

## **Memorandum**

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DATE: January 31, 2006 – **Revised February 15, 2006**  
TO: Palm Beach County NPDES Permittees  
FROM: Alan D. Wertepny, P.E.  
REF. NO. A5065.01  
SUBJECT: Minutes of NPDES Steering Committee Meeting held on January 18, 2006

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### **I. Attendees/Introductions**

Approximately 25 of the 40 co-permittees were represented at the January 18, 2006 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy (Vice Chair), Randal Krejcarek (Secretary), Karen Brandon (Member), Tony Puerta (Member) and Allen Trefry (Member). A copy of the sign-in sheet is available upon request.

### **II. Administrative Activities**

- a. **Approval of October 19, 2005 Meeting Minutes** – Karen Brandon made a motion for approval of the October 19, 2005 meeting minutes with a revision on the next scheduled meeting date for January 18, 2006. It was seconded by Randal Krejcarek and approved by the Steering Committee.
- b. **FDEP Correspondence** – Copies were provided of correspondence from FDEP regarding the State's comments and acceptance of Year 2 Annual Reports. The co-permittees were advised that this document could be useful in preparing the Year 3 Annual Report in order to minimize comments from the State. A copy of FDEP's letter for the 2006 Annual Fee was provided. The co-permittees were advised that the fee of \$32,174 was paid.
- c. **Status of Year 3 Individual Annual Reports** - To date, seventeen (17) reports have been received. Draft reports of eleven (11) have been reviewed and no information has been received on the remaining twelve (12). The co-permittees were advised that the Annual Reports were past due and should be submitted as quickly as possible to Mock•Roos. The permit requires that we submit all forty (40) reports on or before April 1, 2006.

- d. **Inspection/Interview Schedule with SAIC** – A copy of the 2006 Inspection/Interview Schedule was distributed to all attendees. The tentative schedule for the inspections/interviews with the co-permittees for the Year 3 report is for the week of July 17, 2006 and includes the City of Atlantis, FDOT – Turnpike District, Town of Lake Clarke Shores, City of Lake Worth, Town of Manalapan, Town of Mangonia Park, Northern Palm Beach County Improvement District, City of Riviera Beach, Town of South Palm Beach, and the Village of Tequesta. The tentative schedule for Years 4 and 5 is also available upon request. Please note that additional entities may require an inspection following SAIC’s review of the information contained in the Year 3 reports.
- e. **Inspector Training and Certification Program** – A Florida Stormwater, Erosion, and Sediment Control Inspector Training and Certification Program is scheduled for February 16, and 17, 2006 in Palm Beach Gardens, Florida. It is being sponsored by the National Association of Women in Construction. The contact person is Tina Tedder, Community Asphalt Corporation, (561) 790-6467. The inspector training program sponsored by the NPDES Steering Committee and the Florida Association of Environmental Professionals is tentatively scheduled for sometime in the month of May 2006. David Rotar, representing the Town of Jupiter, was asked whether his facility could be used as it was during last year’s seminar. He agreed and would check on the availability of dates. One co-permittee asked the question of how many persons have received inspector training in the State of Florida. Alan Wertepny agreed to contact the State for this information.
- f. **Status of Year 3 Water Quality Program** – A draft of the Water Quality Monitoring Results, Trend Analysis, and Pollutant Loading information will be posted on the website with a draft of the Year 3 Joint Annual Report. It is anticipated that this information will be available on or before February 8, 2006. When this information has been posted, a notice will be emailed to all co-permittees.
- g. **Coordination with South Florida Water Management District (SFWMD)** – The Steering Committee and co-permittees noted that representation at our meetings is Countywide. However, there are Stormwater Management issues that require coordination with SFWMD. To provide this coordination the Steering Committee recommended that Fred Rapach, Director of SFWMD’s Palm Beach County Service Center, be invited to attend our meeting. Alan Wertepny will follow up with Fred.
- h. **Mosquito Control Plan** – Laurent Van Cott brought to the Steering Committee’s attention that the County has established a committee to recommend stormwater management practices to control mosquito habit to prevent the spread of mosquito borne diseases. Proper design of BMP’s, inspection, and maintenance activities can

minimize mosquito production while complying with the NPDES stormwater regulations. The Steering Committee recommended that the BMP's proposed in the Mosquito Control Plan be reviewed for consistency with the NPDES BMP's.

### **III. Next Scheduled Meeting**

The next Steering Committee meeting is scheduled for February 15, 2006, at 9:00 a.m., at the offices of Northern Palm Beach County Improvement District. The purpose of the meeting will be to discuss the Year 3 Joint Annual Report and the Budget Report/Projections for Fiscal Year 06/07.

We believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven (7) days of the date of these minutes.

If you have any questions, please call me at 683-3113, extension 231.

ADW:jeh

Copies: All Co-Permittees (w/encl.) (Inspection Schedule)  
Vista Stewart