

Memorandum

DATE: November 6, 2008
TO: Palm Beach County NPDES Permittees
FROM: Alan Wertepny
REF. NO. A8045.01
SUBJECT: Minutes of NPDES Steering Committee Meeting held on October 15, 2008

I. Attendees/Introductions

Approximately 27 of the 41 permittees were represented at the October 15, 2008 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy (Vice-Chair), Dan Beatty (Member), Karen Brandon (Member), Bonnie Finneran (Member), Randal Krejcarek (Member), and Tony Puerta (Member). A copy of the sign-in sheet is available upon request.

II. Administrative Activities

- a. **Approval of August 20, 2008 Meeting Minutes** – A motion was made by Jay Foy to approve the minutes, seconded by Randal Krejcarek, and approved by the Steering Committee.
- b. **Status of Third Term Permit** – The State has not released the draft of our third term permit. Modifications are underway for the monitoring program. Conversations with the State indicate they expect to release this draft permit by December of this year. However, there are no firm commitments being provided by the State. As such, we are now in the 7th year of our second permit term (rather than the 1st year of our third permit term).
- c. **3rd Permit Term Interlocal Agreements** – Please note that our second term permit is still in effect pursuant to section 4.03 of the Agreement. This section states that the Agreement will remain in full force and effect during the period of any reapplication or renewal of the NPDES permit until such time as FDEP grants the next permit. Until FDEP issues the next permit, the new Interlocal Agreements between Northern and the individual co-permittees are on hold.
- d. **Past Due Billings for FY 07/08** – We have received payment from Pahokee and the only outstanding invoice to date is payment from Riviera Beach for one-half of their invoice. Alan Wertepny has been in contact with Riviera Beach and they described it as an oversight and payment is forthcoming.
- e. **Education Subcommittee Report** – The Subcommittee has been working on a program identity and has developed some preliminary logos and a mascot. Logo centers around stormwater being everyone's responsibility and the mascot is a cartoon of a water droplet. A copy of some of the suggested logo ideas and the mascot was distributed to those present at the meeting. The Subcommittee will be coming back to the group to provide one or two logos with recommendations for the Steering Committee to consider. Comments from the Steering Committee included that the water droplet was too blue and that references to stormwater pollution should include prevention. Any additional comments should be provided to

anne.capelli@mockroos.com. The subcommittee has also been exploring a festival booth and has determined that the South Florida Fair is too big of an effort and decided to explore other activities such as Sunfest, Delray Affair, Palm Beach Westfest or other events that are three to five days in length. Some of these could then be coordinated with each of the respective municipalities. Handouts, brochures, and some give away items would be provided for these events. Printing costs for a brochure from Pride Enterprise were estimated at \$1,200 for 2,000 units and the give aways being considered included tote bags, chip clips, and coloring books. Van Cott noted that perhaps a magnet could be another item. In any event, the subcommittee will be exploring options and estimating costs and providing a recommendation to the Steering Committee in the near future. A central reporting number for illicit discharges working with a dispatch or call center is being considered. When a call comes in the caller would be asked to provide some basic information on the location of the incident and the caller would be redirected to an appropriate co-permittee phone number. Cost for these services will be provided by the subcommittee at a future meeting.

- f. **Permittees Annual Report** – The reporting cycle for the 6th year of the 2nd permit term was completed on September 30, 2008. Draft reports are due to Mock Roos on or before December 2008. The final reports are due to Mock Roos in January of 2009.

III. Next Steering Committee Meeting

The next steering committee meeting is scheduled for Wednesday, December 10, 2008, 9:00 a.m., at the Emergency Operations Center in Jupiter. Coffee and donuts will be provided. The purpose of the meeting will be to discuss the draft of the 3rd Term Permit if it is available from FDEP.

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven (7) days of the date of these minutes.

If you have any questions, please call me at 683-3113, extension 231.

ADW:cbm

Copies: All Permittees
Christine Garrow