

Memorandum

DATE: September 22, 2005
TO: Palm Beach County NPDES Permittees
FROM: Alan D. Wertepny, P.E.
REF. NO. A4051.01
SUBJECT: Minutes of NPDES Steering Committee Meeting held on September 21, 2005

I. Attendees/Introductions

Approximately 31 of the 40 co-permittees were represented at the September 21, 2005 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy (Vice Chair), Randal Krejcarek (Secretary), Karen Brandon (Member), Tony Puerta (Member), and Allen Trefry (Member). Special guests were Michael Bateman and Andrea Pinabell with Stormwater 360. A copy of the sign-in sheet is available upon request.

II. Administrative Activities

- a. Approval of July 20, 2005 Meeting Minutes** – The minutes were revised to correct two typographical errors noted by Betsy Burden. A motion was made by Jay Foy and seconded by Tony Puerta to approve the minutes with the noted revisions. The motion was approved by the Steering Committee.
- b. Monitoring Plan** – A letter from the Department of Environmental Protection was distributed which approved changes to the Water Quality Monitoring Program as proposed in the 2nd Year Joint Annual Report.
- c. Water Quality Sub-Committee** - The next meeting of the Water Quality Sub-Committee is scheduled for September 23, 2005. The purpose of the meeting will be to discuss the trend analysis (tables and graphs) generated from the water quality sampling sites collected for the past five years. A preliminary review of the information indicates no clear trends. However, our permit requires reporting this information on five-year intervals. The Steering Committee recommended that the

data be evaluated more frequently. An evaluation will be performed on an annual basis.

III. Strategies for Implementing TMDLs - Michael Bateman with Stormwater360 provided a PowerPoint presentation on Municipal Stormwater Strategies for Implementing TMDLs: The Florida Perspective. A copy of the PowerPoint portion of his presentation can be found on our NPDES website, as well as a link to Stormwater360. Mr. Bateman explained a procedure that the municipalities could utilize to demonstrate the effectiveness of the MS4 programs and to estimate the reduction of pollutant loadings as a result of implementation of the MS4 Stormwater Management Programs. Utilizing this methodology requires keeping thorough records on maintenance activities and tracking meaningful quantities from collection activities. The benefits of this assessment include compliance with the NPDES permit and the determination of “real” reduction numbers when negotiating with FDEP during the TMDL Allocation/Basin Management Action Plan process. Mr. Bateman also noted that he is working with the Florida Stormwater Association and FDEP to refine this assessment procedure. Mr. Bateman’s presentation was well received by the Steering Committee and the attendees.

The staff was directed to perform the following:

- Continue coordination and monitoring activities of this assessment procedure as proposed by Stormwater360.
- Obtain a copy of EPA’s guidance memo on establishing TMDL Wastewater Allocation for stormwater and NPDES permit requirements.
- Monitor the activities of FDEP and Sarasota County for the inclusion of TMDL requirements in the Sarasota County MS4 NPDES permit.
- Betsy Burden is to review and provide comments on Senate Bill 444.

IV. Next Scheduled Meeting

The next Steering Committee meeting is scheduled for Wednesday, October 19, 2005, 9:00 a.m., at a location to be announced. The meeting will include a budget report and a schedule for submittal of the 3rd Year Annual Reports.

We believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven (7) days of the date of these minutes.

If you have any questions, please call me at 683-3113, extension 231.

ADW:jeh

Copies: All Co-Permittees
Vista Stewart
Michael Bateman