

March 6, 2001

**Memorandum**

---

TO: Palm Beach County NPDES Permittees  
FROM: Alan D. Wertepny, P.E.  
SUBJECT: Minutes of NPDES Steering Committee Meeting Held On February 21, 2001  
(Our Ref. No. A0001.01)

---

**I. Attendees/Introductions**

Approximately 21 of the 40 co-permittees were represented at the February 21, 2001 NPDES Steering Committee meeting. Steering Committee Members present included: Laurent Van Cott (Chair), John Bonde (Vice Chair), Angela Bailus (Delray Beach) for Randal Krejcarek (Secretary), Brian Gentry (Palm Beach County ERM) for Allen Trefry (Member), and Rebecca Travis (Member). Brian Sullivan (Member) was absent.

**II. Administrative Activities**

- a. **December 2000 Meeting** – John Bonde moved approval of December 13, 2000 meeting minutes. The motion was seconded by Rebecca Travis and approved by the Committee.
- b. **6<sup>th</sup> Year Program Budget** – The Committee discussed the 6<sup>th</sup> Year Program Budget (the 1<sup>st</sup> year of the 2<sup>nd</sup> permit cycle). John Bonde questioned the \$20,000 amount for the Interlocal Agreement. Alan Wertepny indicated that the budget for this task was high because of uncertainties in the pending negotiations with the State on the permit renewal. John Bonde requested we monitor this item and strive to keep it at \$10,000 or less. The Steering Committee approved the budget in the amount of \$236,500. Notices to all Permittees will be sent in March for Budgets beginning on October 1, 2001 through September 30, 2002.
- c. **4<sup>th</sup> Year Report** – Each Permittee's Final 4th Year Report (5 originals) are due to Alan Wertepny on or before May 4, 2001. To date final reports have been received from Cloud Lake, Jupiter Inlet Colony and South Bay. The Joint Report will contain the reapplication of the NPDES Permit as Section 6. A draft of this reapplication was distributed to all attendees. Those Permittees not in attendance will receive a copy. If you have not received your copy by March 1, 2001, please contact Alan Wertepny. **Please provide your comments on the draft of the permit reapplication to Alan**

**Wertepny no later than April 2, 2001.** Your response and comments will be discussed at the April 18, 2001 Steering Committee meeting. Note

the Schedule for the 4<sup>th</sup> Year reports will be posted on our web site ([www.pbco-npdes.com](http://www.pbco-npdes.com)).

- d. **Meeting Dates for 2001** – Dates were discussed by the Steering Committee. The only change is the November meeting will be moved to October 17, 2001. Refer to web page for the update.

### III. Status Report

- a. **Inspector Training** – The first workshop of the year is scheduled for tomorrow February 22, 2001 at Northern. Sign-up for the State Certification Program is ongoing as well as for a second training session. FDEP has requested the assistance of Todd Engle in the State Training Program to be held in Palm Beach County for Contractors. The Steering Committee approved the assistance and attendance by Todd Engle for the State in this local training session. Ranger Construction has requested assistance with a contractor training session. The Steering Committee, after some discussion, approved Todd Engle's time for assistance; however, all direct costs are to be paid for by Ranger Construction (facilities, supplies, workbooks, and refreshments). The Steering Committee directed the staff to develop costs/budget to provide a training program for contractors and to see if continuing education credits from the State are available to contractors for this training. This will be discussed at the May Meeting.
- b. **Street Sweeping** – The University of Florida has initiated the street sweeping program. Samples are being collected and analyzed. The collection and analysis will continue through the Fall of 2001. To date there is no web page or results to report.
- c. **3<sup>rd</sup> Year Reports** – To date no written comments have been received. The State's NPDES consultant has reviewed our reports and a written response is forthcoming.
- d. **TMDL** – Refer to February 21, 2001 Memo on the State of Total Maximum Daily Loads for Palm Beach County. The State's schedule for implementation is very aggressive and the current schedule indicates Palm Beach County's program will start in the Year 2002 to 2003 with the TMDL rule being adopted in Year 2004 through 2005.
- e. **Website ([www.pbco-npdes.com](http://www.pbco-npdes.com))** The .gov site is unavailable until mid-may. Therefore, please find us at the .com site. Angela Bailus and Rebecca Travis

requested we check their email address and update the website accordingly.

**IV. Next Scheduled Meeting**

The next Steering Committee meeting is scheduled for Wednesday, April 18, 2001, 9:00 a.m. The only item is the Permit Reapplication, however the is very important to all Permittees. Please have a representative in attendance and allow for a long meeting (2-hours).

I believe that these minutes accurately reflect the discussions and decisions of this meeting; however, the writer will welcome additions and/or corrections in writing within seven days of the date of these minutes. Should you have any questions, please call me at extension 231.

ADW/jeh

Copies: Peter L. Pimentel  
All Attendees and Co-Permittees