

February 8, 2000

**Memorandum**

---

TO: Palm Beach County NPDES Permittees  
FROM: Alan D. Wertepny, P.E.  
SUBJECT: Minutes of NPDES Steering Committee Meeting Held On January 19, 2000  
(Our Ref. No. 99022.01)

---

- I. **Attendees/Introductions** - Approximately 28 of the 40 permittees were represented at the January 19, 2000 NPDES meeting. Members present included: Laurent Van Cott (Chair), John Bonde (Vice Chair), Rebecca Travis (Member), Brian Sullivan (Member), and Randal Krejcarek (Secretary). A list of those present at the meeting is available upon request. The Committee approved the minutes of the December 8, 1999 meeting.
- II. **Inspector Training Program** - The next training session for Municipal Inspectors will be held on February 9, 2000 at Palm Beach County's Building 509, located at 3323 Belvedere Road, West Palm Beach, Florida, 33406. This training session will be limited to approximately 70 people. A registration sheet was mailed to all co-permittees. The deadline for registration is January 26, 2000.
- III. **FDEP Certification** - If any attendees of the first inspector training session are interested in becoming state certified, they should send in the registration form and fees for reproduction of the materials, which will be sent out to them. For questions or another copy of the registration form, please contact Todd Engle at extension 294.
- IV. **Update FDEP NPDES Stormwater Rules** – On December 16, 1999, the FDEP held a workshop in Palm Beach County on the Draft Rules. Written comments addressing our concerns were provided to Michael Bateman, FDEP's coordinator for the municipal NPDES program. Comments on the workshop were closed by January 18, 2000. The FDEP projected schedule for implementation is October 2000. Mr. Bateman agreed at our December 8, 1999 meeting to provide information on the FDEP's Guide to Wastewater Permitting, the EPA's May 1996 Policy Memorandum for NPDES Reapplication Procedures, and the Schedule of Works for the Technical Advisory Committee (TAC). Mr. Bateman has provided the above materials and is keeping the group posted on the rulemaking and TAC workshops. Currently, the Governor's office is not supporting FDEP staff additions to manage a state NPDES stormwater program. Rulemaking is proceeding such that the State will charge an annual NPDES stormwater permit fee. The FDEP will use these fees to contract personnel to administer the State program. This is not the most efficient way to conduct a continuous State program. The FDEP's new secretary, David Strubs, has implemented a department goal of more protection with less process. This appears to be contrary to where the NPDES stormwater program is heading. The FDEP may be taking on more responsibility without sufficient planning and staffing. The Environmental Protection Agency has suggested that for the FDEP to manage the wastewater NPDES program, it must also take delegation of the stormwater program. The steering committee directed staff to contact MS4 NPDES stormwater permittees (i.e. Dade, Broward, Polk, Pinellas) to determine their views on the implementation of the state program and to have Camp, Dresser & McKee, follow up with the FDEP executive office on their views of the program.
- V. **Year 2000 Meeting Schedule** – Please refer to the group Website, at [www.pbco-  
npdes.org](http://www.pbco-npdes.org) for an up-to-date Year 2000 Steering Committee Meeting Schedule.

- VI. **SWA Subsidy for Streetsweeping Costs** – The SWA Board approved a program to provide \$10,000 to offset some of the costs for disposal of streetsweeping for local governments. Annual disposal costs for our larger municipalities are in excess of \$100,000. Distribution of the funds and monitoring the impact is not an easy task. After much discussion, the Steering Committee decided to request the SWA Board to redirect the funds to a state program conducting research regarding reuse and disposal of stormwater sediments, catchbasin sediments and streetsweepings. The Steering Committee believes it is mutually beneficial for the SWA and the Palm Beach County NPDES permittees to support the state program. The Steering Committee directed staff to prepare a letter to the Solid Waste Authority and request financial support for both Phase I and Phase II of the State Program. Phase I involves data collection and analysis, while Phase II involves research evaluating various reuse disposal options.
- VII. **Illicit Investigation Procedures** – A draft copy of the Illicit Investigation Procedures that will be included in the joint annual report was provided to each meeting participant. It is a generic procedure for dealing with the illicit investigation program element of the permit. The key components include identification, source tracking, responsible party, enforcement and documentation. This report can be modified and included in individual co-permittee reports. The steering committee suggested that the enforcement portion of the report be modified to reference the co-permittees for the details of code enforcement procedures in their individual reports. Additional copies of the draft Illicit Investigation Procedures are available upon request.
- VIII. **Third Year Annual Reports** – Co-permittees were reminded that they should be working on their third year reports. **Draft reports are due April 14, 2000 and final reports are due May 15, 2000.** Three sections of the report that require modification were discussed. Section 4.13 High-Risk Facilities requires each co-permittee to establish annually their own inventory of high-risk facilities from existing databases. The Palm Beach County NPDES Website “Stormwater Management Program – High-Risk Facilities” provides links to the Environmental Protection Agency’s site to complete such an inventory. Additions and priority ranking are part of your report under this section. Any monitoring activities for High-Risk facilities should also be included.

To accommodate the EPA’s response on the second year report, it is recommended Sections 4.14 Monitoring Activities and Section 4.17 Education Activities be expanded to address the EPA’s concerns. The Monitoring Activities section provides a means to evaluate, synthesize and integrate the monitoring results with the required stormwater management program to identify weaknesses, strengths and needed modifications. The monitoring program to be evaluated should include the following:

- dry weather screening for illicit.
- high-risk facilities inventory and monitoring.
- surface water quality monitoring results.
- illicit investigations.
- other inspection programs – utilities, stormwater facilities, roadways.

For example, the dry weather screening program may indicate that illicit discharges or connections are not a major contributor to stormwater pollution. However, increased maintenance of the stormwater system would substantially improve stormwater discharges. Perhaps the dry weather screening program should be replaced with inventory, inspection and cleaning of the stormwater system (catchbasins, inlets, lines and structures).

The high-risk facility program may indicate that there are sufficient local, state and federal agencies with existing programs that for your MS4 system this is not a major pollutant contributor to your system and should be modified or removed.

Section 4.17 Education Activities should be expanded to include not only inspector training for construction projects, but should also include elaboration of other educational/outreach activities by your local government. Although not discussed at the steering committee meeting, these public outreach activities include:

- newsletters – illegal dumping, proper disposal of household waste, hazardous materials response, community cleanup efforts, best management practices for fertilizer, pesticides.
- media coverage – television and radio advertisements, webpages, videotapes, hotline telephone numbers, and the Solid Waste Authority's education program.
- Programs – Adopt-A-Road, beach clean up, shoreline restoration, recycling, public response teams, Adopt-A-Pond, storm-drain stenciling, inspector training, and spill prevention/response procedure training.

IX. **Meeting Schedule** - The next Steering Committee meeting was tentatively scheduled for Wednesday, February 16, 2000 at 9:00 a.m. at the offices of Northern Palm Beach County Improvement District. Activities to be discussed at this meeting include:

- State NPDES Stormwater Rules
- Third Year Annual Report

Upon further review and consultation with the Chairman, Laurent Van Cott, following the Steering Committee meeting, **it was decided to cancel the February meeting.** These items can be discussed at the March 15 meeting. Additional items to be discussed then include status of budgets and 5<sup>th</sup> year budget projections.

We believe that these minutes accurately reflect the discussions and decisions of this meeting; however, the writer will welcome additions and/or corrections in writing within seven days of the date of these minutes. Should you have any questions, please call me at extension 231.

TBE/ADW:kmm

Copies: Peter L. Pimentel  
Tracy O. Bennett  
All Attendees and NPDES Group Members