

Memorandum

DATE: February 12, 2009
TO: Palm Beach County NPDES Permittees
FROM: Alan Wertepny
REF. NO. A8045.01
SUBJECT: Minutes of NPDES Steering Committee Meeting held on January 21, 2009

I. Attendees/Introductions

Approximately 24 of the 41 permittees were represented at the January 21, 2009 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Dan Beatty (Member), Karen Brandon (Member), Bonnie Finneran (Member), and Randal Krejcarek (Secretary), and A copy of the sign-in sheet is available upon request.

II. Administrative Activities

- a. **Approval of December 10, 2008 Meeting Minutes** – A motion was made by Dan Beatty to approve the amended minutes, seconded by Karen Brandon, and approved by the Steering Committee.
- b. **Status of Third Term Permit** – No progress has been made by the State of the draft of the third term nor have we received a response to our letter regarding the proposed modifications to current water quality monitoring requirements.
- c. **Status of 6th Year Individual Reports** – As of January 20, 2009 we have received only 15 of the 41 reports. All permittees are reminded that final version of the report is due to Mock•Roos no later than February 15, 2009. A reminder notice will be sent to the appropriate permittees.
- d. **Status of Joint Report** – Draft of the Joint Report will be available at the next Steering Committee Meeting.
- e. **2009 Meeting Schedule** – Draft Meeting Schedule for 2009 was reviewed and distributed to all attendees. The Schedule will be posted on our Web Site and confirmation will be obtained for the meetings at Palm Beach Gardens and Town of Jupiter.
- f. **Public Education Subcommittee Update** – Anne Capelli provided a presentation to the Steering Committees regarding the Subcommittee's recommendation for Public Educational Program to be carried out in 2009. A program name (Stormwater and Me), slogan, mascot (Sam), and logo (water droplet) were presented and approved by the Steering Committee. Two brochures (one each on the topics of illicit discharges & illegal

dumping, and pesticides, herbicides and fertilizers) were proposed. There will be at one regional street fair/festival (Delray Beach) which we will distribute brochures and provide some giveaways (a chip clip magnet with logo, a recyclable cloth bag, and stickers). With the cooperation of the City of Boca Raton we will make available three 30 second TV spots. We will be creating a new web site and from time to time the subcommittee will meet to improve on activities and programs. The program was well received by the Steering Committee and they recommended that we move forward with it as quickly as possible.

III. Next Steering Committee Meeting

The next steering committee meeting is scheduled for Wednesday, February 18, 2009, 9:00 a.m., at the Northern Palm Beach County Improvement District. The purpose of the meeting will be to view the budget projections for FY 09/10 and review the draft of the 6th year Joint Report.

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven (7) days of the date of these minutes.

If you have any questions, please call me at 683-3113, extension 231.

ADW:cbm

Copies: All Permittees
Christine Garrow