

Memorandum

DATE: September 21, 2006
TO: Palm Beach County NPDES Permittees
FROM: Alan D. Wertepny, P.E.
REF. NO. A5065.01
SUBJECT: Minutes of NPDES Steering Committee Meeting held on September 20, 2006

I. Attendees/Introductions

Approximately 32 of the 40 permittees were represented at the September 20, 2006 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy (Vice Chair), Randal Krejcarek (Secretary), Karen Brandon (Member), Tony Puerta (Member) and Bonnie Finneran (Member). A copy of the sign-in sheet is available upon request.

II. Administrative Activities

- a. **Palm Beach County Seat** - Bonnie Finneran with Palm Beach County Environmental Resource Management is replacing Allen Trefry as a member of the NPDES Steering Committee. A motion was made by Jay Foy and seconded by Karen Brandon to add Bonnie Finneran as a member of the NPDES Steering Committee. The motion was approved unanimously.
- b. **Approval of July 19, 2006 Meeting Minutes** – There were no comments received on the meeting minutes. A motion was made by Jay Foy to approve the minutes. It was seconded by Tony Puerta and approved by the Steering Committee.
- c. **Town of Glen Ridge** – A letter was received from the Town of Glen Ridge requesting that the Steering Committee consider adding Town of Glen Ridge to Palm Beach County's MS4 permit. Town Manager, Christine Heap, was welcomed by the Steering Committee. A motion was made by Jay Foy and seconded by Tony Puerta and approved by the Steering Committee adding the Town of Glen Ridge to Palm Beach County's Phase I MS4 permit. Glen Ridge will be included in our MS4 re-

application for the NPDES permit to the Florida Department of Environmental Protection.

- d. **Monitoring Costs** – Palm Beach County Environmental Resource Management submitted a letter indicating the cost for monitoring, particularly the laboratory costs, have increased significantly during the past monitoring contract. The cost increase is approximately 25 percent. It was noted that there are sufficient funds in the Palm Beach County 5th Year Program to cover this increase. A motion was made by Karen Brandon and seconded by Jay Foy to approve the increase in the monitoring cost. During the discussion it was also noted that the State's permit fees will be increasing as much as 30 percent (+\$9,000). As such, the cost for our joint program will be increasing in next year's budget projection that will be provided to the permittees in March 2007.

III. Presentation on the Phase I MS4 Retreat

- a. Alan Wertepny provided a presentation that included information discussed at the Phase I MS4 Retreat that was held on September 13, 2006 in Hollywood, Florida. The two major topics of discussion were stakeholders involvement in the development of Basin Management Action Plans (BMAPs) for the State's Total Maximum Daily Loads (TMDLs) Program and the re-application requirements for the MS4 NPDES permit. The permit re-application requires each of the permittees to carefully look over the existing permit requirements and their tailored annual report forms in order to recommend any modifications and changes for the next permit term. A schedule was presented requiring that permittees provide their comments on various sections of the permit by specific dates. The schedule may be found within the presentation copy posted on the PBC NPDES website (www-pbco-npdes.org). Each permittee should carefully review the inspection and maintenance schedule (Table II.A.1.a.) which is expected to become mandatory for the next permit term.

IV. Next Steering Committee Meeting

The next Steering Committee Meeting is scheduled for October 18, 2006 at 9:00 a.m. at the new facilities of Northern Palm Beach County Improvement District. The purpose of the meeting will be to discuss progress on the re-application and the 4th Year Annual Reports.

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven (7) days of the date of these minutes.

If you have any questions, please call me at 683-3113, extension 231.

ADW:jeh

Copies: All Permittees
Christine Garrow