or terminated, all documentation and data previously collected by the Lead Permittee in accordance with its duties and obligations as assumed herein, shall be made available to the Co-Permittee.

## SECTION EIGHT ENFORCEMENT, VIOLATIONS, AND/OR DEFAULT

8.01. Enforcement. The designation herein of the Lead Permittee is not intended nor shall it be construed as authorizing, granting or permitting the Lead Permittee to accept or assume any powers of enforcement of the applicable MS4 NPDES Permit as to the other party.

8.02. Violations. Neither party to this Agreement shall be deemed to have assumed any liability for any negligent or wrongful acts or omissions of the other party, and in no event shall any of the provisions of this Agreement be construed as a waiver by either party of its sovereign

immunity rights or of the liability limits established in Section 768.28, Florida Statutes.

8.03. Dispute Resolution Process. Any dispute or conflict between the parties that arises from any of the terms or conditions of this Agreement, including any exhibits thereto, shall be presented in writing by the complaining party to the other party. The parties' representatives shall then meet to discuss the disputed issues and attempt in good faith to resolve the dispute or conflict prior to either party initiating the intergovernmental conflict resolution process per Ch. 164, F.S., or litigation or any other formal dispute resolution process.

## SECTION NINE MISCELLANEOUS PROVISIONS

9.01. Notices. All notices, requests, consents and other communications required or permitted under this Agreement shall be in writing and shall be (as elected by the person giving such notice) hand delivered by prepaid express overnight courier or messenger service, telecommunicated (including telex, facsimile, telegraphic, or electronic mail (e-mail) communication) with confirmation of receipt, or mailed by registered or certified mail (postage prepaid), return receipt requested, to the following addresses:

As to Lead Permittee:           Northern Palm Beach County Improvement District  
359 Hiatt Drive  
Palm Beach Gardens, Florida 33418  
Attn: Executive Director  
Phone: (561) 624-7830  
Fax: (561) 624-7839

With a copy to:                 Betsy S. Burden, Esq.  
Caldwell Pacetti Edwards Schoech & Viator LLP  
One Clearlake Centre  
250 South Australian Avenue, Suite 600  
West Palm Beach, Florida 33401  
Phone: (561) 655-0620  
Fax: (561) 655-3775

As to Co-Permittee:           Town of Glen Ridge  
1501 Glen Road  
Glen Ridge, FL 33406  
Attn: Mayor Alice McLane  
Phone: (561) 697-8868  
Fax: (561) 697-1755

9.02. Entire Agreement. This Agreement represents the entire understanding and agreement between the parties with respect to the subject matter hereof.

9.03. Construction. The preparation of this Agreement is considered a joint effort of the



parties and accordingly this Agreement shall not be construed more severely against one of the parties than the other.

9.04. Discrimination. The Lead Permittee and the Co-Permittee agree that no person shall on the grounds of race, color, sex, national origin, disability, religion, ancestry, marital status or sexual orientation be excluded from the benefits of or be subjected to any form of discrimination under any activity carried out by the performance of this Agreement.

9.05. Binding Effect. All of the terms and provisions of this Agreement, whether so expressed or not, shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, successors, and permitted assigns.

9.06. Assignability. The responsibility for carrying out any task assumed by a party to this Agreement, but not the obligation to pay, may be assigned by the party upon receipt of written approval from the other party, which approval shall not be unreasonably withheld.

9.07. Severability. If any part of this Agreement is contrary to, prohibited by or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibited or invalid, but the remainder hereof shall not be invalidated thereby and shall be given full force and effect so far as possible, unless the prohibited or invalid provision reduces the payment obligations of the Co-Permittee, in which event this Agreement may be thereupon terminated by the Lead Permittee.

9.08. Governing Law and Venue. This Agreement and all transactions contemplated by this Agreement shall be governed by, and construed and enforced in accordance with, the internal laws of the State of Florida without regard to any contrary conflicts of laws principle. Venue of all proceedings in connection herewith shall be exclusively in the Fifteenth Judicial Circuit in and for Palm Beach County, Florida, and each party hereby waives whatever their respective rights may have been in the selection of venue.

9.09. Headings. The headings contained in this Agreement are for convenience of reference only, and shall not limit or otherwise affect in any way the meaning or interpretation of this Agreement.

9.10. Remedies. The failure of any party to insist on a strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights or remedies that the party may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.

9.11. NPDES Permit. If there is any inconsistency between the terms of this Agreement and the applicable MS4 NPDES Permit, then the applicable MS4 NPDES Permit shall preempt, supersede, and control the provisions of this Agreement.

9.12. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same

instrument.

9.13. Clerk of Court. A copy of this Agreement shall be filed with the Clerk of the Circuit Court of the Fifteenth Judicial Circuit, in and for Palm Beach County, Florida.

9.14. Termination of Prior Agreements. All previous interlocal agreements entered into between the parties to this Agreement regarding the application or execution of a MS4 NPDES Permit shall terminate as of the Effective Date of this Agreement.

9.15. Effective Date. This Agreement shall be effective as of the date it is filed with the Clerk of the Circuit Court of the Fifteenth Judicial Circuit, in and for Palm Beach County, Florida.

(Balance of Page Intentionally Left Blank.)

IN WITNESS WHEREOF, the parties have set their hand and seals the day and year hereafter written.

EXECUTED by Lead Permittee this 22<sup>ND</sup> day of JUNE, 2011.

ATTEST:

NORTHERN PALM BEACH COUNTY  
IMPROVEMENT DISTRICT

By: [Signature]  
Secretary

By: [Signature]  
Print: Ronald M. Ash, President  
Title: NPBCID Board of Supervisors

[DISTRICT SEAL]

EXECUTED by Co-Permittee this 1<sup>st</sup> day of June, 2011.

ATTEST:

TOWN OF GLEN RIDGE

By: [Signature]  
Town Clerk

By: [Signature]  
Print: Alice M. Lane  
Title: MAYOR

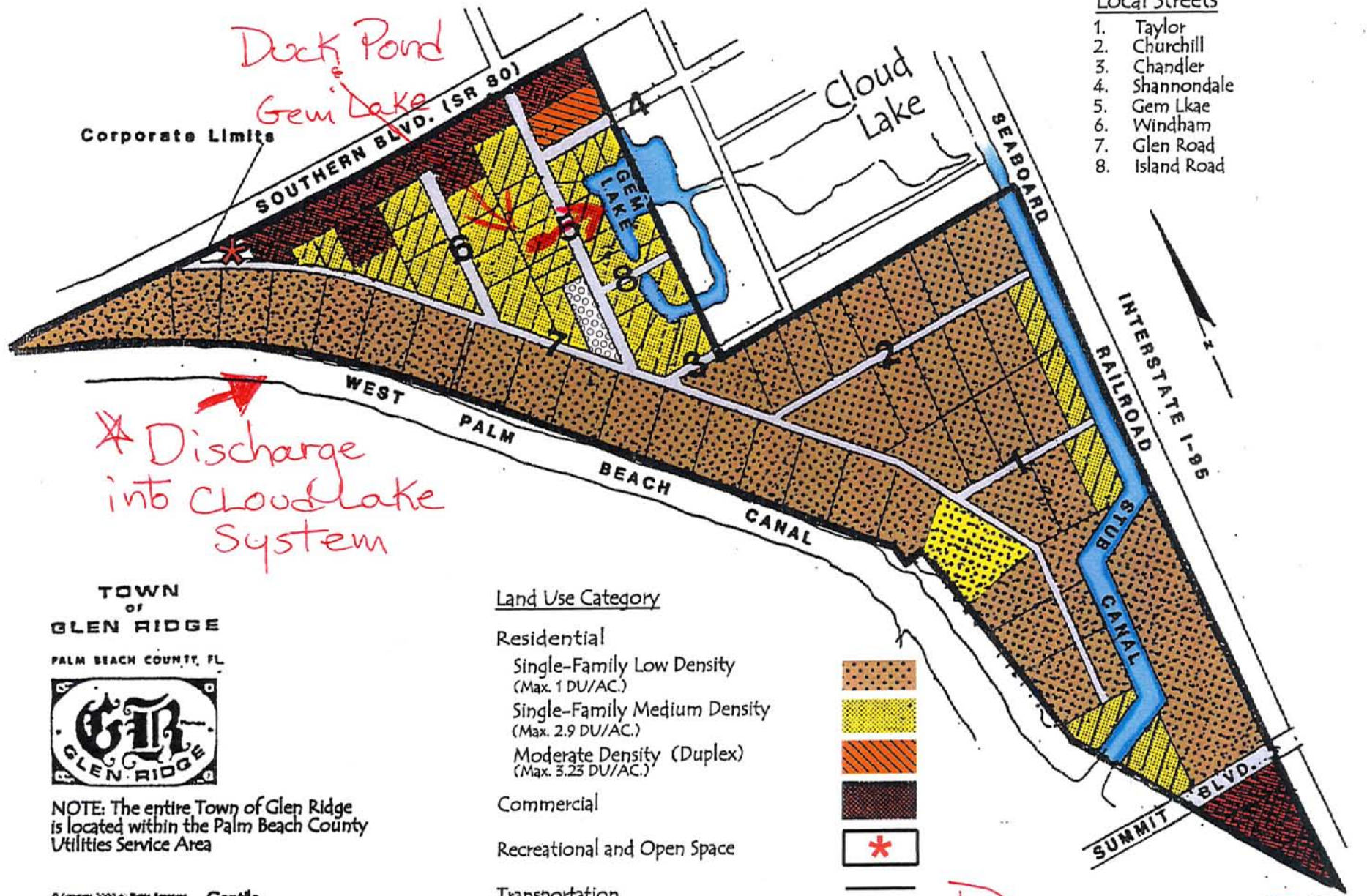
[SEAL]

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

By: [Signature]

# OUTFALL MAP

Attachment #2



In the Town of Glen Ridge the property owners are responsible for litter and trash removal in the swale areas. The town has no sidewalks, gutters or underground facilities. The town does not have street sweeping equipment nor does it contract it out. As part of an overall safety program the Town Manager performs a safety check of all of the streets/rights-of-way/swales and detention pond for trash/litter and keeps a log of all findings along with any needed correction measures.

Included here are copies of the following:

- Monthly Safety Inspection Log
- Quarterly Swale/Ditch Inspection Log

# PARK/STREETS

SAFETY INSPECTION - MONTH OF: October 2011

| Playground                          | Action Taken | Date |                                     |   |
|-------------------------------------|--------------|------|-------------------------------------|---|
| Playground Surface                  |              |      | Climbers                            |   |
| ✓ footings exposed                  |              |      | bolts/nuts missing/loose            | ✓ |
| ✓ ground covering, tripping hazards |              |      | equipment unstable                  | ✓ |
| ✓ erosion under equipment           |              |      | rails and/or rungs move             | ✓ |
|                                     |              |      | metals need painting                | ✓ |
| Swings                              |              |      |                                     |   |
| ✓ worn or broken chain              |              |      | Slides                              |   |
| ✓ open or worn S-hooks              |              |      | loose or missing bolts              | ✓ |
| ✓ swing seats broken                |              |      | protruding bolts                    | ✓ |
| ✓ swing hanger rusted               |              |      | bedway not smooth                   | ✓ |
| ✓ swing frame rusted                |              |      | platform guardrails loose or broken | ✓ |
| ✓ swing frame unstable              |              |      | surface at slide exit worn away     | ✓ |
| ✓ exposed bolts                     |              |      | steps broken or missing             | ✓ |
| ✓ loose or missing bolts            |              |      | handrails broken/missing            | ✓ |
|                                     |              |      | equipment unstable                  | ✓ |
| Miscellaneous                       |              |      | foreign objects in bedway           | ✓ |
| ✓ Dock Pond                         |              |      |                                     |   |
| ✓ Swales                            |              |      | Streets                             |   |
|                                     |              |      | fire hydrants                       | ✓ |
|                                     |              |      | speed bumps                         | ✓ |
|                                     |              |      | pavement                            | ✓ |
|                                     |              |      |                                     |   |

Inspected by:

Michelle Suto

Date:

10/27/2011

PARK/STREETS

SAFETY INSPECTION - MONTH OF: September 2011

| Playground                          | Action Taken | Date |                                     |   |
|-------------------------------------|--------------|------|-------------------------------------|---|
| ✓ Playground Surface                |              |      | Climbers                            | ✓ |
| ✓ footings exposed                  |              |      | bolts/nuts missing/loose            | ✓ |
| ✓ ground covering, tripping hazards |              |      | equipment unstable                  | ✓ |
| ✓ erosion under equipment           |              |      | rails and/or rungs move             | ✓ |
|                                     |              |      | metals need painting                | ✓ |
| Swings                              |              |      |                                     |   |
| ✓ worn or broken chain              |              |      | Slides                              |   |
| ✓ open or worn S-hooks              |              |      | loose or missing bolts              | ✓ |
| ✓ swing seats broken                |              |      | protruding bolts                    | ✓ |
| ✓ swing hanger rusted               |              |      | bedway not smooth                   | ✓ |
| ✓ swing frame rusted                |              |      | platform guardrails loose or broken | ✓ |
| ✓ swing frame unstable              |              |      | surface at slide exit worn away     | ✓ |
| ✓ exposed bolts                     |              |      | steps broken or missing             | ✓ |
| ✓ loose or missing bolts            |              |      | handrails broken/missing            | ✓ |
|                                     |              |      | equipment unstable                  | ✓ |
| Miscellaneous                       |              |      | foreign objects in bedway           | ✓ |
| ✓ Dock Pond                         |              |      |                                     |   |
| ✓ Swales                            |              |      | Streets                             |   |
|                                     |              |      | fire hydrants                       | ✓ |
|                                     |              |      | speed bumps                         | ✓ |
|                                     |              |      | pavement                            | ✓ |

Inspected by:

Mike Chubb

Date:

9/29/11

PARK/STREETS

SAFETY INSPECTION - MONTH OF:

August 2011

| Playground                          | Action Taken | Date |                                     |   |
|-------------------------------------|--------------|------|-------------------------------------|---|
| Playground Surface                  |              |      | Climbers                            |   |
| ✓ footings exposed                  |              |      | bolts/nuts missing/loose            | ✓ |
| ✓ ground covering, tripping hazards |              |      | equipment unstable                  | ✓ |
| ✓ erosion under equipment           |              |      | rails and/or rungs move             | ✓ |
|                                     |              |      | metals need painting                | ✓ |
| Swings                              |              |      |                                     |   |
| ✓ worn or broken chain              |              |      | Slides                              |   |
| ✓ open or worn S-hooks              |              |      | loose or missing bolts              | ✓ |
| ✓ swing seats broken                |              |      | protruding bolts                    | ✓ |
| ✓ swing hanger rusted               |              |      | bedway not smooth                   | ✓ |
| ✓ swing frame rusted                |              |      | platform guardrails loose or broken | ✓ |
| ✓ swing frame unstable              |              |      | surface at slide exit worn away     | ✓ |
| ✓ exposed bolts                     |              |      | steps broken or missing             | ✓ |
| ✓ loose or missing bolts            |              |      | handrails broken/missing            | ✓ |
|                                     |              |      | equipment unstable                  | ✓ |
| Miscellaneous                       |              |      | foreign objects in bedway           | ✓ |
| ✓ Duck Pond                         |              |      |                                     |   |
| ✓ Swales                            |              |      | Streets                             |   |
|                                     |              |      | fire hydrants                       | ✓ |
|                                     |              |      | speed bumps                         | ✓ |
|                                     |              |      | pavement                            | ✓ |

Inspected by:

W. Duke L. L. L.

Date:

8/31/2011



PARK/STREETS

SAFETY INSPECTION - MONTH OF:

July 2011

| Playground                          | Action Taken | Date |                                       |
|-------------------------------------|--------------|------|---------------------------------------|
| Playground Surface                  |              |      | Climbers                              |
| ✓ footings exposed                  |              |      | bolts/nuts missing/loose ✓            |
| ✓ ground covering, tripping hazards |              |      | equipment unstable ✓                  |
| ✓ erosion under equipment           |              |      | rails and/or rungs move ✓             |
|                                     |              |      | metals need painting ✓                |
| Swings                              |              |      | Slides                                |
| ✓ worn or broken chain              |              |      |                                       |
| ✓ open or worn S-hooks              |              |      | loose or missing bolts ✓              |
| ✓ swing seats broken                |              |      | protruding bolts ✓                    |
| ✓ swing hanger rusted               |              |      | bedway not smooth ✓                   |
| ✓ swing frame rusted                |              |      | platform guardrails loose or broken ✓ |
| ✓ swing frame unstable              |              |      | surface at slide exit worn away ✓     |
| ✓ exposed bolts                     |              |      | steps broken or missing ✓             |
| ✓ loose or missing bolts            |              |      | handrails broken/missing ✓            |
|                                     |              |      | equipment unstable ✓                  |
| Miscellaneous                       |              |      | foreign objects in bedway ✓           |
| ✓ Duck Pond                         |              |      |                                       |
| ✓ Swales                            |              |      | Streets                               |
|                                     |              |      | fire hydrants ✓                       |
|                                     |              |      | speed bumps ✓                         |
|                                     |              |      | pavement ✓                            |

Inspected by:

*Michael S. L.*

Date:

7/28/11

PARK/STREETS

SAFETY INSPECTION - MONTH OF: June 2011

| Playground                          | Action Taken | Date |                                     |   |
|-------------------------------------|--------------|------|-------------------------------------|---|
| Playground Surface                  |              |      | Climbers                            |   |
| ✓ footings exposed                  |              |      | bolts/nuts missing/loose            | ✓ |
| ✓ ground covering, tripping hazards |              |      | equipment unstable                  | ✓ |
| ✓ erosion under equipment           |              |      | rails and/or rungs move             | ✓ |
|                                     |              |      | metals need painting                | ✓ |
| Swings                              |              |      |                                     |   |
| ✓ worn or broken chain              |              |      | Slides                              |   |
| ✓ open or worn S-hooks              |              |      | loose or missing bolts              | ✓ |
| ✓ swing seats broken                |              |      | protruding bolts                    | ✓ |
| ✓ swing hanger rusted               |              |      | bedway not smooth                   | ✓ |
| ✓ swing frame rusted                |              |      | platform guardrails loose or broken | ✓ |
| ✓ swing frame unstable              |              |      | surface at slide exit worn away     | ✓ |
| ✓ exposed bolts                     |              |      | steps broken or missing             | ✓ |
| ✓ loose or missing bolts            |              |      | handrails broken/missing            | ✓ |
|                                     |              |      | equipment unstable                  | ✓ |
| Miscellaneous                       |              |      | foreign objects in bedway           | ✓ |
| ✓ Duck Pond                         |              |      |                                     |   |
| ✓ Swales                            |              |      | Streets                             |   |
|                                     |              |      | fire hydrants                       | ✓ |
|                                     |              |      | speed bumps                         | ✓ |
|                                     |              |      | pavement                            | ✓ |
|                                     |              |      |                                     |   |

Inspected by: Michelle Sente

Date: 6/30/2011

## PARK/STREETS

SAFETY INSPECTION - MONTH OF:

May 2011

| Playground                          | Action Taken | Date |                                       |
|-------------------------------------|--------------|------|---------------------------------------|
| Playground Surface                  |              |      | Climbers                              |
| ✓ footings exposed                  |              |      | bolts/nuts missing/loose ✓            |
| ✓ ground covering, tripping hazards |              |      | equipment unstable ✓                  |
| ✓ erosion under equipment           |              |      | rails and/or rungs move ✓             |
|                                     |              |      | metals need painting ✓                |
| Swings                              |              |      |                                       |
| ✓ worn or broken chain              |              |      | Slides                                |
| ✓ open or worn S-hooks              |              |      | loose or missing bolts ✓              |
| ✓ swing seats broken                |              |      | protruding bolts ✓                    |
| ✓ swing hanger rusted               |              |      | bedway not smooth ✓                   |
| ✓ swing fram rusted                 |              |      | platform guardrails loose or broken ✓ |
| ✓ swing fram unstable               |              |      | surface at slide exit worn away ✓     |
| ✓ exposed bolts                     |              |      | steps broken or missing ✓             |
| ✓ loose or missing bolts            |              |      | handrails broken/missing ✓            |
|                                     |              |      | equipment unstable ✓                  |
| Miscellaneous                       |              |      | foreign objects in bedway ✓           |
| ✓ Duck Pond                         |              |      |                                       |
| ✓ Swales                            |              |      | Streets                               |
|                                     |              |      | fire hydrants ✓                       |
|                                     |              |      | speed bumps ✓                         |
|                                     |              |      | pavement ✓                            |

Inspected by:

Michelle Suter

Date:

5/20/2011

## PARK/STREETS

SAFETY INSPECTION - MONTH OF:

April 2011

| Playground                          | Action Taken | Date |                                     |   |
|-------------------------------------|--------------|------|-------------------------------------|---|
| ✓ Playground Surface                |              |      | Climbers                            |   |
| ✓ footings exposed                  |              |      | bolts/nuts missing/loose            | ✓ |
| ✓ ground covering, tripping hazards |              |      | equipment unstable                  | ✓ |
| ✓ erosion under equipment           |              |      | rails and/or rungs move             | ✓ |
|                                     |              |      | metals need painting                | ✓ |
| Swings                              |              |      |                                     |   |
| ✓ worn or broken chain              |              |      | Slides                              |   |
| ✓ open or worn S-hooks              |              |      | loose or missing bolts              | ✓ |
| ✓ swing seats broken                |              |      | protruding bolts                    | ✓ |
| ✓ swing hanger rusted               |              |      | bedway not smooth                   | ✓ |
| ✓ swing frame rusted                |              |      | platform guardrails loose or broken | ✓ |
| ✓ swing frame unstable              |              |      | surface at slide exit worn away     | ✓ |
| ✓ exposed bolts                     |              |      | steps broken or missing             | ✓ |
| ✓ loose or missing bolts            |              |      | handrails broken/missing            | ✓ |
|                                     |              |      | equipment unstable                  | ✓ |
| Miscellaneous                       |              |      | foreign objects in bedway           | ✓ |
| ✓ Duck Pond                         |              |      |                                     |   |
| ✓ Swales                            |              |      | Streets                             |   |
|                                     |              |      | fire hydrants                       | ✓ |
|                                     |              |      | speed bumps                         | ✓ |
|                                     |              |      | pavement                            | ✓ |
|                                     |              |      |                                     |   |

Inspected by:

Date:

Michelle Sute  
4/28/2011

PARK/STREETS

SAFETY INSPECTION - MONTH OF: March 20 11

| Playground                          | Action Taken | Date |                                       |
|-------------------------------------|--------------|------|---------------------------------------|
| ✓ Playground Surface                |              |      | Climbers                              |
| ✓ footings exposed                  |              |      | bolts/nuts missing/loose ✓            |
| ✓ ground covering, tripping hazards |              |      | equipment unstable ✓                  |
| ✓ erosion under equipment           |              |      | rails and/or rungs move ✓             |
|                                     |              |      | metals need painting ✓                |
| Swings                              |              |      |                                       |
| ✓ worn or broken chain              |              |      | Slides                                |
| ✓ open or worn S-hooks              |              |      | loose or missing bolts ✓              |
| ✓ swing seats broken                |              |      | protruding bolts ✓                    |
| ✓ swing hanger rusted               |              |      | bedway not smooth ✓                   |
| ✓ swing frame rusted                |              |      | platform guardrails loose or broken ✓ |
| ✓ swing frame unstable              |              |      | surface at slide exit worn away ✓     |
| ✓ exposed bolts                     |              |      | steps broken or missing ✓             |
| ✓ loose or missing bolts            |              |      | handrails broken/missing ✓            |
|                                     |              |      | equipment unstable ✓                  |
| Miscellaneous                       |              |      | foreign objects in bedway ✓           |
| ✓ Dock Pond                         |              |      |                                       |
| ✓ Swales                            |              |      | Streets                               |
|                                     |              |      | fire hydrants ✓                       |
|                                     |              |      | speed bumps ✓                         |
|                                     |              |      | pavement ✓                            |
|                                     |              |      |                                       |

Inspected by:

Michelle Sente

Date:

3/31/2011

PARK/STREETS

SAFETY INSPECTION - MONTH OF: February 2011

| Playground                          | Action Taken | Date |   |                                     |
|-------------------------------------|--------------|------|---|-------------------------------------|
| ✓ Playground Surface                |              |      |   | Climbers                            |
| ✓ footings exposed                  |              |      | ✓ | bolts/nuts missing/loose            |
| ✓ ground covering, tripping hazards |              |      | ✓ | equipment unstable                  |
| ✓ erosion under equipment           |              |      | ✓ | rails and/or rungs move             |
|                                     |              |      | ✓ | metals need painting                |
| Swings                              |              |      |   |                                     |
| ✓ worn or broken chain              |              |      |   | Slides                              |
| ✓ open or worn S-hooks              |              |      | ✓ | loose or missing bolts              |
| ✓ swing seats broken                |              |      | ✓ | protruding bolts                    |
| ✓ swing hanger rusted               |              |      | ✓ | bedway not smooth                   |
| ✓ swing frame rusted                |              |      | ✓ | platform guardrails loose or broken |
| ✓ swing frame unstable              |              |      | ✓ | surface at slide exit worn away     |
| ✓ exposed bolts                     |              |      | ✓ | steps broken or missing             |
| ✓ loose or missing bolts            |              |      | ✓ | handrails broken/missing            |
|                                     |              |      | ✓ | equipment unstable                  |
| Miscellaneous                       |              |      | ✓ | foreign objects in bedway           |
| ✓ Dock Pond                         |              |      |   |                                     |
| ✓ Swales                            |              |      |   | Streets                             |
|                                     |              |      | ✓ | fire hydrants                       |
|                                     |              |      | ✓ | speed bumps                         |
|                                     |              |      | ✓ | pavement                            |
|                                     |              |      | X | street sign missing                 |

Replaced sign  
4/20/11  
m.s

Inspected by:

Michael L. Lile

Date:

2/27/11

PARK/STREETS

SAFETY INSPECTION - MONTH OF: January 2011

| Playground                          | Action Taken | Date |                                       |  |
|-------------------------------------|--------------|------|---------------------------------------|--|
| ✓ Playground Surface                |              |      | ✓ Climbers                            |  |
| ✓ footings exposed                  |              |      | ✓ bolts/nuts missing/loose            |  |
| ✓ ground covering, tripping hazards |              |      | ✓ equipment unstable                  |  |
| ✓ erosion under equipment           |              |      | ✓ rails and/or rungs move             |  |
|                                     |              |      | ✓ metals need painting                |  |
| Swings                              |              |      |                                       |  |
| ✓ worn or broken chain              |              |      | Slides                                |  |
| ✓ open or worn S-hooks              |              |      | ✓ loose or missing bolts              |  |
| ✓ swing seats broken                |              |      | ✓ protruding bolts                    |  |
| ✓ swing hanger rusted               |              |      | ✓ bedway not smooth                   |  |
| ✓ swing frame rusted                |              |      | ✓ platform guardrails loose or broken |  |
| ✓ swing frame unstable              |              |      | ✓ surface at slide exit worn away     |  |
| ✓ exposed bolts                     |              |      | ✓ steps broken or missing             |  |
| ✓ loose or missing bolts            |              |      | ✓ handrails broken/missing            |  |
|                                     |              |      | ✓ equipment unstable                  |  |
| Miscellaneous                       |              |      | ✓ foreign objects in bedway           |  |
| ✓ Duck Pond                         |              |      | Streets                               |  |
| ✓ Sidewalks                         |              |      | ✓ Fire Hydrants                       |  |
|                                     |              |      | ✓ Speed Bumps                         |  |
|                                     |              |      | ✓ Pavement                            |  |

Inspected by: Michelle Snelter

Date: 1/27/11

PARK/STREETS

SAFETY INSPECTION - MONTH OF: December 2010

| Playground                          | Action Taken | Date |                                     |  |
|-------------------------------------|--------------|------|-------------------------------------|--|
| ✓ Playground Surface                |              |      | Climbers                            |  |
| ✓ footings exposed                  |              |      | bolts/nuts missing/loose            |  |
| ✓ ground covering, tripping hazards |              |      | equipment unstable                  |  |
| ✓ erosion under equipment           |              |      | rails and/or rungs move             |  |
|                                     |              |      | metals need painting                |  |
| Swings                              |              |      |                                     |  |
| ✓ worn or broken chain              |              |      | Slides                              |  |
| ✓ open or worn S-hooks              |              |      | loose or missing bolts              |  |
| ✓ swing seats broken                |              |      | protruding bolts                    |  |
| ✓ swing hanger rusted               |              |      | bedway not smooth                   |  |
| ✓ swing frame rusted                |              |      | platform guardrails loose or broken |  |
| ✓ swing frame unstable              |              |      | surface at slide exit worn away     |  |
| ✓ exposed bolts                     |              |      | steps broken or missing             |  |
| ✓ loose or missing bolts            |              |      | handrails broken/missing            |  |
|                                     |              |      | equipment unstable                  |  |
| Miscellaneous                       |              |      | foreign objects in bedway           |  |
| 1 new fence post                    |              |      |                                     |  |
| Snapped (we are                     |              |      | Streets                             |  |
| not fixing at this                  |              |      | fire hydrants                       |  |
| time.) ✓                            |              |      | speed bumps                         |  |
| ✓ Duck Pond                         |              |      | pavement                            |  |
| ✓ Swales                            |              |      |                                     |  |

Inspected by:

Michelle Suter

Date:

12/30/10



PARK/STREETS

SAFETY INSPECTION - MONTH OF: November 2010

| Playground                          | Action Taken | Date |                                     |   |
|-------------------------------------|--------------|------|-------------------------------------|---|
| ✓ Playground Surface                |              |      | Climbers                            |   |
| ✓ footings exposed                  |              |      | bolts/nuts missing/loose            | ✓ |
| ✓ ground covering, tripping hazards |              |      | equipment unstable                  | ✓ |
| ✓ erosion under equipment           |              |      | rails and/or rungs move             | ✓ |
|                                     |              |      | metals need painting                | ✓ |
| Swings                              |              |      |                                     |   |
| ✓ worn or broken chain              |              |      | Slides                              |   |
| ✓ open or worn S-hooks              |              |      | loose or missing bolts              | ✓ |
| ✓ swing seats broken                |              |      | protruding bolts                    | ✓ |
| ✓ swing hanger rusted               |              |      | bedway not smooth                   | ✓ |
| ✓ swing frame rusted                |              |      | platform guardrails loose or broken | ✓ |
| ✓ swing frame unstable              |              |      | surface at slide exit worn away     | ✓ |
| ✓ exposed bolts                     |              |      | steps broken or missing             | ✓ |
| ✓ loose or missing bolts            |              |      | handrails broken/missing            | ✓ |
|                                     |              |      | equipment unstable                  | ✓ |
| Miscellaneous                       |              |      | foreign objects in bedway           | ✓ |
| 1 new fence post                    |              |      |                                     |   |
| snapped (we are                     |              |      | Streets                             |   |
| not fixing at this                  |              |      |                                     |   |
| time)                               |              |      |                                     |   |
| ✓ Duck Pond                         |              |      |                                     |   |
| ✓ Swales                            |              |      |                                     |   |

Inspected by: Charles Seila

Date: 11/30/10

PARK/STREETS

SAFETY INSPECTION - MONTH OF: October 2010

| Playground                          | Action Taken | Date    |                                       |
|-------------------------------------|--------------|---------|---------------------------------------|
| ✓ Playground Surface                |              |         | Climbers                              |
| ✓ footings exposed                  |              |         | bolts/nuts missing/loose ✓            |
| ✓ ground covering, tripping hazards |              |         | equipment unstable ✓                  |
| ✓ erosion under equipment           |              |         | rails and/or rungs move ✓             |
|                                     |              |         | metals need painting ✓                |
| Swings                              |              |         | Safety Shield / Replaced 10/4/10      |
| ✓ worn or broken chain              |              |         | Slides                                |
| ✓ open or worn S-hooks              |              |         | loose or missing bolts ✓              |
| ✓ swing seats broken                |              |         | protruding bolts ✓                    |
| ✓ swing hanger rusted               |              |         | bedway not smooth ✓                   |
| ✓ swing frame rusted                |              |         | platform guardrails loose or broken ✓ |
| ✓ swing frame unstable              |              |         | surface at slide exit worn away ✓     |
| ✓ exposed bolts                     |              |         | steps broken or missing ✓             |
| ✓ loose or missing bolts            |              |         | handrails broken/missing ✓            |
|                                     |              |         | equipment unstable ✓                  |
| Miscellaneous                       |              |         | foreign objects in bedway ✓           |
| ✓ Fence Top rail                    | Replaced     | 10/4/10 |                                       |
| Safety Posts installed              |              |         | Streets                               |
|                                     |              |         | Street Sign @                         |
| ✓ Duck Pond                         |              |         | corner of Glen                        |
| ✓ Swales                            |              |         | and Windham                           |
|                                     |              |         | Leaning                               |

Inspected by:

Michelle Sute

Date:

10/31/10

Town of Glen Ridge

"Swale/Ditch Inspections Quarterly"

FY 10/11

| Street           | Dates          | Inspected By   | Debris, Illicits/Other | Action Needed |
|------------------|----------------|----------------|------------------------|---------------|
| Gem Lake         | 10/1/10        | Michelle Suter | None                   | None          |
|                  | 2/1/11         | "              | " "                    | " "           |
|                  | 4/1/11         | "              | " "                    | " "           |
|                  | 8/1/11         | "              | " "                    | " "           |
| Glen Road        | Not Applicable |                |                        |               |
| Shannondale Road | Not Applicable |                |                        |               |
| Chandler Road    | Not Applicable |                |                        |               |
| Windham Road     | Not Applicable |                |                        |               |
| Churchill Road   | Not Applicable |                |                        |               |
| Taylor Road      | Not Applicable |                |                        |               |

Part III.A.7.a. ILLICIT DISCHARGES AND IMPROPER  
DISPOSAL AUTHORITY

Attachment #4

Inspections, Ordinances and Enforcement Measures

The Town's Code of Ordinance includes Appendix A-Zoning Ordinance, Article XVI. Stormwater Management. This is written to include prohibition of illicit discharges and illegal dumping. It further provides the Town with the authority to inspect for illicit connections and illegal dumping and conduct monitoring as deemed necessary. The ordinance further provides that enforcement action may be taken including the issuance of notices of violation, the filing of court actions and/or referral of the matter to the local code enforcement magistrate.

The Town's inspection program for illicit discharges and illegal dumping is carried out in conjunction with the safety inspections on streets/rights-of-way/swales and detention pond, etc....

Included here is a copy of the following:

Storm Water Ordinance  
Proactive Illicit Discharge/Illegal Connection Inspection Form

ORDINANCE NO. 93-1

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF GLEN RIDGE, FLORIDA, AMENDING CHAPTER 5, BUILDING AND BUILDING REGULATIONS, OF THE CODE OF ORDINANCES, TOWN OF GLEN RIDGE, FLORIDA, TO ADD A NEW SECTION 127. STORMWATER CONTROL; BY CREATING A NEW SECTION 127.1. TITLE, PURPOSE AND DEFINITIONS; BY CREATING A NEW SECTION 127.2. PURPOSE AND INTENT; BY CREATING A NEW SECTION 127.3. DEFINITIONS; BY CREATING A NEW SECTION 127.4. ILLICIT DISCHARGES; BY CREATING A NEW SECTION 127.5. SPILLS AND DUMPING; BY CREATING A NEW SECTION 127.6. ENFORCEMENT; BY CREATING A NEW SECTION 127.7. INSPECTIONS AND MONITORING; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the federal Clean Water Act (33 U.S.C. 1252, et seq.) as implemented by regulations of the U.S. Environmental Protection agency adopted November 16, 1990 (40 CFR Part 122), makes necessary the adoption of local ordinance provisions relating to the Stormwater System; and

WHEREAS, the Town of Glen Ridge is seeking to comply with all provisions of federal and state law; and

WHEREAS, the Town Council has conducted legally noticed public hearings and has provided all interested parties an opportunity to be heard on these ordinance provisions.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF GLEN RIDGE, FLORIDA, THAT:

Section 1: Chapter 5. BUILDING AND BUILDING REGULATIONS, of the Code of Ordinances, Town of Glen Ridge, Florida, is hereby amended by creating a new Section 127. Stormwater Control, as follows:

SECTION 127. STORMWATER CONTROL

Sec. 127.1. TITLE, PURPOSE AND DEFINITIONS:

This ordinance shall be known as the Town of Glen Ridge Stormwater Control Ordinance, and may be so cited.

93  
1

benefits and privileges of the services available under County Ordinance No. 94-10, and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF GLEN RIDGE, FLORIDA, as follows:

SECTION 1: REQUEST AND AUTHORIZATION

The Town Council of the Town of Glen Ridge, Florida, hereby consents and authorizes Palm Beach County to undertake the water and/or sewer improvement project(s), including the nature of the improvement(s) and the location thereof, as set forth on Exhibit "B", should the property owners of the Town of Glen Ridge authorize said improvements. The Town Council further consents to the Palm Beach County Water Utilities Department being the service provider of said project(s). In the accomplishment of the project(s), the Town shall render no financial or technical assistance.

SECTION 2: INCLUSION IN THE CODE

The provisions of this Ordinance may become and be made a part of the Code of Ordinances of the Town of Glen Ridge, Florida. The Sections of this Ordinance may be renumbered or relettered to accomplish such, and the word "ordinance" may be changed to "section," "chapter," article," or any other appropriate word.

SECTION 3: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

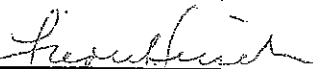
SECTION 4: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.


SECTION 5: This ordinance shall take effect immediately upon passage.

FIRST READING this 5<sup>th</sup> day of July, 1995.

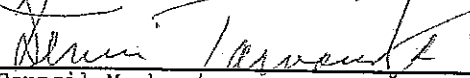
SECOND READING and FINAL PASSAGE this 16<sup>th</sup> day of September 1995.

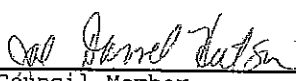
TOWN OF GLEN RIDGE, FLORIDA

  
MAYOR


  
Council Member

  
Council Member

  
Council Member

  
Council Member

ATTEST:

  
TOWN CLERK

Sec. 127.2. Purpose and Intent:

The purpose of this ordinance is to promote the health, safety and general welfare of the inhabitants of the Town of Glen Ridge. This ordinance is intended to comply with federal and state law and regulations regarding water quality.

Sec. 127.3. Definitions:

(a) Authorized Official: any employee or agent of the Town authorized by the Town Council to administer or enforce the provisions of this ordinance.

(b) Discharge: any direct or indirect entry of any solid, liquid or gaseous matter.

(c) Person: any natural individual, corporation, partnership, institution or other entity.

(d) Stormwater: Any stormwater run-off, and surface run-off and drainage.

(e) Stormwater System: the system of conveyances used for collecting, storing, and transporting Stormwater owned by the Town but not including any facilities intended to be used in accordance with applicable law for collecting and transporting sanitary or other wastewater.

Sec. 127.4. Illicit Discharges.

A. General Prohibitions.

Except as set forth under Section 127.6 of this ordinance or as in accordance with a a valid NPDES permit, any Discharge to the Stormwater System that is not composed entirely of Stormwater is prohibited.

B. Specific Prohibitions.

Any Discharge to the Stormwater System containing any sewage, industrial waste or other waste materials, or containing any materials in violation of federal, state, county, municipal, or other laws, rules, regulations, orders or permits is prohibited.

C. Authorized Exceptions.

Unless the Mayor, or his designee, determines that it is not properly managed or otherwise is not acceptable, the following Discharges are exempt from the general prohibition set forth under Section 127.4(A) of this ordinance:

1. flows from fire fighting;
2. water line flushing and other contributions from potable water sources;
3. landscape irrigation and lawn watering;
4. irrigation water;



5. diverted stream flows;
6. rising groundwaters;
7. direct infiltration to the Stormwater System;
8. uncontaminated pumped groundwater;
9. foundation and footing drains;
10. water from crawl space pumps;
11. air conditioning condensation;
12. springs;
13. individual residential car washings;
14. flows from riparian habitats and wetlands; and
15. dechlorinated swimming pool contributions.

D. Illicit Connections.

No Person may maintain, use or establish any direct or indirect connection to the Stormwater system that results in any Discharge in violation of this Ordinance. This prohibition is retroactive and applies to connections made in the past, regardless of whether made under a permit, or other authorization, or whether permissible under laws or practices applicable or prevailing at the time the connection was made.

E. Administrative Order.

The Mayor, or his designee, may issue an order to any Person to immediately cease any Discharge, or any connection to the Stormwater System, determined by the Mayor, or his designee, to be in violation of any provision of this Ordinance, or in violation of any regulation or permit issued hereunder.

Sec. 127.5. Spills and Dumping.

A. General Prohibitions.

Except as set forth under Section 127.6(C) of this Ordinance or as in accordance with a valid NPDES permit, any Discharge to the Stormwater System that is not composed entirely of Stormwater is prohibited.

B. Specific Prohibitions.

Any Discharge to the Stormwater System containing any sewage, industrial waste or other waste materials, or containing any materials in violation of federal, state, county, municipal, or other laws, rules, regulations, orders or permits, is prohibited.

C. Notification of Spills.

As soon as any Person has knowledge of any Discharge to the Stormwater System in violation of this Ordinance, such Person shall immediately notify the Mayor or Town Clerk by telephone and if such Person is directly or indirectly responsible for such Discharge, then such Person shall also take immediate action to ensure the containment and clean up of such Discharge and shall confirm such

telephone notification in writing to the Mayor within three calendar days.

D. Administrative Order.

The Mayor, or his designee, may issue an order to any Person to immediately cease any Discharge, or connection to the Stormwater System, determined by the Mayor, or his designee, to be in violation of any provision of this Article, or in violation of any regulation or permit issued hereunder.

Sec. 127.6. Enforcement.

A. Injunctive Relief.

Any violation of any provision of this Ordinance, or of any regulation or order issued hereunder, shall be subject to injunctive relief if necessary to protect the public health, safety or general welfare.

B. Continuing Violation.

A Person shall be deemed guilty of a separate violation for each and every day during any continuing violation of any provision of this Ordinance, or of any regulation or permit issued hereunder.

C. Enforcement Actions.

The Mayor, or his designee, may take all actions necessary, including the issuance of notices of violation, the filing of court actions and/or referral of the matter to the Town code enforcement Board to require and enforce compliance with the provisions of this ordinance and with any regulation or permit issued hereunder.

Sec. 127.7. Inspections and Monitoring.

A. Authority for Inspections.

Whenever necessary to make an inspection to enforce any of the provisions of this Ordinance, or regulation or permit issued hereunder, or whenever an Authorized Official has reasonable cause to believe there exists any condition constituting a violation of any of the provisions of this Ordinance, or regulation or permit issued hereunder, any Authorized Official may enter any property, building or facility at any reasonable time to inspect the same or to perform any duty related to enforcement of the provisions of this ordinance or any regulations or permits issued hereunder; provided that:

(1) if such property, building or facility is occupied, such Authorized Official shall first present proper credentials and request permission to enter, and

(2) if such property, building or

facility is unoccupied, such Authorized Official shall make a reasonable effort to locate the owner or other person having charge or control of the property, building or facility, and shall request permission to enter. Any request for permission to enter made hereunder shall state that the owner or person in control has the right to refuse entry, and that in such event that entry is refused, the Authorized Official may enter to make inspection only upon issuance of a search warrant by a duly authorized Magistrate or Judge. If the owner or person in control refuses permission to enter after such request has been made, the Authorized Official is hereby authorized to seek assistance from any court of competent jurisdiction in obtaining entry. Routine or area-wide inspection shall be based upon such reasonable selection processes as may be necessary to carry out the purposes of this Article, including but not limited to random sampling and sampling in areas with evidence of stormwater contamination, non-stormwater discharges, or similar factors.

**B. Authority for Monitoring and Sampling.**

Any authorized Official may establish on any property such devices as are necessary to conduct sampling or metering of Discharges to the Stormwater System. During any inspections made to enforce the provisions of this Article, or regulations or permits issued hereunder, any Authorized Official may take any samples deemed necessary.

**C. Requirements for Monitoring.**

The Mayor, or his designee, may require any Person engaging in any activity or owning any property, building or facility to undertake such reasonable monitoring of any Discharge(s) to the Stormwater System and to furnish periodic reports.

SECTION 2: Each and every other provision of Chapter 5. BUILDINGS AND BUILDING REGULATIONS, of the Code of Ordinances of the Town of Glen Ridge shall remain in full force and effect as previously enacted.

SECTION 3: Specific authority is hereby granted to codify and incorporate this ordinance into the existing Code of Ordinances of the Town of Glen Ridge.

SECTION 4: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

SECTION 5: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or

word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

SECTION 6: This ordinance shall take effect immediately upon passage.

FIRST READING this 7<sup>th</sup> day of May, 1993.

SECOND READING and FINAL PASSAGE this 1<sup>st</sup> day of September, 1993.

TOWN OF GLEN RIDGE, FLORIDA

Lindbergh  
MAYOR

Joseph Macy  
Council Member

Cherry Chavari  
Council Member

Kenneth Tarnowski  
Council Member

Jan Lester  
Council Member

ATTEST:

Anna Medana  
TOWN CLERK

Proactive Illicit Discharge/Illegal Connection Inspection Form

Date of Inspection: \_\_\_\_\_

Address of Facility OR General Description of Area Inspected: \_\_\_\_\_

Identification of MS4 component that could receive discharge from this site/area: \_\_\_\_\_

If Facility inspection, does type of business require an MSGP? Yes\_\_\_ No\_\_\_

If yes, does this facility have one? Yes\_\_\_ No\_\_\_

Findings:

Evidence of illicit connections to storm sewer? Yes\_\_\_ No\_\_\_

Evidence of dumping/spills to storm sewer? Yes\_\_\_ No\_\_\_

Evidence of wash water going to storm sewer? Yes\_\_\_ No\_\_\_

Storage tanks leaking or improperly contained? Yes\_\_\_ No\_\_\_

Stockpiles/debris piles uncontained? Yes\_\_\_ No\_\_\_

If "yes," to any above, describe:

---

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Type of Enforcement Action Taken: \_\_\_\_\_

Date to verify elimination: \_\_\_\_\_

Date of Referral to FDEP of facility that may require MSGP: \_\_\_\_\_

Part III.A.7.c. REACTIVE ILLICIT DISCHARGES PROGRAM

Attachment #5

Inspections, Enforcement/Reporting Measures

The Town maintains a phone line for citizens to report any suspected illicit discharge or illegal dumping. The phone number is (561) 697-8868 and is publicized in town mailings. A log is kept of the citizen complaints.

The Town has standardized investigation procedures to assist in determining the source of a suspected illicit discharge or illegal dumping. The Town periodically trains staff to recognize conditions that may indicate the presence of an illicit discharge.

Included here are copies of the following:

Reactive Investigation of Reported Illicit Discharge/Illegal Connection/Illegal Dumping  
Reporting Form

Reactive Investigation of Reported Illicit Discharge/Illegal Connection/Illegal Dumping

Date suspected illicit was reported: \_\_\_\_\_

Date of investigation: \_\_\_\_\_

MS4 potential Receiving system: \_\_\_\_\_

If not within MS4, date and to whom referral made: \_\_\_\_\_

Verification of problem: \_\_\_\_\_

Type of discharge/connection/dumping: \_\_\_\_\_

Determined Source: \_\_\_\_\_

Type of enforcement action taken: \_\_\_\_\_

Date to verify elimination: \_\_\_\_\_

Date of Referral to FDEP of facility that may require MSGP: \_\_\_\_\_



## Part III.A.9.a. CONSTRUCTION SITES

Attachment # 6

### Site Plan Review and Authority

The Town of Glen Ridge is 98% built out but in the event of a site plan being introduced it is under the authority of The Town Council to approve a site plan per the Town Code of Ordinance.

Once a site plan is accepted the applicant would file all necessary permit applications with the Building Official. The Town of Glen Ridge contracts this work out to Walter F. Brown, CFM.

### Inspections and Enforcement

The Town Building Official/Inspector is responsible for all building inspections and any necessary enforcement.

### Inspector Training

The Town Building Official/Inspector is responsible for his own training and required certifications.

Included here are copies of the following:

- Site Plan Authority Ordinance
- Construction Site Inspection Checklist
- Building Official's Floodplain Manager Certification

Glen Ridge, Florida, Code of Ordinances >> PART II - CODE OF ORDINANCES >> APPENDIX A - ZONING ORDINANCE >> ARTICLE IX. - SITE PLAN REVIEW >>

**ARTICLE IX. - SITE PLAN REVIEW**

Sec. 9.1. - Site plan review.

**Sec. 9.1. - Site plan review.**

- 9.1.1. *Site plan review required; intent.* No construction or clearing of land may begin in any district where site plan review is required prior to approval of a site plan by the Glen Ridge town council. The intent of this review shall be to ascertain that the proposed new development is in conformity with the comprehensive plan and is not detrimental to the neighboring land use; and that an efficient pedestrian and vehicular traffic system including proper means of ingress and egress to the streets, adequate provision for public services including, but not limited to, access for police, fire and solid waste collection are provided for.
- 9.1.2. *Site plan requirements.* Each application for site plan review shall include:
- (1) Dimensions and orientation of the parcel;
  - (2) Location of buildings and structures, both existing and proposed;
  - (3) Location of off-street parking and loading facilities;
  - (4) Location and dimensions of present and proposed street and highway dedications required to handle the traffic generated by the proposed uses;
  - (5) Location of points of entry and exit for motor vehicles and internal circulation pattern, together with location of all curb cuts;
  - (6) Location of walls and fences and the indication of their height and the materials of their construction;
  - (7) Indication of exterior lighting standards and devices adequate to eliminate possible hazards and disturbances to the public and adjacent properties;
  - (8) Landscaping plan;
  - (9) Indication of the heights of buildings and structures;
  - (10) Indication of the proposed use of the buildings shown on the site plan;
  - (11) Utility plans, including drainage;
  - (12) Placement and sizes of all signs;
  - (13) Refuse service areas;
  - (14) Such other engineering and technical data as may be required by the town council, acting as the local planning agency;
  - (15) Where an attachment or minor addition to an existing building or structure is proposed, the site plan shall indicate any relationship of such proposal to the existing development.
- 9.1.3. *Fee.* Each site plan shall be submitted to the town clerk and shall be accompanied by a fee of \$3,000.00 which the town may use to hire expert professional help to review the proposed site plan and report to the council concerning the consistency with comprehensive plan and the intent of this article.
- 9.1.4. *Factors considered by town council in review of site plan.* The town council acting as the local planning agency shall review each site plan at a public hearing with notice to the applicant and neighbors within 500 feet of the proposed construction to determine whether or not the site plan meets all of the requirements of the town, including, but not limited to, consideration of the following factors and standards, where applicable, taking into consideration the recommendations of any other town officials or boards when available:
- (1) Types, dimensions, character, locations and patterns of streets and roadways and other facilities for ingress and egress to the property and the proposed structures thereon, if any, including such considerations as automotive and pedestrian safety and convenience, traffic flow and control, curb cuts, refuse collection and other maintenance services, off-street parking and loading areas, access for police and fire protection and for emergency rescue service, access in case of catastrophe, and all other considerations related thereto, including consideration as to economic effects, noise, glare, fumes, odors, vibration and other effects of the proposed site plan on adjacent and nearby properties and properties generally in the town.
  - (2) Utilities, including such considerations as hook-in locations and availability and compatibility of utilities for the proposed use or structure.
  - (3) Provisions for and effects of screening and buffering of the proposed uses and structures

affecting the uses and structures of adjacent and nearby properties and properties generally in the town, including, but not limited to, abutting residential properties.

9.1.5. *Evidence at hearing.* At the site plan hearing the council shall take evidence concerning the site plan from the applicant, professional staff hired by the town and the public.

9.1.6. *Town council action on site plan.* Following its review of the site plan, the town council may, in its discretion, approve the plan as submitted, or may reject the plan if it fails to comply with town regulations, or may conditionally approve the plan with such appropriate safeguards as the town council deems necessary for the promotion of the public health, safety, morals and general welfare, and shall include consideration of whether the site plan is in compliance with the following criteria:

- (1) The proposed use, building or structure is in harmony with the comprehensive plan for the physical development of the town and within any precise plans adopted pursuant to the comprehensive plan.
- (2) The proposed use, building or structure is generally compatible and in harmony with the uses and structures on adjacent and nearby properties and is appropriate in relation to the established character of other structures in the immediate area and neighboring areas.
- (3) The proposed use, building or structure is in conformity with the standards and intent of the Code of Ordinances of the town.
- (4) The economic effects of the proposed use, building or structure shall not adversely affect adjacent and nearby properties and properties generally in the town and shall not adversely affect the public interest.

9.1.7. *Judicial review.* Any party aggrieved by a decision of the town council on site plan review may challenge that decision by filing a petition for writ of certiorari within 30 days to the circuit court of the 15th Judicial Circuit of Florida.

(Ord. No. 51, § 1, 2-17-1983; Ord. No. 57, § 1, 8-1-1985)

# TOWN OF GLEN RIDGE CONSTRUCTION SITE INSPECTION CHECKLIST

## Pollution Prevention Plan:

|  | Comments: |
|--|-----------|
| <input type="checkbox"/> The plan is on site                 |           |
| <input type="checkbox"/> Required revisions attached to plan |           |
| <input type="checkbox"/> Inspection reports attached to plan |           |

## Discharge Locations:

|  |  |
|--|--|
| <input type="checkbox"/> Outlet free of obstructions         |  |
| <input type="checkbox"/> Absence of sediment build-up        |  |
| <input type="checkbox"/> Absence of undermining of structure |  |
| <input type="checkbox"/> Erosion controls installed properly |  |
| <input type="checkbox"/> Turbidity level acceptable          |  |
| <input type="checkbox"/> Turbidity barrier functioning       |  |

## Disturbed Areas (stabilization measures):

|              |  |  |
|--------------|--|--|
| Grading -    | <input type="checkbox"/> Graded areas free of debris (rocks, roots, trash, etc.)                     |  |
|              | <input type="checkbox"/> Rough grading temporarily seeded/Final grading seeded or sodded             |  |
| Hay Bales -  | <input type="checkbox"/> installed per design & specifications                                       |  |
|              | <input type="checkbox"/> free of accumulated sediments   |  |
|              | <input type="checkbox"/> trenched in, back filled and compacted                                      |  |
|              | <input type="checkbox"/> replaced where rotten or saturated  |  |
|              | <input type="checkbox"/> installed without gaps between bales  |  |
| Silt Fence - | <input type="checkbox"/> installed per design & specifications (fabric, wire, stakes, spacing, etc.) |  |
|              | <input type="checkbox"/> bottom trenched in a minimum of 4 inches                                    |  |
|              | <input type="checkbox"/> free of splicing between sections   |  |
|              | <input type="checkbox"/> secured adequately (cannot be pulled out with one hand)                     |  |
|              | <input type="checkbox"/> free of accumulated sediments   |  |
|              | <input type="checkbox"/> fabric and stakes in good condition   |  |
| Swales -     | <input type="checkbox"/> stabilized  |  |
|              | <input type="checkbox"/> free of sediment or debris  |  |
|              | <input type="checkbox"/> free of ponding   |  |
|              | <input type="checkbox"/> constructed at design elevation   |  |

## Materials Storage Areas:

|   |  |
|---|--|
| <input type="checkbox"/> Debris and stock piles maintained properly     |  |
| <input type="checkbox"/> Materials stored properly                      |  |
| <input type="checkbox"/> No evidence of spills                          |  |
| <input type="checkbox"/> Secondary containment of on-site fueling tanks |  |
| <input type="checkbox"/> Spill response equipment and materials on site |  |

## Structural Control Devices:

|  |  |
|--|--|
| <input type="checkbox"/> Sediment traps used and installed properly                        |  |
| <input type="checkbox"/> Stormwater Basins constructed to proper elevation and side slopes |  |
| <input type="checkbox"/> Flooding absent around or within inlet                            |  |
| <input type="checkbox"/> Inlet free of erosion   |  |
| <input type="checkbox"/> Inlet free of debris and/or sediment                              |  |
| <input type="checkbox"/> Inlet at design elevation   |  |
| <input type="checkbox"/> All hardware and equipment installed per design                   |  |
| <input type="checkbox"/> Perimeter berm at design elevation                                |  |
| <input type="checkbox"/> Perimeter berm compacted and stabilized                           |  |

## Vehicle Ingress/Egress Locations:

|   |  |
|---|--|
| <input type="checkbox"/> Built per design, specifications and stabilized                  |  |
| <input type="checkbox"/> Maintenance is being performed (raking, adding more stone, etc.) |  |
| <input type="checkbox"/> Use of wash rack and proper discharge of wash water              |  |
| <input type="checkbox"/> Affected street(s) swept to remove excess stones and sediments   |  |

## Other:

|  |  |
|--|--|
| <input type="checkbox"/> Dewatering operation per plan and discharge free of turbidity |  |
| <input type="checkbox"/> Sanitary facilities maintained properly                       |  |
| <input type="checkbox"/> Original permitted plans implemented without major change(s)  |  |
| <input type="checkbox"/> Offsite area(s) free of impact(s) due to construction         |  |
| <input type="checkbox"/> Litter control  |  |

**ASSOCIATION OF STATE  
FLOODPLAIN MANAGERS, INC.**

**CERTIFICATION BOARD OF REGENTS**

THESE CERTIFICATIONS THAT THE FOLLOWING THE PROCEEDINGS OF THE CERTIFICATION BOARD OF REGENTS OF THE ASSOCIATION OF STATE FLOODPLAIN MANAGERS, INC.

**Walter F. Brown, CFM**

IS FULLY REGISTERED AS AN

**ASFPM CERTIFIED FLOODPLAIN MANAGER**

IN TESTIMONY WHEREOF THE CERTIFICATE HAS BEEN ISSUED BY THE AUTHORITY OF THE CERTIFICATION BOARD OF REGENTS, FLOODPLAIN NO. 15,000,000, ISSUED 1/25/00. THIS CERTIFICATE SHALL EXPIRE 1/1/01 UNLESS RENEWED ACCORDING TO THE RULES OF THIS BOARD.

CERTIFICATION BOARD OF REGENTS  
PRESIDENT, THOMAS V. MORRIS, CFM

ASSOCIATION OF STATE FLOODPLAIN MANAGERS, INC.  
EXECUTIVE DIRECTOR, LARRY A. CARMON, P.E., CFM

**CFM**