

Memorandum

DATE: NOVEMBER 2, 2007 – **REVISED NOVEMBER 20, 2007**
TO: Palm Beach County NPDES Permittees
FROM: Alan Wertepny
REF. NO. A7043.01
SUBJECT: Minutes of NPDES Steering Committee Meeting held on October 17, 2007

I. Attendees/Introductions

Approximately 26 of the 41 permittees were represented at the October 17, 2007 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy (Vice Chair), Randal Krejcarek (Secretary), Tony Puerta (Member), and Brian Gentry (PBC Environmental Resource Management) for Bonnie Finneran (Member). LBFH is no longer representing the City of Belle Glade; however, Karen Brandon will continue to be a member of the Steering Committee representing small municipalities (Towns of Haverhill and Juno Beach). A copy of the sign-in sheet is available upon request.

II. Administrative Activities

- a. **Approval of July 18, 2007 Meeting Minutes** – A minor typographical correction to the minutes was provided by Jay Foy. The minutes were revised August 2, 2007. A motion was made by Tony Puerta and seconded to approve the revised minutes. The motion passed.
- b. **Status of 4th Year Assessments of the Reports/Audits** – Robert Van Den Akker (SAIC) conducted interviews with eight (8) co-permittees and has drafted an Assessment Report, which is currently being reviewed by FDEP staff. Official response should be available within two (2) weeks.
- c. **Status of Permit Re-Application** – There is nothing to report. FDEP is working on other MS4 entities whose permit expire(d) before Palm Beach County's permit. There is no indication from the State when we will receive a draft of the 3rd Term Permit.
- d. **5th Year Individual Reports** – Drafts of the 5th Year Reports are due to Mock•Roos on or before December 4, 2007. The final reports are due on or before January 4, 2008.

III Water Quality Monitoring Program Modifications – A copy of the letter from Bonnie Finneran requesting revisions to our water quality monitoring program was provided to all attendees. Basically, South Florida Water Management District (SFWMD) is modifying its water quality monitoring program to meet budgetary constraints. These modifications will result in reducing some of the water quality sampling parameters at SFWMD's major control structures and at locations in the Lake Worth Lagoon. It was noted that these sampling parameters would not significantly impact our overall sampling program. However, it will provide a savings of approximately \$5,330.00 to our annual monitoring budget. Palm Beach County ERM requested that the Palm Beach County Steering Committee modify our program to delete these parameters at the SFWMD sites and delete metal parameter sampling at four (4) Lake Worth Lagoon monitoring sites. After some discussion, the Steering Committee concurred and directed Mock•Roos to include this modification with our 5th Year Joint Annual Report to FDEP.

IV. Next Steering Committee Meeting

The next steering committee meeting will be held November 28, 2007 at 9:00 a.m. at the **offices of Northern Palm Beach County Improvement District**. The purpose of the meeting will be to review/discuss Year 4 permit assessment report and completion of the 5th Year Annual Reports.

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven (7) days of the date of these minutes.

If you have any questions, please call me at 683-3113, extension 287.

AC:jeh

Copies: All Permittees
Christine Garrow
Robert Van Den Akker