

Memorandum

DATE: APRIL 9, 2008
TO: Palm Beach County NPDES Permittees
FROM: Alan Wertepny
REF. NO. A7043.01
SUBJECT: Minutes of NPDES Steering Committee Meeting held on March 19, 2008

I. Attendees/Introductions

Approximately 27 of the 41 permittees were represented at the March 19, 2008 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy (Vice-Chair), Bonnie Finneran (Member), and Randal Krejcarek (Member). A copy of the sign-in sheet is available upon request.

II. Municipal Training Videos

The training videos included Ground Control for Construction Sites on Best Management Practices for Soil Erosion, and Storm Warnings, which describes Best Management Practices to be used by personnel at Municipal Maintenance Facilities. The videos were obtained from EXCAL Visual. Attendees for the training videos included sixty-five representatives from twenty-seven of the Palm Beach County MS4 co-permittees. For the 6th Year Annual Reports, municipalities attending this training session may take credit for the stormwater management programs in Part III, 7.C, 8.a and 9.b.

We now have three (3) training videos from EXCAL Visual. These include Storm Watch, Storm Warnings, and Ground Control. These training videos are copyright protected. You may purchase your own by contacting Marc Mancuso at (888) 925-6554 or visit the website at www.man.excalvisual.com. To borrow the videos, please contact Mock•Roos (Jane Hayes at (561) 683-3113, extension 264 or jane.hayes@mockroos.com).

III. Administrative Activities

- a. **Approval of February 20, 2008 Meeting Minutes** – A motion was made by Jay Foy to approve the minutes, seconded by Bonnie Finneran, and approved by the Steering Committee.

- b. **Third Term Permit** – We have not received the draft of the Third Term Permit from the State.
- c. **5th Year Individual Reports** – To date, a total of thirty eight (38) of the forty-one (41) co-permittees have submitted annual reports to Mock•Roos. Mock•Roos has been in contact with the remaining three (3) co-permittees and we anticipate submitting all forty-one to the State by April 1, 2008.
- d. **Florida Fish and Wildlife Commission Fishery Studies** - In the TMDL process, the State used the Florida Fish and Wildlife Commission Study of the Boynton Canal to delist this waterbody as impaired due to low dissolved oxygen level. In a conversation with Fred Calder (FDEP Watershed Planning & Coordination), he indicated that these types of studies may be used to delist other waterbodies. Currently, staff is in the process of setting up a meeting with Florida Fish and Wildlife Commission's local office to discuss their ongoing studies and the possibility of cost sharing for additional studies. Ken Todd with Palm Beach County and Alan Wertepny will be meeting with the local office.
- e. **Inspector Training May 21, 22, 2008** - Sign-up for the Inspector training class for May 21, and 22, 2008 is progressing. To date, fifty-four have signed up. Space is available for an additional forty-six. Those that are interested please contact Jane Hayes (561) 683-3113, extension 264 or jane.hayes@mockroos.com.
- f. **Partnership of Public Education** – Fred Rapach with South Florida Water Management District requested a letter from the Steering Committee asking for funding assistance with a public outreach as part of our NPDES Program. All Steering Committee members were in agreement to move forward with this letter request.

III. **Interlocal Agreement and Memorandum of Understanding**

Copies of the Interlocal Agreements in draft form will be sent by March 28, 2008 to all co-permittees. Co-permittees should forward the agreement to their legal counsel for review and provide any comments to Peggy Wood, Esq. at Caldwell & Pacetti. Please be advised that the Agreement cannot be finalized until the Third Term Permit is issued and the agreements are approved by Northern Palm Beach County Improvement District Board. Ken Edwards is working on a draft of the Memorandum of Understanding between the Steering Committee and NPBCID. No draft is available at this time.

IV. Next Steering Committee Meeting

The next steering committee meeting will be held April 16, 2008, 9:00 a.m., at Northern Palm Beach County Improvement District. The purpose of the meeting will be to update on the administrative activities and an interim report will be provided by the Public Education Sub-Committee.

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven (7) days of the date of these minutes.

If you have any questions, please call me at 683-3113, extension 231.

ADW:jeh

Copies: All Permittees
Christine Garrow