

Memorandum

DATE: January 26, 2005
TO: Palm Beach County NPDES Permittees
FROM: Alan D. Wertepny, P.E.
REF. NO. A4051.01
SUBJECT: Minutes of NPDES Steering Committee Meeting held on January 19, 2005

I. Attendees/Introductions

Approximately 23 of the 40 co-permittees were represented at the January 19, 2005 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy (Vice Chair), Randal Krejcarek (Secretary), Allen Trefry (Member), and Karen Brandon (Member). A copy of the sign-in list is available upon request.

II. Administrative Activities

- a. **Approval of October 20, 2004 Meeting Minutes** – Jay Foy made a motion for approval of the October 20, 2004 meeting minutes. It was seconded by Karen Brandon and approved by the Steering Committee.
- b. **Status of Individual 2nd Year Reports** – To date we have received 8 of the 40 co-permittees individual annual report covering the reporting period of October 1, 2003 through September 30, 2004. All co-permittees were advised that our deadline for submittal of the report to Mock•Roos has passed and that we encourage all entities to submit their report within two weeks. The submittal should contain one hard copy and one electronic version. The electronic version could be on a CD, disk or emailed. Any questions regarding the Annual Report form can be directed to Alan Wertepny or Anne Capelli at (561) 683-3113, extensions 231 or 287, respectively.
- c. **Sediment Control Inspector Training Program** – The two-day inspector training program is scheduled for May 11, 2005 and May 12, 2005 at the Town of Jupiter's Community Center. This will be a free seminar sponsored by Palm Beach County NPDES co-permittees with the Florida Association of Environmental Professionals. Provisions are being made for approximately 75 attendees. By arranging for this seminar we are fulfilling jointly the requirements of the 3rd Year Program for Site

Operator Training (Stormwater Management Program Part III.A.9.c). As we get closer to the date, more information will be provided.

- d. **2005 Meeting Schedule** - A copy of the scheduled meetings for 2005 was distributed to all attendees. A copy of this schedule will be posted on the NPDES website (www.pbco-npdes.org). Please note that during the week of July 18, 2005 through July 22, 2005, the State's NPDES consultant, SAIC (Vista Stewart), will be conducting the annual interviews with approximately ten co-permittees. During that week we have an NPDES Steering Committee meeting with all co-permittees to discuss the preliminary results of those interviews. In the upcoming months we may have an opportunity to select which ten of the forty co-permittees will be interviewed this year. This will be discussed at a future NPDES Steering Committee meeting.
- e. **Lake Worth Lagoon** – All NPDES municipal entities will be receiving information from Palm Beach County ERM regarding requests for proposals for the Lake Worth Lagoon Restoration Partnership Grant Program. In previous years, the Legislature has allocated \$9.4 million dollars. Last year the program was not funded. The request for funding this year is \$5.0 million dollars. The program has a minimum 50/50 match for construction projects to improve Lake Worth Lagoon. The application deadline will be in February and selection of the projects should occur in June.

Anne Capelli reported on the status of the catch basin placards (stencils) with Palm Beach County. Palm Beach County ERM has available approximately \$17,000 for the placards. Previously, four municipalities expressed an interest (City of Riviera Beach, Village of Wellington, City of Boynton Beach, and City of Lake Worth). Any municipalities wishing to participate in this program, please contact Anne Capelli as soon as possible.

- f. **Joint Participation Agreement** – Betsy Burden reported that the Florida Department of Transportation and Northern Palm Beach County Improvement District have executed an Amendment to their Joint Participation Agreement. The Amendment provides the amount FDOT will pay for the second fiscal year NPDES joint activities.
- g. **TMDLs** – Since our inquiries regarding FDEP's water quality data on the L-8 Canal, FDEP has not finalized the TMDL documents for the Group 3 Basins in Palm Beach County (Lake Worth Lagoon/Palm Beach Coast). The Steering Committee recommended that Alan Wertepny follow-up with FDEP to determine their status and schedule.

III. Status of 2nd Year Joint Annual Report

The draft of the 2nd Year Joint Annual Report is not yet available for distribution. We are extracting information from the co-permittees on the contact person identified in the individual 2nd Year Reports. The information on water quality sampling is still being obtained from FDEP and South Florida Water Management District (SFWMD). FDEP's information is not available in Storet and is being obtained from the Southeast District's office. However, FDEP's monitoring sites on the Loxahatchee River Basin are being obtained from sampling conducted by the Loxahatchee River District. SFWMD's information is being downloaded from DBHydro. We anticipate that the draft will be available in about two weeks and will be emailed to all co-permittees for their review and comments.

In the Annual Report for Year 3, we are required to include a discussion on water quality trends. Monitoring information for the last five years will be evaluated for any apparent trends. For review purposes, we have prepared graphs of dissolved oxygen, nitrogen, phosphorus, fecal coliform and total coliform for the C-18 Basin monitoring sites. The information is preliminary and was distributed to all attendees. The staff recommended to the Steering Committee that a sub-committee be formed to review the water quality information and establish a format for inclusion in the 3rd Year report. Volunteers for the sub-committee included Jay Foy, Brian Gentry, Robert Hill, Karen Brandon and Ken Todd.

IV. Next Scheduled Meeting

The next Steering Committee meeting is scheduled for Wednesday, February 16, 2005, 9:00 a.m., at either the offices of Northern Palm Beach County Improvement District or the Town of Jupiter. Northern's conference room is being renovated and may be available for our February meeting. In any event, all co-permittees will be notified in advance of the location. The purpose of the meeting will be to discuss the draft of the 2nd year joint annual report, review budgets and estimates of our budget for the 5th Year Program.

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, the writer will welcome additions and/or corrections in writing within seven days of the date of these minutes. Should you have any questions, please call me at (561) 683-3113, extension 231.

ADW:jeh

Copies: All Co-Permittees