

# ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- Please print or type information in the appropriate areas below.

**Submit the form and attachments to:**  
Florida Department of Environmental Protection  
Mail Station 2500  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

## SECTION I. BACKGROUND INFORMATION

|          |                                                                                                                                                                                                                                                |                 |                          |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------|
| <b>A</b> | Permittee Name: Town of Lake Park                                                                                                                                                                                                              |                 |                          |
| <b>B</b> | Permit Name: Palm Beach County Municipal Separate Storm Sewer System (MS4)                                                                                                                                                                     |                 |                          |
| <b>C</b> | Permit Number: FLS000018                                                                                                                                                                                                                       |                 |                          |
| <b>D</b> | Annual Report Year: <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input checked="" type="checkbox"/> Other, specify Year: 8 |                 |                          |
| <b>E</b> | Reporting Time Period (month/year): October/ 2008 through September /2009                                                                                                                                                                      |                 |                          |
| <b>F</b> | Name of the Responsible Authority: Maria Davis                                                                                                                                                                                                 |                 |                          |
|          | Title: Town Manager                                                                                                                                                                                                                            |                 |                          |
|          | Mailing Address: 535 Park Avenue                                                                                                                                                                                                               |                 |                          |
|          | City: Town of Lake Park                                                                                                                                                                                                                        | Zip Code: 33403 | County: Palm Beach       |
|          | Telephone Number: 561-881-3304                                                                                                                                                                                                                 |                 | Fax Number: 561-881-3314 |
|          | E-mail Address: Mdavis@lakeparkflorida.gov                                                                                                                                                                                                     |                 |                          |
| <b>G</b> | Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): David Hunt                                                                                                                                 |                 |                          |
|          | Title: Director of Public Works                                                                                                                                                                                                                |                 |                          |
|          | Department: Public Works                                                                                                                                                                                                                       |                 |                          |
|          | Mailing Address: 650 Old Dixie Highway                                                                                                                                                                                                         |                 |                          |
|          | City: Lake Park                                                                                                                                                                                                                                | Zip Code: 33403 | County: Palm Beach       |
|          | Telephone Number: 561-881-3345                                                                                                                                                                                                                 |                 | Fax Number: 561-881-3349 |
|          | E-mail Address: dhunt@lakeparkflorida.gov                                                                                                                                                                                                      |                 |                          |

## SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

|          |                                                                                                                                                                                                                                                                           |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A</b> | Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0<br>(Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)     |
| <b>B</b> | Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0<br>(Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable) |
| <b>C</b> | Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable                                                                                |

### SECTION III. MONITORING PROGRAM

Provide a brief statement as to the status of monitoring plan implementation:

The required monitoring program is carried out as a joint effort by the Palm Beach County Co-permittees.

Provide a brief discussion of the monitoring results to date:

Please see the PBC Joint Annual Report for a discussion and update on the monitoring program.

Attach a monitoring data summary, as required by the permit.

### SECTION IV. FISCAL ANALYSIS

Total expenditures for the NPDES stormwater management program for the current reporting year: \$481,000

Total budget for the NPDES stormwater management program for the subsequent reporting year: \$513,500

### SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

| <u>Attached</u>          | <u>N/A</u>               |                                                                                                                                                                                             |
|--------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X Refer to PBC Report    | <input type="checkbox"/> | Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below. |
| X Refer to PBC Report    | <input type="checkbox"/> | A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.                                                                           |
| <input type="checkbox"/> | X                        | Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.         |
| <input type="checkbox"/> | X                        | Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.              |
|                          | X                        | Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.                                                                                                |

#### DO NOT SUBMIT ANY OTHER MATERIALS

(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

### SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

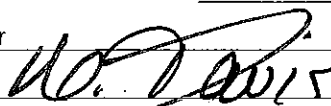
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print):

Maria Davis

Title: Town Manager

Signature:



Date:

2/22/11

# SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A.                           | B.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | C.                                                 | D.                                                                                                                        | E.                                                                                                                              | F.                         |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| Permit Citation/SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Number of Activities Performed                     | Documentation/Record                                                                                                      | Entity Performing the Activity                                                                                                  | Comments                   |
| Part III.A.1                 | Structural Controls and Stormwater Collection Systems Operation<br>Conduct inspections and maintenance of structural controls as per Table II.A.1.a, of the permit. Maintain an internal record keeping system to schedule and document inspections and maintenance activities performed on structural controls owned, operated and maintained by Co-Permittees. Provide a summary of inspections and maintenance in each Annual Report.<br><br>Stormwater treatment pond (dry retention) inspections<br>Stormwater treatment pond (dry retention) maintenance<br>Exfiltration trench inspections (feet)<br>Exfiltration trench maintenance (feet)<br>Swale/ditch inspections (feet)<br>Swale/ditch maintenance (feet)<br>Inlet/catch basin/grate inspections<br>Inlet/catch basin/grate maintenance | 1<br>0<br>570<br>570<br>1255<br>1255<br>404<br>404 | N/A<br>N/A<br>Vac-Con Logs<br>VacCon Logs<br>Maintenance logs<br>Maintenance logs<br>Maintenance logs<br>Maintenance logs | Marina<br>N/A<br>Stormwater Division<br>Stormwater Division<br>Road Division<br>Road Division<br>Road Division<br>Road Division | None Required              |
| Part III.A.2                 | Areas of New Development and Significant Redevelopment<br>During Years 1 and 2, each Co-Permittee shall conduct a review of their current Land Development Regulations to determine where changes can be made to reduce the stormwater impact of new development. In particular, focus on changes to the code that will promote: reductions in impervious surfaces, the use of swales, the incorporation of low impact development principles, stormwater reuse, and adherence to the principles of the Florida yards and Neighborhoods program in new landscaping. In the Year 3 ANNUAL REPORT, provide a summary of recommended changes to the code with a schedule for implementation.<br>(Year 3 Only: Attach summary of recommended changes)                                                    |                                                    |                                                                                                                           |                                                                                                                                 |                            |
| Part III.A.3                 | Roadways<br>Continue the street maintenance program that may include a street sweeping program within each Co-Permittee's jurisdictional area and properly dispose of the collected material.<br><br>Frequency of street sweeping<br><br>Amount of material collected (tons)<br><br>Total miles swept (per year)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 12 times/year<br>34 tons<br>283                    | Field Logs<br>Field Logs<br>Field Logs                                                                                    | Public Works<br>Public Works<br>Public Works                                                                                    | Est. from SWA Dump Tickets |

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| A                            | B                                                                                                                                                                                                                                                                                                                                                                                               | C                              | D                           | E                              | F                                        |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------------------------|--------------------------------|------------------------------------------|
| Permit Citation/SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                   | Number of Activities Performed | Documentation/Record        | Entity Performing the Activity | Comments                                 |
|                              | Continue to provide a description of the litter control programs employed in each Co-Permittee's jurisdictional area. Implement the program and provide proper disposal of collected material.<br><b>Frequency of litter collection</b>                                                                                                                                                         | 260/yr                         | Scheduled Weekly Maint.     | Dept. of Public Works          |                                          |
|                              | <b>Amount of litter collected (gallons)</b>                                                                                                                                                                                                                                                                                                                                                     | 117,000                        | Work Log                    | Dept. of Public Works          | Estimated based on number & size of cans |
|                              | <b>Total miles of right-of-way (ROW) maintained</b>                                                                                                                                                                                                                                                                                                                                             | 0.8                            | Log                         | Lake Park                      | Great American Cleanup 4/17/10           |
|                              | <b>Trash Pick-up Events</b>                                                                                                                                                                                                                                                                                                                                                                     | 1                              |                             | Lake Park                      |                                          |
|                              | <b>Trash Pick-up Events: Participants</b>                                                                                                                                                                                                                                                                                                                                                       | 47                             | Volunteer Registration Form | Lake Park                      |                                          |
|                              | <b>Trash Pick-up Events: Amount of litter collected (50 Gallon bags)</b>                                                                                                                                                                                                                                                                                                                        | 67 bags                        |                             | Lake Park                      | 49 Bags Trash<br>18 Bags Recycle         |
|                              | Provide a copy within each Annual Report of the Co-Permittee's schedule for the approaching year for routine inspections land maintenance as required to maintain optimal working conditions of stormwater structures (i.e., catch basins) and roadside ditches.<br><b>(Attach any updated schedules for routine inspections and maintenance of stormwater structures and roadside ditches)</b> |                                |                             |                                |                                          |
|                              | Continue to implement standard practices employed to reduce the pollutants in stormwater from areas associated with road repair and from municipally owned and operated equipment yards and maintenance shops that support road maintenance activities.<br><b>Applicable municipal equipment yards and maintenance shops</b>                                                                    | 1                              |                             | Public Works                   |                                          |
|                              | <b>Frequency or number of inspections</b>                                                                                                                                                                                                                                                                                                                                                       | 13                             | Inspection Forms            | Public Works                   |                                          |
|                              | Continue to perform scheduled maintenance on catch basins, grates and other storm water structures and roadside ditches and properly dispose of the accumulated sediments. Maintain an internal log documenting the maintenance activities.<br><b>(Report under Part III.A.1 above)</b>                                                                                                         |                                |                             |                                |                                          |
| Part III.A.4                 | Flood Control Projects<br>Continue with procedures to verify that flood management projects under the control of the permittee assess the impacts on the water quality of the receiving water. Provide, in each subsequent Annual Report, a copy of the procedures and programs (or updated versions upon development) for incorporation into the permit.                                       |                                |                             |                                |                                          |

# SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A                            | B                                                                                                                                                                                                                                                                                                                                                                                                            | C                              | D                    | E                                             | F                                                                                     |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------|-----------------------------------------------|---------------------------------------------------------------------------------------|
| Permit Citation/SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                | Number of Activities Performed | Documentation/Record | Entity Performing the Activity                | Comments                                                                              |
|                              | (Attach any updated procedures and programs)                                                                                                                                                                                                                                                                                                                                                                 |                                |                      |                                               |                                                                                       |
|                              | Maintain a schedule for the flood control & water quality improvements. Maintain a list of the priority projects proposed for design and construction during the five-year term of this permit. Provide additions and/or deletions to this list in each subsequent Annual Report.                                                                                                                            |                                |                      |                                               |                                                                                       |
|                              | <b>Projects proposed in 5-Year Program</b>                                                                                                                                                                                                                                                                                                                                                                   | 2                              | Master Drainage Plan | Lake Park Public Works/Engineering Consultant | Lake Shore Drive & Downtown Alleyway improvements                                     |
|                              | <b>Projects started/active</b>                                                                                                                                                                                                                                                                                                                                                                               | 1                              | Construction Plans   | Lake Park Public Works/Engineering Consultant | Lake Shore Drive in permit review process                                             |
|                              | <b>Projects completed</b>                                                                                                                                                                                                                                                                                                                                                                                    | 0                              | N/A                  | N/A                                           | N/A                                                                                   |
| Part III.A.5                 | Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit                                                                                                                                                                                                                                                                                                        |                                |                      |                                               |                                                                                       |
|                              | Continue evaluation, via monitoring and inspection, of municipally-owned and operated solid waste transfer stations and waste transportation fleet maintenance & storage yards to determine the necessary control measures and procedures to be implemented. The program shall identify these facilities, and shall determine the necessary control measures and procedures to be employed at each facility. |                                |                      |                                               |                                                                                       |
|                              | <b>Applicable municipal facilities</b>                                                                                                                                                                                                                                                                                                                                                                       | 1                              | Inventory            | Public Works                                  | Maintenance yard for all Town Vehicles.                                               |
|                              | <b>Frequency/number of inspections</b>                                                                                                                                                                                                                                                                                                                                                                       | 1/Week                         | Inspection Checklist | Public Works                                  | Program Started July 2010                                                             |
|                              | <b>Frequency/number of monitoring events</b>                                                                                                                                                                                                                                                                                                                                                                 | 0                              | N/A                  | N/A                                           |                                                                                       |
|                              | Continue implementation of the program to control discharges from municipal waste treatment, storage and disposal facilities.                                                                                                                                                                                                                                                                                |                                |                      |                                               |                                                                                       |
|                              | <b>Municipal waste treatment, storage and disposal (TSD) facilities</b>                                                                                                                                                                                                                                                                                                                                      | 0                              | N/A                  | N/A                                           |                                                                                       |
|                              | <b>Frequency/number of inspections</b>                                                                                                                                                                                                                                                                                                                                                                       | 0                              | N/A                  | N/A                                           |                                                                                       |
| Part III.A.6                 | Pesticides, Herbicides, and Fertilizer Application                                                                                                                                                                                                                                                                                                                                                           |                                |                      |                                               |                                                                                       |
|                              | Continue the program and procedures to minimize the use of pesticides, herbicides, and fertilizers and to properly apply, store and mix these products. The program shall include implementation of proper training and procedures for municipal employees who apply, store, and mix these products.                                                                                                         |                                |                      |                                               | Town hires vendor to apply herbicides and pesticides and some fertilizer applications |
|                              | <b>Training sessions conducted</b>                                                                                                                                                                                                                                                                                                                                                                           | 0                              | N/A                  | N/A                                           |                                                                                       |
|                              | <b>Personnel trained</b>                                                                                                                                                                                                                                                                                                                                                                                     | 0                              | N/A                  | N/A                                           |                                                                                       |

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| A                            | B                                                                                                                                                                                                                                                                                                              | C                              | D                       | E                                             | F                                                |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------------|-----------------------------------------------|--------------------------------------------------|
| Permit Citation/SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                  | Number of Activities Performed | Documentation/Record    | Entity Performing the Activity                | Comments                                         |
|                              | Certified/licensed applicators (personnel)                                                                                                                                                                                                                                                                     | 0                              | N/A                     | N/A                                           | Vendor responsible for maintaining certification |
|                              | Require evidence of proper certification and licensing for all applicators contracted to apply pesticides, herbicides, and fertilizers on municipal and FDOT property.                                                                                                                                         |                                |                         |                                               |                                                  |
|                              | Certified/licensed applicators (contractors)                                                                                                                                                                                                                                                                   | 1                              | Contract                | CWA                                           |                                                  |
|                              | Provide a summary of the public education programs, including the number of participants, where applicable, in subsequent Annual Reports.                                                                                                                                                                      | 1                              | PBC Joint Annual Report | Joint Program supported by all PBC Permittees |                                                  |
|                              | Brochures/Flyers/Fact sheets                                                                                                                                                                                                                                                                                   | 2                              | File Copy               | Community Development                         |                                                  |
|                              | Newspaper articles & newsletter notices                                                                                                                                                                                                                                                                        | 0                              | N/A                     | N/A                                           |                                                  |
|                              | Newsletters distributed                                                                                                                                                                                                                                                                                        | 0                              | N/A                     | N/A                                           |                                                  |
|                              | Public displays                                                                                                                                                                                                                                                                                                | 1                              | File Copy               | Community Development                         |                                                  |
|                              | Radio or television Public Service Announcements (PSAs)                                                                                                                                                                                                                                                        | 0                              | N/A                     | N/A                                           |                                                  |
|                              | Special events                                                                                                                                                                                                                                                                                                 | 0                              | N/A                     | N/A                                           |                                                  |
|                              | Number of participants in events                                                                                                                                                                                                                                                                               | 0                              | N/A                     | N/A                                           |                                                  |
| Part III.A.7.a               | Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures                                                                                                                                                                                                                   |                                |                         |                                               |                                                  |
|                              | Continue to implement inspection programs to enforce ordinances prohibiting illicit connections and illegal dumping into the MS4. Maintain an internal log documenting inspections and enforcement actions performed and provide a summary of these records in each Annual Report.                             |                                |                         |                                               |                                                  |
|                              | Pro-active inspections of suspected illicit connections/discharges/dumping                                                                                                                                                                                                                                     | 404                            | Maintenance log         | Stormwater division                           | Catch basin inspections                          |
|                              | Illicit connections/discharges/dumping found                                                                                                                                                                                                                                                                   | 0                              | N/A                     | N/A                                           |                                                  |
|                              | Notices of Violation (NOVs) issued                                                                                                                                                                                                                                                                             | 0                              | N/A                     | N/A                                           |                                                  |
|                              | Fines issued                                                                                                                                                                                                                                                                                                   | 0                              | N/A                     | N/A                                           |                                                  |
|                              | Where applicable, strengthen the legal authority to control illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts and orders. Include copies of newly issued or developed signed ordinances within the subsequent Annual Reports after adoption. |                                |                         |                                               |                                                  |
|                              | (Attach a copy of any newly issued or developed signed ordinances)                                                                                                                                                                                                                                             |                                |                         |                                               |                                                  |
| Part III.A.7.c               | Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal                                                                                                                                                                                              |                                |                         |                                               |                                                  |
|                              | Continue to implement the standard investigative procedures to identify and terminate the source(s) of illicit connections or discharges to the MS4. Provide a summary in each Annual Report of the results of the investigations conducted and the follow-up on enforcement actions.                          |                                |                         |                                               | No discharges were reported or suspected         |

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|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------------|-----------------------------------------------|----------------------------------------------------------------------------------|
| Permit Citation/SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Number of Activities Performed | Documentation/Record    | Entity Performing the Activity                | Comments                                                                         |
| Part III.A.7.d               | Investigations of suspected illicit connections/discharges/dumping reported                                                                                                                                                                                                                                                                                                                                                                                                                           | 0                              | N/A                     | N/A                                           |                                                                                  |
|                              | Illicit connections/discharges/dumping found                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 0                              | N/A                     | N/A                                           |                                                                                  |
|                              | NOVs issued                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 0                              | N/A                     | N/A                                           |                                                                                  |
|                              | Fines issued                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 0                              | N/A                     | N/A                                           |                                                                                  |
|                              | Continue to implement a periodic training course to educate municipal personnel and field staff to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges to the MS4.                                                                                                                                                                                                                                                                       |                                |                         |                                               |                                                                                  |
|                              | Training courses provided                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 1                              | Attendance List         | PBC NPDES steering committee                  | March 17, 2010<br>- EXCAL videos<br>"Ground Control"<br>& "A Drop in the Bucket" |
|                              | Municipal personnel and field staff trained                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1                              | Attendance List         | PBC NPDES Steering Committee                  | Public Works Director                                                            |
|                              | Illicit Discharges and Improper Disposal — Spill Prevention and Response                                                                                                                                                                                                                                                                                                                                                                                                                              |                                |                         |                                               |                                                                                  |
|                              | Continue the training of appropriate personnel in spill preventions and response procedures and in techniques to mitigate pollution discharge from spills to the MS4 and surface waters, within each Co-Permittees jurisdictional area. For hazardous spills, municipalities shall endeavor the follow the procedures of the Palm Beach County Hazardous Material Response Teams.                                                                                                                     |                                |                         |                                               |                                                                                  |
|                              | Training courses provided                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 1                              | Attendance List         | PBC NPDES steering committee                  | March 17, 2010<br>- EXCAL videos<br>"Ground Control"<br>& "A Drop in the Bucket" |
| Part III.A.7.e               | Personnel trained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 1                              | Attendance List         | PBC NPDES steering committee                  | Public Works Director                                                            |
|                              | Hazardous material spills referred to Palm Beach County                                                                                                                                                                                                                                                                                                                                                                                                                                               | 0                              | N/A                     | N/A                                           |                                                                                  |
|                              | Non-hazardous material spills referred to Palm Beach County                                                                                                                                                                                                                                                                                                                                                                                                                                           | 0                              | N/A                     | N/A                                           |                                                                                  |
|                              | NOVs issued by Palm Beach County                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0                              | N/A                     | N/A                                           |                                                                                  |
|                              | Fines issued by Palm Beach County                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0                              | N/A                     | N/A                                           |                                                                                  |
|                              | Illicit Discharges and Improper Disposal — Public Reporting                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                |                         |                                               |                                                                                  |
|                              | Continue to maintain dedicated phone line for citizen reporting of suspected illicit discharges and dumping. Each Co-Permittee shall publicize the existence of this "illicit discharge reporting hotline number" on a quarterly basis and shall include information on the problems associated with illicit connections or discharges, how to spot them, and how to report incidents. The municipal newsletter, utility bill inserts, radio, or television may be utilized in the publicity program. | 1                              | PBC Joint Annual report | Joint Program supported by all PBC Permittees |                                                                                  |
|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                |                         |                                               |                                                                                  |
|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                |                         |                                               |                                                                                  |
|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                |                         |                                               |                                                                                  |

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|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------------------|------------------------------------------|----------------------------------------------|
| Permit Citation/SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                          | Number of Activities Performed | Documentation/Record          | Entity Performing the Activity           | Comments                                     |
| Part III.A.7.f               | Brochures/Flyers/Fact sheets                                                                                                                                                                                                                                                           | Daily                          | N/A                           | Lake Park                                | Available to public in Town Hall             |
|                              | Newspaper articles & newsletter notices                                                                                                                                                                                                                                                | 0                              | N/A                           | N/A                                      |                                              |
|                              | Newsletters distributed                                                                                                                                                                                                                                                                | 0                              | N/A                           | N/A                                      |                                              |
|                              | Public displays                                                                                                                                                                                                                                                                        | 0                              | N/A                           | N/A                                      |                                              |
|                              | Radio or television PSAs                                                                                                                                                                                                                                                               | 0                              | N/A                           | N/A                                      |                                              |
|                              | Special events                                                                                                                                                                                                                                                                         | 0                              | N/A                           | N/A                                      |                                              |
|                              | Maintain the citizen complaint log documenting all reports of illicit discharges and what actions were taken to investigate and resolve the problem. Include a summary of the log in each Annual Report.                                                                               |                                |                               |                                          |                                              |
|                              | Suspected illicit connections/discharges/dumping reports received                                                                                                                                                                                                                      | 0                              | N/A                           | N/A                                      |                                              |
|                              | Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control                                                                                                                                                                                         | 1                              | SWA Records/PBC Annual Report | County-wide program performed by PBC SWA |                                              |
|                              | Continue implementation of the outreach programs to instruct the public on the proper disposal of used motor oil, leftover hazardous household products and lead acid batteries, and to publicize the locations of the Palm Beach County operated collection sites for these products. |                                |                               |                                          |                                              |
| Part III.A.7.g               | Evaluate and where applicable, implement or continue to actively promote the voluntary stenciling program for all Co-Permittee storm sewer inlets which discharge directly or indirectly into surface waters.                                                                          |                                |                               |                                          |                                              |
|                              | Total percentage of storm sewer inlets stenciled                                                                                                                                                                                                                                       | 8%                             | Placards on C.B.              | Road Division                            | Previously placed placards have deteriorated |
|                              | Storm sewer inlets newly stenciled                                                                                                                                                                                                                                                     | 0                              | N/A                           | N/A                                      |                                              |
|                              | Storm sewer inlet stencils replaced                                                                                                                                                                                                                                                    | 0                              | N/A                           | N/A                                      |                                              |
|                              | Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage                                                                                                                                                                                                        |                                |                               |                                          |                                              |
|                              | Continue to update and identify areas served by septic systems. Advise appropriate agency of potential violation if constituents common to wastewater contamination due to malfunctioning septic tank systems are discovered in the MS4 during any inspection.                         |                                |                               |                                          |                                              |
|                              | Wastewater contamination incidents discovered                                                                                                                                                                                                                                          | 0                              | N/A                           | N/A                                      |                                              |
|                              | Wastewater contamination incidents resolved                                                                                                                                                                                                                                            | 0                              | N/A                           | N/A                                      |                                              |
|                              | Sanitary sewer overflows (SSOs) discovered                                                                                                                                                                                                                                             | 0                              | N/A                           | N/A                                      |                                              |
|                              | Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections                                                                                                                                                                                          |                                |                               |                                          |                                              |
| Part III.A.8.a               | Maintain an inventory of all existing high risk facilities discharging in the MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. Prioritize identified high risk facilities.                                          |                                |                               |                                          |                                              |
|                              | Total high risk facilities                                                                                                                                                                                                                                                             | 0                              | N/A                           | N/A                                      | No facilities in town                        |

# SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A                            | B                                                                                                                                                                                                                                                                                                                                                                                                       | C                              | D                             | E                              | F                     |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------------------|--------------------------------|-----------------------|
| Permit Citation/SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                           | Number of Activities Performed | Documentation/Record          | Entity Performing the Activity | Comments              |
| Part III.A.8.b               | New high risk facilities                                                                                                                                                                                                                                                                                                                                                                                | 0                              | N/A                           | N/A                            | No facilities in town |
|                              | Continue inspection program procedures for high risk facilities to determine compliance with all appropriate aspects of the stormwater program (e.g., no illicit connections, compliance with local stormwater regulation requirements, and if the facility is required to have NPDES permit coverage, a copy of the SWPPP is on site). Maintain a log of the inspections performed.                    |                                |                               |                                |                       |
|                              | High risk facility inspections                                                                                                                                                                                                                                                                                                                                                                          | 0                              | N/A                           | N/A                            |                       |
|                              | NOVs issued                                                                                                                                                                                                                                                                                                                                                                                             | 0                              | N/A                           | N/A                            |                       |
|                              | Fines issued                                                                                                                                                                                                                                                                                                                                                                                            | 0                              | N/A                           | N/A                            |                       |
|                              | Instruct and train maintenance personnel and contractors to be alert for signs of illicit connections and suspicious flows during routine maintenance activities in areas which have been identified to contain high risk facilities.                                                                                                                                                                   |                                |                               |                                |                       |
|                              | Training courses provided                                                                                                                                                                                                                                                                                                                                                                               | 0                              | N/A                           | N/A                            |                       |
|                              | Maintenance personnel trained                                                                                                                                                                                                                                                                                                                                                                           | 0                              | N/A                           | N/A                            |                       |
|                              | Maintenance contractors trained                                                                                                                                                                                                                                                                                                                                                                         | 0                              | N/A                           | N/A                            |                       |
|                              | Industrial and High-Risk Runoff — Monitoring for High Risk Industries                                                                                                                                                                                                                                                                                                                                   |                                |                               |                                |                       |
| Part III.A.9.a               | Monitoring may be required on an as-needed basis in the event that inspections of high risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. |                                |                               |                                |                       |
|                              | New high risk facilities evaluated                                                                                                                                                                                                                                                                                                                                                                      | 0                              | N/A                           | N/A                            |                       |
|                              | High risk facilities monitored                                                                                                                                                                                                                                                                                                                                                                          | 0                              | N/A                           | N/A                            |                       |
|                              | Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices                                                                                                                                                                                                                                                                                                    |                                |                               |                                |                       |
|                              | Continue to require all new development obtain stormwater or Environmental Resource Permit from the South Florida Water Management District or DEP district office, prior to land clearing. Require that the NOI be submitted to DEP for coverage under the NPDES Generic Permit for construction activities related to new development within the County & Co-Permittees jurisdiction.                 |                                |                               |                                |                       |
|                              | Construction projects requiring a Notice of Intent (NOI) (private sites)                                                                                                                                                                                                                                                                                                                                | 4                              | Development application forms | Engineering Consultant         |                       |
|                              | Construction projects requiring an NOI (municipal sites)                                                                                                                                                                                                                                                                                                                                                | 0                              | N/A                           | N/A                            |                       |
|                              | Provide a summary of the program to review and verify compliance with construction plans, and report the number of construction projects reviewed in each Annual Report.                                                                                                                                                                                                                                |                                |                               |                                |                       |
|                              | Construction site plan/permit application reviews (private sites)                                                                                                                                                                                                                                                                                                                                       | 2                              | Development application forms | Engineering Consultant         |                       |
|                              |                                                                                                                                                                                                                                                                                                                                                                                                         |                                |                               |                                |                       |

# SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A.                           | B.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | C.                             | D.                            | E.                                                        | F.                                                |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------------------|-----------------------------------------------------------|---------------------------------------------------|
| Permit Citation/SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Number of Activities Performed | Documentation/Record          | Entity Performing the Activity                            | Comments                                          |
|                              | Construction site plan reviews (municipal sites)                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 0                              | Development application forms | Engineering Consultant                                    |                                                   |
| Part III, A.9.b              | Construction Site Runoff — Inspection and Enforcement<br>Continue to implement the inspection program for construction projects, to ensure compliance with local stormwater requirements and the Co-Permittee's development requirements. Maintain an internal log documenting inspections conducted. Report the number of construction inspections and enforcement activities performed by the each Co-Permittees for each year of permit coverage and report the results in each ANNUAL REPORT. |                                |                               |                                                           |                                                   |
|                              | Construction site inspections conducted (private sites)                                                                                                                                                                                                                                                                                                                                                                                                                                           | 7                              | Town Records                  | Engineering Consultant                                    |                                                   |
|                              | Construction site inspections conducted (municipal sites)                                                                                                                                                                                                                                                                                                                                                                                                                                         | 0                              | N/A                           | N/A                                                       |                                                   |
|                              | Implement the formalized checklist covering current stormwater management and water quality inspection items in order to standardize the inspection process. Include verification that the construction sites subject to the NPDES Stormwater regulations have a Stormwater Pollution Prevention Plan.<br>(Year 1 Only: Attach copy of inspection checklist)                                                                                                                                      |                                |                               |                                                           |                                                   |
|                              | Maintain training and supporting materials to present an annual course for all inspectors on proper building and construction stormwater management and erosion and sediment control BMPs for construction sites and on protocol to facilitate compliance.                                                                                                                                                                                                                                        |                                |                               |                                                           |                                                   |
|                              | Training courses provided                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1                              | Attendance List               | FDEP Certified Trainer; Coordinated by Steering Committee | May 26-27, 2010<br>FDEP Inspector Training Course |
|                              | Municipal inspectors trained                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0                              | N/A                           | N/A                                                       | 1 previously trained                              |
|                              | Maintain enforcement of inspection program by issuing a violation notice and/or a stop work order to those construction site operators which repeatedly do not maintain compliance with the approved erosion and sediment control BMPs and permit conditions.                                                                                                                                                                                                                                     |                                |                               |                                                           |                                                   |
|                              | NOVs issued                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 0                              | N/A                           | N/A                                                       |                                                   |
|                              | Fines issued                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0                              | N/A                           | N/A                                                       |                                                   |
|                              | Stop Work Orders issued                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 0                              | N/A                           | N/A                                                       |                                                   |

# SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A                            | B                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | C                              | D                    | E                                                         | F                                              |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------|-----------------------------------------------------------|------------------------------------------------|
| Permit Citation/SWMP Element | Permit Requirement/Quantifiable SWMP Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Number of Activities Performed | Documentation/Record | Entity Performing the Activity                            | Comments                                       |
| Part III.A.9.c               | Construction Site Runoff — Site Operator Training<br>Continue the stormwater erosion and sediment control training/outreach program for construction site operators, Engineers, and inspectors. This requirement may be satisfied via cooperative efforts with public or private entities, including establishing a FDEP approved local training team and by providing supporting materials to present the stormwater erosion and control training/outreach program. Conduct one or more classes each year for public and private personnel involved in the construction or inspection of stormwater, erosion and sediment controls. |                                |                      |                                                           |                                                |
|                              | Training courses provided                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1                              | Attendance List      | FDEP Certified Trainer; Coordinated by Steering Committee | May 26-27, 2010 FDEP Inspector Training Course |
|                              | Private participants trained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 26                             | Attendance List      | FDEP Certified Trainer; Coordinated by Steering Committee | May 26-27, 2010 FDEP Inspector Training Course |
|                              | Municipal construction inspectors trained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 0                              | N/A                  | N/A                                                       | 2 previously trained                           |
|                              | Municipal construction site plan reviewers trained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 0                              | N/A                  | N/A                                                       | 6 previously trained                           |
|                              | Municipal construction site operators trained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 0                              | N/A                  | N/A                                                       | 2 previously trained                           |
|                              | Implement developed procedures to notify building permit applicants, in developments subject to the stormwater regulations, of their responsibilities under the State NPDES permitting program for construction site run off.                                                                                                                                                                                                                                                                                                                                                                                                        |                                |                      |                                                           |                                                |
|                              | Number of building permit applicants notified                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 2                              | Application          | Building Dept., Engineering Consultant                    |                                                |

# SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)

| Permit Citation/SWMP Element | Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY. |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A                            | None                                                                                                                                                                                                                                                                 |
|                              |                                                                                                                                                                                                                                                                      |
|                              |                                                                                                                                                                                                                                                                      |

**SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)**

| B. | Permit<br>Citation/<br>SWMP<br>Element | Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit<br>(Including the Rationale for the Change) |
|----|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                        | None                                                                                                                                                                        |
|    |                                        |                                                                                                                                                                             |
|    |                                        |                                                                                                                                                                             |