

**PALM BEACH COUNTY NPDES  
STEERING COMMITTEE  
AT NORTHERN PALM BEACH COUNTY  
IMPROVEMENT DISTRICT OFFICES  
WEDNESDAY, OCTOBER 21, 1998  
MEETING MINUTES  
(Our Ref. No. 98029.01)**

**I. ATTENDEES/INTRODUCTIONS**

The attached sign-in sheet provides a list of the individuals present at the October 21, 1998 NPDES Workshop. Approximately 25 of the 39 co-permittees were represented at the meeting, including Committee Members: Laurent Van Cott (Chairman), Ken Ferry (Vice Chairman), Randall Krejcarek (Secretary), Allen Trefry (Member), Rebecca Travis (Member) and John Bonde (Member). The minutes of the September 16, 1998 meeting were approved.

**II. NPDES LOGO**

A sample sheet containing four NPDES logos in both color and black and white was distributed. Attendees of the meeting were asked to look through the samples and select the logo they like best. It was unanimously decided that the third logo down from the top would be the logo for the NPDES group. A copy of this logo is attached to the minutes.

**III. SURPLUS MONITORING EQUIPMENT**

The NPDES group has some surplus monitoring equipment from the water quality monitoring during the application process of the NPDES permit. There has been some interest within the group to purchase this equipment. The steering committee approved a motion to declare the equipment surplus and offer sale of the equipment to the NPDES Committee. Tracy Robb with Northern Palm Beach County Improvement District will

handle the notice and sale of the equipment. The money raised will go into the NPDES contingency fund.

#### **IV. NPDES GENERAL CONSTRUCTION PERMIT**

Copies of the NPDES Construction Guidance Manual notebook were distributed to the six Steering Committee members for their review and comments. All comments on the guidance manual shall be submitted within one week to Mock•Roos. The guidance manual discusses the requirements of the NPDES general permit for construction activities including the Notice of Intent form, Pollution Prevention Plan (PPP), Municipal inspections, the Notice of Termination form, Federal and State general permit requirements, and sample PPP's. The notebook will act as a dual tool for the co-permittees. It will give all the steps required to obtain an NPDES construction permit for their own construction projects and it will aid in the review process for construction permits within their jurisdiction. Final copies of the notebook will be sent out to all the co-permittees in approximately two weeks. This guidance manual and the co-permittee implementation procedures will be discussed at the December 1998 Steering Committee meeting.

A memo from the law offices of Caldwell & Pacetti was also handed out to review the 0.25-inch rainfall inspection frequency required by the NPDES general construction permit. The memo gave an overview of the requirement and options of getting the inspection frequency changed to a 0.5-inch rainfall event. The concern is that the frequent rains in South Florida would require site inspections in some cases to be almost daily. All legal options to make this change in the Federal Register tend to be time-consuming and cumbersome. It was suggested that Alan Wertepny contact the state to see what can be

done and contact other NPDES groups, such as Dade, Broward, Sarasota, etc., to see if they have similar concerns.

## **V. INVENTORY OF HIGH RISK FACILITIES**

The Palm Beach County Municipal NPDES Permit (No. FLS000018) requires the co-permittees to identify and implement an inspection program for high-risk facilities. As a co-permittee, you have the responsibility to identify high-risk facilities discharging into your storm sewer systems whether or not you identified these potential high-risk facilities within your boundaries during the NPDES application process.

In an effort to assist the co-permittee in developing this inventory of high-risk facilities, we have researched several databases.

Based on the electronic databases searched, we have produced an inconclusive inventory of potential high-risk facilities requiring further investigation by the permittee to determine if these facilities may be discharging stormwater into your MS4. Using these electronic files, 26 co-permittees with potential high-risk facilities within their boundaries have been identified (Table 1). It is recommended that each co-permittee confirm if the identified facilities in the attached listings are within your jurisdiction and may be discharging stormwater runoff into your MS4. In future years it is anticipated that each co-permittee will obtain your own updated lists from the identified sources.

The co-permittees identified in Table I should review the information contained in the distributed packets and determine whether the facilities in the databases may be discharged into the MS4. A response is requested by January 4, 1999. The response should include a listing of each high-risk facility, identification of your MS4 outfall accepting the stormwater, the receiving surface water body and the name of the organization receiving inspection of monitoring reports for the facility.

TABLE I  
CO-PERMITTEES  
WITH  
POTENTIAL  
HIGH RISK FACILITIES  
WITHIN  
THEIR JURISDICTION

Atlantis  
Belle Glade  
Boca Raton  
Boynton Beach  
Delray Beach  
Greenacres  
Indian Trail Improvement District  
Juno Beach  
Jupiter  
Lake Park  
Lake Worth  
Lantana  
Manalapan  
Mangonia Park  
North Palm Beach  
Ocean Ridge  
Pahokee  
Palm Beach  
Palm Beach Gardens  
Palm Springs  
Riviera Beach  
Royal Palm Beach  
South Bay  
Tequesta  
Wellington  
West Palm Beach

Potential high-risk facilities were identified within these entities by searching the U.S. Environmental Protection Agency electronic database Envirofacts Section (website <http://www.epa.gov/>), Palm Beach County Division of Emergency Management (Section 302) and Palm Beach County Department of Environmental Resource Management (wellfield data) and Palm Beach County Solid Waste Authority (landfills).

## **VI. GENERAL DISCUSSION**

A handout entitled Interlocal Agreement Issues For NPDES Co-Permittees was distributed to facilitate the discussion of the co-permittees responsibilities for pollution source tracking and enforcement. The main question posed was if a water quality problem occurs, how does a co-permittee get the problem to stop and who is responsible for clean up?" A point was made that it all comes down to identifying the appropriate entity with the legal authority. The appropriate legal authority will depend on the individual situation and may include a municipality (city, village, town or special control district), a county department (DERM, Health Dept, DEM), a state agency (FDEP, SFWMD) or a federal agency (EPA). Cooperation and willingness for all parties to work together are keys to getting the pollution stopped and funding the cleanup. It was decided that individual interlocal agreements were not necessary if the governmental agencies can work together.

## **VII. MEETING SCHEDULE**

The next scheduled meeting will be on December 16, 1998 at 9:00 A.M. at the offices of Northern Palm Beach County Improvement District. The meeting agenda will include a general discussion on the NPDES construction Guidance manual and implementation procedures by the co-permittees. Please provide your comments and suggestions to Mock, Roos & Associates, Inc., prior to that meeting so that your concerns may be adequately discussed by the group.

I believe these minutes accurately reflect the discussions and decisions of this meeting; however, additions and/or corrections will be accepted in writing within seven days of the receipt of these minutes.

Very truly yours,

MOCK, ROOS & ASSOCIATES, INC., as  
Engineer for Northern Palm Beach County  
Improvement District

Alan D. Wertepny, P.E.  
Project Manager

ADW:kmm

Enclosure

Copies: All Co-Permittees  
Peter L. Pimentel  
Tracy O. Bennett