

## **Memorandum**

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DATE: APRIL 22, 2008  
TO: Palm Beach County NPDES Permittees  
FROM: Alan Wertepny  
REF. NO. A7043.01  
SUBJECT: Minutes of NPDES Steering Committee Meeting held on April 16, 2008

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### **I. Attendees/Introductions**

Approximately 24 of the 41 permittees were represented at the April 16, 2008 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy (Vice-Chair), Karen Brandon (Member), Bonnie Finneran (Member), Dan Beatty (Member), and Randal Krejcarek (Member). A copy of the sign-in sheet is available upon request.

### **II. Administrative Activities**

- a. **Approval of March 19, 2008 Meeting Minutes** – A motion was made by Jay Foy to approve the minutes, seconded by Randal Krejcarek, and approved by the Steering Committee.
- b. **Third Term Permit** – We have not received the draft of the Third Term Permit from the State. Nothing to report.
- c. **5<sup>th</sup> Year Individual Reports** – All 41 co-permittee annual reports and the joint report were transmitted to the State. We expect comments on the report prior to the June inspections/interviews.
- d. **Florida Fish and Wildlife Commission Fishery Studies** – A meeting has been set up for May 21, 2008 to meet with the FFWC regional office to discuss any ongoing studies in Palm Beach County. Those attending will be Ken Todd, Bonnie Finneran, Brian Gentry, and Alan Wertepny.
- e. **Inspector Training May 21, 22, 2008** - The class is currently full and we have started a waiting list. The Steering Committee requested we determine if more participants could be added in order to make the class available to the co-permittees. We will look into this matter.

- f. Interlocal Agreements** – Peggy Wood reported that we have made some minor revisions to the Interlocal Agreements, which changes have been emailed to the co-permittees, and that the Agreements should be in final form within the next thirty (30) days. However, these Agreements are subject to the target dates, which will be specified in our Third Term Permit. The co-permittees are advised that their Attorneys can review the Interlocal Agreement but execution should wait until the target dates to be included are provided in our new permit.

### **III. Public Education Sub-Committee Report**

Anne Capelli reported that the Sub-Committee had met four (4) times and she provided the Steering Committee with the conclusions and recommendations. She also shared a few examples of some of the flyers and videos for public service announcement. Anne noted that South Florida Water Management District (SFWMD) has included a \$5,000 item in its proposed budget to provide funding for this effort. Following some discussion it was decided that the Sub-Committee would outline a proposed program and present it to the Steering Committee at the July meeting.

### **IV. Next Steering Committee Meeting**

The next steering committee meeting will be held June 18, 2008, 9:00 a.m., at Northern Palm Beach County Improvement District. **The purpose of the meeting will be a presentation from FDEP's Consultant Robert C. Van Den Akker, SAIC, regarding the NPDES Program and the reports review. During the week of June 16, 2008 through June 20, 2008 Robert will be conducting inspections and interviews with the Village of Palm Springs, Town of Lantana, Town of Ocean Ridge, Town of Highland Beach, Village of Tequesta, City of Pahokee, City of South Bay, and FDOT Turnpike District.** A copy of the schedule and the joint meeting is attached. All affected co-permittees are advised to assemble their records for the interview.

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven (7) days of the date of these minutes.

If you have any questions, please call me at 683-3113, extension 231.

ADW:jeh

Copies: All Permittees  
Robert Van Den Akker  
Christine Garrow