

December 20, 2000

Memorandum

TO: Palm Beach County NPDES Permittees

FROM: Alan D. Wertepny, P.E.

SUBJECT: Minutes of NPDES Steering Committee Meeting Held On December 13, 2000
(Our Ref. No. A0001.01)

I. Attendees/Introductions

Approximately 29 of the 40 co-permittees were represented at December 13, 2000 NPDES Steering Committee meeting. Steering Committee Members present included: Laurent Van Cott (Chair), John Bonde (Vice Chair), Randal Krejcarek (Secretary), Allen Trefry (Member), Rebecca Travis (Member), and Brian Sullivan (Member). The steering committee approved the minutes of the October 18, 2000 meeting. A list of those present at the meeting is available upon request.

II. Administrative Activities

a. Budget Report – Financial reports for the third, fourth and fifth year program for the period of September 15, 2000 to December 5, 2000 was provided to all attendees. The excess from the third year program (\$49,922.77) was transferred to the fourth year program as approved by the Steering Committee at the September 20, 2000 meeting. The fourth year program has a fund balance of \$284,056.98. The fifth year billings were invoiced in October of this year in the amount of \$277,750.00. We have received \$163,986.70 of these fifth year funds.

b. Florida's NPDES Program – Florida Department of Environmental Protection has selected a subcontractor to assist in the NPDES permitting. The contractor is SAIC out of Reston, Virginia. The FDEP anticipates contract negotiations to be completed within two weeks. The contractor priorities will be to process the NOI's, review and draft MS-4 permits and conduct compliance inspections. SAIC's subcontractor for the MS-4 permitting efforts is Berryman and Henigar out of Tallahassee. Lead person for this subcontract work is Michael Bateman, formerly with FDEP and administrator of the NPDES program. Co-permittees are advised that as FDEP and its consultants become more actively involved in the NPDES permit

that documentation of municipal NPDES stormwater programs and enforcement measures are major area municipalities should be pursuing.

c. Reapplication in the Fourth Year Report – Reapplication to FDEP for the NPDES permit will be included in the fourth year report which is due in August of 2001. The reapplication will be contained in Section 6 (modifications) in the report. The existing Palm Beach County MS4 permit will be modified. Modifications will include underlining the additions and lining through the deletions. A copy of the permit modifications will be submitted to each permittee for their comments prior to the submittal to FDEP.

d. Inspector Training Program – A letter will be sent to the permittees to sign-up for the inspector training program or the State exam for inspector certification. Two workshops will be set for the inspector training and one or two workshops for the state examine. If anyone is interested in signing up at this time please contact Todd Engle at 683-3113, extension 294.

III. Next Scheduled Meeting

Next Scheduled Meeting is 9:00 a.m., Wednesday, February 21, 2001. Items to be discussed at the February meeting will be FDEP's comments on the third year program, status of Inspector Training Program, status of state program for disposal of street sweepings, and the schedule for fourth year individual reports.

I believe that these minutes accurately reflect the discussions and decisions of this meeting; however, the writer will welcome additions and/or corrections in writing within seven days of the date of these minutes. Should you have any questions, please call me at extension 231.

ADW:cbm

Copies: Peter L. Pimentel
All Attendees and Co-Permittees