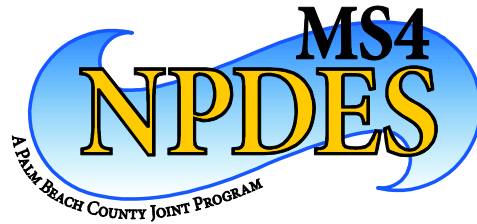


# Palm Beach County NPDES

Northern Palm Beach County Improvement District  
359 Hiatt Drive  
Palm Beach Gardens, FL 33418  
www.pbco-npdes.org



## Memorandum

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DATE: July 12, 2010  
TO: Palm Beach County NPDES Permittees  
FROM: Alan Wertepny  
REF. NO. A9032.01  
SUBJECT: Minutes of NPDES Steering Committee Meeting held on June 30, 2010

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### **I. Attendees/Introductions**

Approximately 35 of the 41 co-permittees were represented at the June 30, 2010 MS4 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy (Vice Chair), Randal Krejcarek (Secretary), Karen Brandon (Member), and Tony Puerta (Member). A copy of the sign-in sheet is available upon request.

### **II. Administrative Activities**

- a. **Approval of May 19, 2010 Meeting Minutes** – A motion was made by Jay Foy to approve the meeting minutes, seconded by Karen Brandon, and approved by the Steering Committee.
- b. **Fertilizer Ordinance** – The sub-committee, consisting of representatives of Palm Beach County, have been meeting to develop a draft fertilizer ordinance for Palm Beach County and to serve as a model for other local governments within the County. The sub-committee is currently addressing issues regarding fees, penalties, and enforcement. Additionally, FDEP is in the processing of revising its model ordinance. It is anticipated that FDEP will finalize the revisions to its model ordinance in August 2010 and by September 2010 our sub-committee should have a draft fertilizer ordinance for the local governments to review, modify as necessary, and adopt.
- c. **TMDL Model – Data Needs** – A memo was distributed to all attendees outlining the information needed for assisting FDEP with their modeling efforts for development of TMDLs in Palm Beach County. At this time, each co-permittee is requested to provide the inventory of their MS4 outfalls, identification of the contributing area for the MS4 system, identifying areas with private drainage systems within their jurisdiction, and

identification of all areas within their jurisdiction that have a water quality treatment system. After some discussion, there were suggested modifications to the memo. Following incorporation of these changes, the memo will be distributed to all co-permittees via email. If at all possible, we are looking for the information by August 2010.

- d. **Public Education Items** – Anne Capelli reported that public educational materials are available to co-permittees that would like them for distribution at public events. Also there was a request for suggestions of events for next year's program. Please contact Anne at Mock•Roos with any suggestions. Information on activities can be found the stormwater and me website ([www.stormwaterandme.org](http://www.stormwaterandme.org)).

### **III. SAIC/FDEP Annual Presentation**

Robert van den Akker (SAIC) provided a PowerPoint presentation which included information required for the annual report and an overview of the new permit requirements contained in the preliminary draft third term permit. A copy of his presentation is available on our website ([www.pbco-npdes.org](http://www.pbco-npdes.org)). Robert also introduced FDEP's coordinator for the MS4 Program, Edward Smith. On June 28, 2010, FDEP provided Mock•Roos with a preliminary draft permit and fact sheet. Following internal review by FDEP and EPA, these documents will be made into the official draft permit for Palm Beach County MS4s. It is anticipated that FDEP will issue the official draft permit within three (3) weeks. At that time, we will have thirty (30) days to submit comments and to issue public notice of this draft permit. To meet the timetable for commenting on the permit, the Steering Committee decided to hold a meeting on August 4, 2010 at Northern Palm Beach County Improvement District to develop a coordinated response. Once the draft official permit is issued, it will be posted on our website. All co-permittees are encouraged to review the draft and provide their comments to Mock•Roos.

- ### **IV. Next Steering Committee Meeting** – The next Steering Committee Meeting is scheduled for Wednesday, August 4, 2010, 9:00 a.m., at Northern Palm Beach County Improvement District. The primary focus of the meeting will be to review and discuss the draft permit.

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven (7) days of the date of these minutes.

If you have any questions, please call me at 683-3113, extension 231.

ADW:jeh

Copies: All Co-Permittees