

Memorandum

DATE: April 26, 2007
TO: Palm Beach County NPDES Permittees
FROM: Alan D. Wertepny, P.E.
REF. NO. A6046.01
SUBJECT: Minutes of NPDES Steering Committee Meeting held on April 18, 2007

I. Attendees/Introductions

Approximately 30 of the 41 permittees were represented at the April 18, 2007 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy (Vice Chair), Randal Krejcarek (Secretary), Karen Brandon (Member), Bonnie Finneran (Member) and Tony Puerta (Member). A copy of the sign-in sheet is available upon request.

II. Ground Control Training Video – Attendees for the Sediment and Erosion Control training video included 34 representatives of the Palm Beach County MS4 co-permittees. Municipalities attending this session make take credit in their 5th Annual Report, Part IIIA.9.b. – Construction Site Runoff – Training Courses Provided. A copy of the attendance list is available upon request. The training video is copyright protected and copies cannot be made for distribution. However, all municipalities may borrow the video from Mock•Roos. Contact Jane Hayes at (561) 683-3113, x-264 or email Jane at jane.hayes@mockroos.com. This training video can be purchased from EXCAL Visual for \$500.00. Those interested in purchasing the video may contact Mark Mancuso at (888) 925-6554.

III. Presentation by O’Neal Bardin – Northern Palm Beach County Improvement District’s Executive Director made a presentation requesting that the lead permittee be added as a member of the NPDES Steering Committee. A motion was made by Karen Brandon and seconded by Tony Puerta to add a seventh member to the NPDES Steering Committee for the lead permittee. The motion passed unanimously. O’Neal Bardin mentioned that Northern Palm Beach County Improvement District’s Board of Supervisors will appoint a representative to the NPDES Steering Committee at it’s next meeting which is scheduled for April 25, 2007.

IV. Administrative Activities

- a. **Approval of March 21, 2007 Meeting Minutes with Revisions** – A motion was made by Jay Foy to approve the revised minutes, seconded by Tony Puerta, and approved by the Steering Committee.
- b. **4th Year Report and Individual Annual Co-Permittee Reports** – The 4th Year Individual and Joint Annual reports were transmitted to Florida Department of Environmental Protection (FDEP) on April 5, 2007. All forty-one individual annual reports were included in the submittal to the State.
- c. **Florida Stormwater Erosion and Sediment Control Inspector Training and Certification Program** – The training is scheduled for May 16 & 17, 2007 at the Town of Jupiter's Community Center. To date, we have 58 individuals registered and we have space for an additional 42. You can register for this free course by contacting Jane Hayes at (561) 683-3113, x-264 or jane.hayes@mockroos.com.
- d. **Permit Re-Application** – To date we have not received a draft permit or the schedule for issuance of the permit nor the public notification form. Latest conversation with our permit reviewer indicates that we may receive this information on or before April 30, 2007. Following a quick review of the draft permit by Mock•Roos, the Steering Committee recommended that Caldwell & Pacetti publish the draft notice as soon as possible in order to attempt to finalize the permitting process prior to October 1, 2007.
- e. **TMDL Coordination** – Anne Capelli discussed the meeting with FDEP concerning the TMDL Program. A copy of the meeting notes was provided to all attendees. The Steering Committee requested further investigation on the process that was followed in the C-16 Canal to de-list dissolved oxygen and nutrients from the planning list. The Committee asked if there was a standard list of types of additional information or data that FDEP would accept to de-list a parameter. The Steering Committee also wanted to know who compiled and submitted the fisheries data that indicated that aquatic life was being supported in the C-16 Canal. Anne Capelli and Alan Wertepny will report their findings at the next meeting.
- f. **Stormwater Association** – FSA will be hosting a Level 1 Operator Certification training course in Boynton Beach on May 1 – 3, 2007. Notification of this course and associated fees was emailed to all co-permittees.

V. Next Steering Committee Meeting

The next steering committee meeting will be held June 20, 2007 at 9:00 a.m. at the **offices of Northern Palm Beach County Improvement District**. The purpose of the meeting will be to review comments from FDEP on the 4th Year Reports and to provide an update on the TMDL de-listing research.

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven (7) days of the date of these minutes.

If you have any questions, please call me at 683-3113, extension 231.

ADW:jeh

Copies: All Permittees
Christine Garrow