

July 26, 2002

Memorandum

TO: Palm Beach County NPDES Permittees
FROM: Alan D. Wertepny, P.E.
SUBJECT: Minutes of NPDES Steering Committee Meeting Held On July 17, 2002
(Our Ref. No. A2026.01)

I. Attendees/Introductions

Approximately 23 of the 39 co-permittees were represented at the July 17, 2002 NPDES Steering Committee meeting. Steering Committee members present included: Laurent Van Cott (Chair), Jay Foy for John Bonde (Vice Chair), Angela Bailus for Randal Krejcarek (Secretary), Rebecca Travis (Member) Karen Brandon (Member) and Allen Trefry (Member). A copy of the attendance list is available upon request.

II. Administrative Activities

- a. **Approval of June 13, 2002 Meeting Minutes** - A motion was made by Jay Foy and seconded by Angela Bailus to approve the June 13, 2002 minutes. The Steering Committee approved the minutes of the June meeting.
- b. **Budget Report** – Financial Reports for the 5th and 6th Year Program for the period of March 15, 2002 through July 10, 2002 were provided to all attendees. The 5th Year Program has a fund balance of \$147,032.21 and the 6th Year Program has a fund balance of \$218,699.41. Copies of the Financial Report and billings for the 5th and 6th Year Program are available upon request.
- c. **Interim Interlocal Agreement** – Betsy Burden reported that there are only two remaining agreements. Betsy will follow up with these entities. Executed copies of the Interlocal Agreements is scheduled for submittal to the permittees during the first week of August.
- d. **Draft Permit** – Betsy Burden reported that the notice of the draft permit was published in the Palm Beach Post on Wednesday, June 26, 2002. Proof of publication has been provided to the State of Florida's Department of Environmental Protection. From a legal perspective the earliest date for issuance of the permit is September 2002. Alan Wertepny discussed our coordination efforts with Michael Bateman and Vista Stewart to revise some of the

requirements in the current draft permit. Our last conversation with Vista Stewart of SAIC was documented in a memorandum to all co-permittees dated July 3, 2002. In the memorandum there were three storm water management program activities in which FDEP will not change. There were four other programs which were still under review by DEP. Alan Wertepny will follow-up with Vista Stewart to discuss the remaining issues and one additional item brought up by the permittees. This activity relates to the requirement for the co-permittees to promote a voluntary stenciling program with public participation.

III. Joint Annual Report

The Joint Annual Report was distributed to all permittees. Minor comments were received from Boca Raton, Belle Glade, Palm Beach Gardens and South Indian River Water Control District. Where appropriate the Joint Report was modified to incorporate the comments. A motion was made by Allen Trefry and seconded by Jay Foy to approve the Joint Report with corrections. The Steering Committee approved the 5th Year Joint Report.

IV. Next Scheduled Meeting

The next Steering Committee meeting is scheduled for Wednesday, August 21, 2002, 9:00 a.m. at the offices of Northern Palm Beach County Improvement District. The item on the agenda includes a discussion of the Monitoring Program for the second permit term-Palm Beach County Environmental Resource Management (Brian Gentry).

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, the writer will welcome additions and/or corrections in writing within seven days of the date of these minutes. Should you have any questions, please call me at extension 231.

ADW:cbm

Copies: Peter L. Pimentel
All Co-Permittees